

ILLEGAL LITTERING & DUMPING: OBSERVATION REPORT

Section 146 Protection of the Environment Operations Act 1997

This form is to be used if you have witnessed an act of illegal dumping or littering and wish to report the incident to Council's Ranger Services. Council Rangers can issue an infringement notice to the registered owner of a vehicle based on your report. You may be required to give evidence in court, so please only submit your report if you are willing to testify in Court.

WITNESS AFFIRMATION

Did you personally witness the incident?	<input type="checkbox"/> Yes <input type="checkbox"/> No ⇒ (you are not able to submit a report if you are not the eye witness of the incident)
Do you know the person who deposited the waste?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you prepared to give witness testimony in court?	<input type="checkbox"/> Yes <input type="checkbox"/> No

INCIDENT DETAILS

Date of Incident:		Time of Incident	am / pm
Location: (provide as much detail as you can, street/road, nearest corner, cross street or landmark, carpark, northbound, southbound, waterway, suburb, etc)			
Other witnesses:			

RUBBISH SUBSTANCE

Substance:	<input type="checkbox"/> animal/meat waste	<input type="checkbox"/> glass
	<input type="checkbox"/> asbestos	<input type="checkbox"/> landfill material
	<input type="checkbox"/> cars, bodies and parts	<input type="checkbox"/> lit cigarette
	<input type="checkbox"/> cigarette butt	<input type="checkbox"/> mattresses
	<input type="checkbox"/> construction & demolition waste	<input type="checkbox"/> plastic bags, contents unknown
	<input type="checkbox"/> electronic waste	<input type="checkbox"/> sharps/ medical waste
	<input type="checkbox"/> fast food packaging	<input type="checkbox"/> small item
	<input type="checkbox"/> furniture	<input type="checkbox"/> tyres
	<input type="checkbox"/> garden waste	<input type="checkbox"/> white goods
	Other:	

Please note: It is an indictable offence to intentionally or negligently provide false or misleading information, penalties may apply.

CRM No: _____

OFFENDER'S ACTION

Please indicate how you saw the item(s) being deposited:	<input type="checkbox"/> from vehicle	<input type="checkbox"/> uncovered load	
	<input type="checkbox"/> fell or blew off vehicle	<input type="checkbox"/> found dumped	
Other:			
Approximate volume:	<input type="checkbox"/> single item (small)	<input type="checkbox"/> single item (large)	<input type="checkbox"/> multiple items
	<input type="checkbox"/> wheelie bin size	<input type="checkbox"/> car trailer size	<input type="checkbox"/> metric truckload size
Other:			

VEHICLE DETAILS

Your information enables us to crosscheck the vehicle details with NSW RMS to avoid mistakes and vexatious reporting. Insufficient or incorrect information may result in your report not being processed.

Registration:		State:	
Make:		Model:	
Shape:		Colour:	
Any other features:	<i>(sticker, signage, P plate, etc)</i>		

OFFENDER DETAILS

Location of offender in vehicle:	<input type="checkbox"/> driver	<input type="checkbox"/> front passenger	<input type="checkbox"/> right rear passenger
	<input type="checkbox"/> left rear passenger	Other:	
Gender:	<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Unknown
Description (if seen):			

LODGEMENT DETAILS

You can lodge this completed report by mail (PO Box 75, Kiama NSW 2533), fax (02 4232 0555), email (council@kiama.nsw.gov.au) or in person at Council's Administration Building (11 Manning Street, Kiama).

What Now: A Kiama Council Ranger will contact you to discuss this report further.

WITNESS DETAILS & DECLARATION

Name:	
Address:	
Contact phone number/s:	
Email address:	
I declare that the information contained in this report is true and correct to the best of my knowledge and that I am willing to testify in Court if required.	
Witness Signature:	Date:

PRIVACY & PERSONAL INFORMATION PROTECTION NOTICE

Purpose of collection: We are collecting your personal information in order to enable Council to determine the services requested are made by the ratepayer of the property. **Intended recipients:** The intended recipient of the information is Kiama Municipal Council. **Supply:** While the supply of this information is compulsory, the personal information you provide will enable Council to carry out the request. **Access/Correction:** The personal information can be accessed by you and may be available to third parties in accordance with the Government Information (Public) Access Act and Council's Privacy Management Plan. Your personal information may be disclosed to third parties for the purpose of completing the request. You may make an application for access or amendment to personal information held by Council. We will consider any such application in accordance with the Privacy and Personal Information Protection Act 1998. **Storage:** Kiama Council is the agency that holds the personal information. Council may be contacted on (02) 4232 0444, or by email to: council@kiama.nsw.gov.au or at 11 Manning Street Kiama, NSW 2533. **Your contact details may be used to update Council's Name and Address Register that we may use to contact you regarding any other Council matter.** Kiama Council's Privacy Policy can be viewed at www.kiama.nsw.gov.au/your-council/policies