

**NOTICE OF COMMENCEMENT OF  
BUILDING OR SUBDIVISION WORK  
AND APPOINTMENT OF PRINCIPAL  
CERTIFYING AUTHORITY**

Environmental Planning & Assessment Act 1979 Sections 81A (2) (b) (ii) or (c), or (4)(b)(ii) or (c), 86(1) & (2)

Please address all communications to the General Manager. ADMINISTRATIVE ENQUIRIES: 11 Manning Street Kiama. POSTAL ADDRESS: PO Box 75 Kiama.	ABN: 22 379 679 108 TELEPHONE: 02 4232 0444 FAX: 02 4232 0555.	<i>OFFICE USE ONLY</i> App No ..... Parcel No.....
---	--	--

**1) SUBJECT LAND**

Lot/Portion No.....Section ..... DP No.....House No/Name.....  
Street/Road .....Postcode.....  
Township/Locality ..... Nearest Cross Street .....  
Frontage.....Depth ..... Area of Site (m<sup>2</sup>) .....

**2) DESCRIPTION OF DEVELOPMENT & TYPE OF WORK**

Building                       Subdivision                      Please give details .....

.....

**3) DEVELOPMENT CONSENT DETAILS**

Development consent number/complying development certificate number.....  
Date of determination .....

**4) CONSTRUCTION CERTIFICATE**

Construction certificate number ..... Date of issue.....

**5) PRINCIPAL CERTIFYING AUTHORITY – For construction component**

Name of certifying authority .....

Address.....Postcode .....

Accreditation Number .....Phone .....

**6) PRINCIPAL CERTIFYING AUTHORITY – For subdivision component where applicable**

Name of certifying authority .....

Address.....Postcode .....

Accreditation Number .....Phone .....

**7) COMPLIANCE WITH DEVELOPMENT CONSENT/COMPLYING DEVELOPMENT CERTIFICATE**

Have all conditions required to be satisfied prior to commencement of work been satisfied?  Yes     No

Give details of:    Amount paid    \$.....    Date paid    .....    Receipt .....

*(conditions may include payment of security/bond, section 94 contributions, endorsement of plans by Sydney Water)*

**8) HOME BUILDING ACT 1989 REQUIREMENTS**

Principal Certifying Authority has been advised of the requirements of Clause 78C of the regulation (*see note 1*)

Yes                       No

**9) COMMENCEMENT DATE**

Please advise of the date work is to commence .....  
 (NOTE: You must give at least two (2) days notice of this date)

**10) APPLICANT – Being the person(s) who has the benefit of the development consent**

Name ..... Phone .....  
 Address ..... Postcode .....  
 Signature ..... Date .....

**11) BUILDERS DETAILS (If not yet provided)**

Name ..... Phone .....  
 Address ..... Postcode .....  
 Licensed Builder  Yes  No Builder’s Licence No.(if applicable).....  
 Owner Builder  Yes (If yes, please attach copy of Owner-builders permit if required)

**Note 1** Home Building Act 1989 requirements in case of building work that involves residential work (within the meaning of the Home Building Act 1989) attach the following:

- a) In the case of work by a licensed person under that Act:
  - i) a statement detailing the licensee’s name and contractor licence number, and
  - ii) documentary evidence that the licensee has complied with the applicable requirements of that Act\*, or
- b) In the case of work done by any other person:
  - i) a statement detailing the person’s name and owner-builder permit number, or
  - ii) a declaration signed by the owner of the land, to the effect that the reasonable market cost of the labour and materials (inclusive of GST) involved in the work is less than the amount prescribed for the purposes of the definition of **owner-builder work** in Section 29 of the Act.

\* A certificate purporting to be issued by an approved insurer under Part 6 of the Home Building Act 1989 to the effect that a person is the holder of an insurance contract issued for the purposed of that Part, is sufficient evidence that the person has complied with the requirements of that Part.

**OFFICE USE ONLY**

**Inspection fees required to be paid where Kiama Municipal Council has been nominated as the Principal Certifying Authority for this proposal shall be indicated upon lodgement of this form:**

Type of Payment	Amount	Receipt Number	Date Paid
Inspections .....	\$ .....	.....	.....
PCA Sign .....	\$ .....	.....	.....
Occupation Certificate	\$ .....	.....	.....
Security Deposit/Bond	\$ .....	.....	.....
.....	\$ .....	.....	.....
<b>TOTAL PAYABLE .</b>	<b>\$ .....</b>	<b>Paid by: .....</b>	