

NOTIFICATION OF CHANGE OF ADDRESS FORM

This form is to be used to provide all updated address and / or contact details of an existing customer which will enable Council to accurately revise and update the details in our database.

YOUR IDENTIFICATION DETAILS			
Title		Given Names	
Surname / Company			
Date of Birth		Phone Home	
Phone Work		Mobile	
Email Address			
Are you authorised to request to have the following details updated			Yes No

LIST ALL RATES ASSESSMENTS OR DEBTOR ACCOUNTS AFFECTED BY THE CHANGE		
Council Reference Number(s) (if applicable)	Property Address	Full Owner Name(s)

NEW ADDRESS INFORMATION			
NEW RESIDENTIAL ADDRESS			
Unit No		House No	
Street Name			
Suburb			
State		Postcode	
NEW MAILING ADDRESS (if preferred)			
PO Box No			
Suburb			
State		Postcode	

YOUR PRIVACY
<p>The personal details requested on this form are required to assist Kiama Council process, assess and manage this notification. Access to this information is restricted to Kiama Council Officers and Legal Representatives and other service providers acting on behalf of Kiama Council.</p> <p>Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council. You may also request Council to suppress your personal information from a public register.</p> <p>Enquiries can be addressed to the Public Officer on 4232 0444.</p>

SUBMIT

For **email client**
eg: MS Outlook

SAVE to File

For **Webmail** ie: Gmail, Hotmail, etc
Save the document to your computer and
email to council@kiama.nsw.gov.au