

## Request for Payment Arrangement for Rates

**You may arrange to pay your rates and charges weekly, fortnightly or monthly provided you:**

- Have all rates and charges paid by 31<sup>st</sup> May of the current financial year
- Do not miss or decrease a payment without Council's permission
- Contact Council's Rates Officer if you have any enquiries regarding your arrangement

**Under this agreement Council:**

- Charge interest daily on overdue rates and charges
- Will only contact you if it needs to discuss the amount you intend to pay
- Retain the right to review or change this arrangement
- Accepts all arrangements unless it notifies you otherwise

### APPLICANT:

*If a company please state your name and under what capacity you are authorised to make this application eg: Director*

Name:

Postal Address:

Phone:

Email:

Please tick if this is the postal address to be used for all Council correspondence

### PROPERTY DETAILS:

Lot:	Section:	DP/SP:	Assessment:
House No:	Street:		
Suburb:			

### AGREEMENT:

I hereby apply to pay \$

Weekly

Fortnightly

Monthly

Starting from:

**By submitting this request I declare that I am authorised to make this payment arrangement as the owner of the property or authorised person of the company that owns the property. I agree to the terms of this agreement and understand that provided I keep to them Council will not take legal action.**

The personal details requested on this form are required to assist Kiama Council process, assess and manage this request. Access to this information is restricted to Kiama Council Officers, Legal Representatives and other service providers acting on behalf of Kiama Council. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council. You may also request Council to suppress your personal information from a public register. Enquiries can be addressed to the Public Officer on (02) 4232 0444.

**Completed applications can be emailed, hand delivered or sent by post to Council.**

If emailing click on the relevant button below to suit your preferred email application (ie: Email client or webmail):

### SUBMIT

For **Email client**  
ie: MS Outlook

### SAVE To File

For **Webmail** ie: Gmail, Hotmail, etc  
save the document to your computer and email to  
[council@kiama.nsw.gov.au](mailto:council@kiama.nsw.gov.au)