

## Appendix 1B Template Waste Minimisation and Management Plan For all other developments.

To facilitate waste minimisation Council requires on-site sorting and storage of waste materials pending re-use or collection. This form must be completed and submitted at construction certificate stage.

Completing this plan will assist you to identify the type of waste that will be generated. You will then be able to advise Council how you intend to reuse, recycle or dispose of the waste. The information provided on the form (and on your plans) will be assessed against the Objectives of the Guide (eg. to maximise re-use and minimise disposal) and the requirements relating to your type of development. If space is insufficient in the table please provide attachments.

The Waste Compliance Certificate (See Appendix 1C in the guide) should be submitted at occupation certificate stage. The bond will be refunded when we receive the Waste Compliance Certificate. Only developments over \$5000 are required to complete a Waste Compliance Certificate.

### Outline proposal

Brief Description of Proposal: .....

Development application number ..... Site address .....

Applicants name .....Applicants address .....

Phone .....Email .....

Builders Name .....Builders Address .....

Phone .....Email .....

Buildings and other structures currently on-site .....

### SECTION ONE – CONSTRUCTION STAGE

MATERIALS ON SITE	Estimated Volume (M <sup>3</sup> )	DESTINATION	
		REUSE AND RECYCLING	DISPOSAL
Type of Material	ON SITE • Specify proposed reuse or on site recycling methods • See Guide page 10 for suggestions	OFF SITE • See Guide page 10 for suggestions • Specify contractors and recycling outlet • See Construction and Demolition Directory 2003 for outlets	• Specify contractor and landfill site • See Construction and Demolition Directory 2003 for contacts
Excavation Material			

Have you designated a storage area for materials to be reused on site or recycled off site during construction on your plans?

## SECTION ONE – CONSTRUCTION STAGE - continued

MATERIALS ON SITE	DESTINATION			
	Estimated Volume (M <sup>3</sup> )	ON SITE • Specify proposed reuse or on site recycling methods • See Guide page 10 for suggestions	REUSE AND RECYCLING	DISPOSAL
Type of Material		OFF SITE • See Guide page 10 for suggestions • Specify contractors and recycling outlet • See Construction and Demolition Directory 2003 for outlets		• Specify contractor and landfill site • See Construction and Demolition Directory 2003 for contacts
Garden Organics				
Bricks				
Concrete				
Timber – Please specify				
Plasterboard				
Metals - Please specify				
Other Please specify				

Have you designated a storage area for materials to be reused on site or recycled off site during construction phase on your plans?

## SECTION TWO - OCCUPATION STAGE - USE OF PREMISES

TYPE OF WASTE TO BE GENERATED	PROPOSED ON SITE STORAGE AND TREATMENT FACILITIES	DESTINATION
<p>Please specify. For example:  plastics, glass, paper, aluminium cans, steel cans,  food waste, offcuts, toner cartridges etc</p>	<p>FOR EXAMPLE</p> <ul style="list-style-type: none"> <li>• Waste storage and recycling area</li> <li>• Onsite composting</li> <li>• Compact equipment</li> </ul>	<ul style="list-style-type: none"> <li>• Recycling</li> <li>• Disposal</li> <li>• See Recycling Guide for contracts<sup>a</sup></li> <li>• Specify contractor</li> </ul>

Have you drawn the waste and recycling room, collection point as well as access route for residents and garbage/recycling contractors on your plans?

## SECTION 3 Ongoing Management of Waste

### SPACE

Number of units (if applicable) \_\_\_\_\_

Estimated garbage generation \_\_\_\_\_

Estimated recycling generation \_\_\_\_\_

Describe the equipment and system to be used for managing garbage \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Describe the equipment and system to be used for managing recyclables. Describe the equipment and system to be used for managing garden organics (if applicable) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Space allocated (highlight on plan drawings) \_\_\_\_\_

\_\_\_\_\_

### ACCESS

Describe arrangements for access by residents to waste facilities (highlight on plan drawings) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Describe arrangements for access by collection contractors to waste facilities (highlight on plan drawings) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### AMENITY

Describe how noise associated with residents using the bins, collection contractors emptying the bins has been minimised \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Describe the ventilation of waste storage areas (highlight on plan drawings) \_\_\_\_\_

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Describe facilities for washing bins and waste storage areas (highlight on plan drawings) \_\_\_\_\_

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Describe any features for preventing ingress of vermin into waste storage areas \_\_\_\_\_

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Describe measures for protecting waste equipment from theft or vandalism \_\_\_\_\_

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Describe measures taken to ensure waste storage areas are aesthetically consistent with the rest of the development \_\_\_\_\_

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## MANAGEMENT

Identify each stage of waste transfer from inside building and loading into the collection vehicle. Who is responsible for each transfer? \_\_\_\_\_

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Describe arrangements for cleaning of waste storage areas and equipment \_\_\_\_\_

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Describe arrangements for ensuring bins are stickered and ensuring system users are aware of how to use the waste management system correctly \_\_\_\_\_

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Stickers for bins can be obtained from Council. Signs regarding Council's standard commingled recycling and waste service are available for waste and recycling rooms. \_\_\_\_\_

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