

APPLICATION FOR REVIEW OF DETERMINATION

made under Section 8.3 of the *Environmental Planning and Assessment Act, 1979*

OFFICE USE ONLY:

Date of Receipt:	Parcel No:
Application No:	

About this form

You can use this form to request a review of a determination to undertake development within the Kiama Municipal Council local government area.

APPLICATION DETAILS

Application Number:	Date of Determination:
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NOTE: Only the applicant of a Development Application or Modification may request a 'Review of Determination'. An 'Application for Review of Determination' must be made within 6 months of the original/modified determination.

How to complete this form

- ◀ Ensure that Parts A and B have been filled out correctly, and are stored as separate PDFs on a USB/disc.
- ◀ All fields are mandatory and must be completed before submitting the application.
- ◀ 2 Q F H F R P S O H W H G \ R X P X V W V X E P L W W K L V I R U P H O H F W U R Q L F D O O \ E \ carrying out Development or an Activity in the Kiama Mun L F L S D O L W \ ¶ I R U I X U W K H U L Q I R U P D W
- ◀ Ensure all relevant information is provided at the time of lodgement. Failure to provide the required information will result in the application being rejected.

Part A – Personal Information

A1 PROPERTY/SITE DETAILS

Lot:	Section:	DP/SP:
House No:	Street:	
Suburb:		

A2 APPLICANT DETAILS

Name/Company:	Phone:
Contact Name:	Mobile:
Postal Address:	
Email:	

I/We the applicant/s note in accordance with Section 12 and 12B of the *Local Government Act 1993*, this application and all associated documents may be made available for inspection and copying at Council by any member of the public (subject to Copyright Legislation).

Applicant Signature:	Date:
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X	
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Note: All enquires and correspondence relating to this application will only be discussed with or directly through the nominated contact.

A3 APPLICANT DECLARATION – to be signed after completing Parts A & B of this form

All of the details sought in this form must be provided. On-site inspections are carried out prior to the determination of any application. The Applicant undertakes to take all necessary steps to make access available to the property to enable the inspection to be carried out. As a result of this inspection, or from a preliminary assessment, further information may sometimes be required. The Assessing Officer will contact you soon after their initial inspection if this is the case.

Failure to provide the required documentation of an acceptable standard will result in your application being returned.

What you need for lodgement

	Application to Review Determination Form
	All plans and documents associated with the review
	Fees and Charges (in accordance with Council's adopted fees and charges)

Disclosure of Political Donations and Gifts

This section must be completed and signed by all persons with any financial interest in this application.

Any reportable political **donation** to a **Councillor** and/or **gift** to a **Councillor or Council employee** within a two (2) year period before the date of this application must be publicly disclosed.

Are you aware of any person with a financial interest in the application who made a reportable donation or gift in the last two (2) years? No Yes

If yes, **Complete and attach** a Political Donations and Gifts Disclosure Statement (available from Council's website)

If no, In signing this application, I undertake to advise the Council in writing if I become aware of any person with a financial interest in this application who has made a political donation or has given a gift in the period from the date of lodgement of this application and the date of determination.

Note: Failure to disclose relevant information is an offence under the Act. It is also an offence to make a false disclosure statement.

Conflict of Interest

To ensure transparency in Council's decision-making process and to avoid potential conflicts of interest applicants are to make a declaration as to whether they are a Council employee or are related to a Council employee or Councillor.

I am an employee/Councillor or relative of an employee/Councillor of Kiama Municipal Council No Yes

If yes, state name and relationship:

Important Notice:

- I understand that Council will not process applications that are incomplete or non-complying with lodgement requirements. I understand that incomplete applications will be returned to applicants within 14 days (see Council's 'Guide to carrying out Development or an Activity in the Kiama Municipality').
- I understand that building work will be valued independently by using the latest building cost indicators.
- I apply for approval to carry out the development or work described in Parts A and B of this application. I declare that all the information provided as part of the application is, to the best of my knowledge, true and correct.
- I also understand that if the information is incomplete, the application may be delayed, rejected or more information may be requested. I acknowledge that if the information provided is misleading, any approval granted may be void.
- I accept delays in processing will arise out of any inadequacies in the material submitted in support of the application.
- I declare that the electronic data provided is a true copy of all plans and associated documents submitted with this development application and the data is not corrupted or does not contain any viruses. Each document is no bigger than 20MB, PDF and is named in accordance with Council's 'Guide to carrying out Development or an Activity in the Kiama Municipality'. I understand that information provided on the USB will be publicly available. I have stored Parts A and B of this form as separate PDFs on the USB/disc.
- I understand that the Council will use the information and materials provided for notification and advertising purposes and that material provided will be made available to the public for inspection and copying at Council's Administration Building and on Council's website.

Applicant Name: (print name)	Applicant signature:	Date:
	X	

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Part B – Proposed Development

Note:

- Information provided on this Part B will be public information and will be placed on the Council's website.
- All fields on this form are mandatory and must be completed before submitting the application.

B1 APPLICATION DETAILS

Application Number:

Date of Determination:

B2 PROPERTY/SITE DETAILS

Lot:

Section:

DP/SP:

House No:

Street:

Suburb:

B3 APPLICANT DETAILS

Name/Company:

B4 REASONS FOR REVIEW

Details of review:

- Provide details of everything that you want Council to assess, including any amendments sought

