

KIAMA COUNCIL FEES & CHARGES 2011/2012

GST Incl	2011/2012
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ENGINEERING & WORKS			
Hall Hire			
Hire of Municipal property including Jamberoo School of Arts and Gerringong Town Hall			
Parties, Balls, Weddings, Reunions, Dinners & Dances	Per hour	Y	85.00
(minimum hire 4 hours)			
Bond		N	700.00
All other functions (excluding Special rates below)	Per hour	Y	55.00
Bond		N	400.00
Bond to be refunded if hall and all equipment is left in a clean, tidy and undamaged state. Any repairs and additional cleaning costs to be deducted from bond and charged at Council's external hire rates.			
Refer to the waste, recycling and cleaning charges outlined on pages 31-32.			
Hire of Municipal property incl. Gerringong School of Arts/Community Centre			
All functions (excluding Special rates below)	Per hour	Y	32.00
Bond		N	200.00
Not to be used for overnight accommodation, and not to be offered for parties, balls, dinners, weddings, reunions or dances. Bond to be refunded if centre & all equipment is left in a clean, tidy and undamaged state. Any repairs & cleaning costs to be deducted from bond and charged at Council's external hire rates. Refer to the waste, recycling and cleaning charges outlined on pages 31-32.			
Hire of Municipal property incl. Werri Beach Progress Hall			
All functions (excluding Special rates below)			
Casual Hirers	Per hour	Y	30.00
Regular Hirers	Per hour	Y	22.00
(a minimum of six (6) occasions booked within the calendar yr)			
Bond		N	200.00
PLI rates as per Fees & Charges schedule (own PLI to be provided from regular hirers). Not to be used for overnight accommodation and not to be offered for parties, balls, dinners, weddings, reunions or dances.			
Bond to be refunded if centre and all equipment is left in a clean, tidy and			

KIAMA COUNCIL FEES & CHARGES 2011/2012

GST Incl	2011/2012
----------	-----------

undamaged state. Any repairs and cleaning costs to be deducted from bond and charged at Council's external hire rates.			
Refer to the waste, recycling and cleaning charges outlined on pages 31-32.			
Hall Hire - Special Rates			
Charity Groups – Town Hall – meetings only	Per annum	Y	140.00
Children's Medical Research – G'gong Town Hall – meetings only	Per annum	Y	140.00
Kiama ACE – Gerringong Town Hall	Per hour	Y	30.00
Films, concerts, community-based theatrical Performances	Per night to midnight	Y	165.00
Auction Sales	Per day	Y	400.00
Fetes	Per day	Y	140.00
Senior Citizens & Pensioner Groups	Per hour	Y	12.00
Notes:- Bookings of more than one day duration to be approved by Council. Council reserves the right to stipulate the attendance of a caretaker at certain events. In such cases the hirer will be required to pay the wages and oncosts of the caretaker. Hire of halls includes use of chairs, table, crockery, cutlery.			
Refer to the waste, recycling and cleaning charges outlined on pages 31-32.			
Old Council Chambers – Meeting Room Hire	Per hour	Y	35.00
Gerringong Town Hall – Kitchen & Adjacent Room excl. hall	Per hour	Y	35.00
Bond		N	200.00
Refer to the waste, recycling and cleaning charges outlined on pages 31-32.			
Hall Hire – Waste, Recycling and Cleaning Charges			
The following waste and recycling and cleaning charges will apply to the hire of all Municipal property for private events, functions and other activities:-			
Waste & Recycling Charge			
Minimum Charge (includes 2 x 240L garbage and 2 x 240L recycling bin)		Y	33.00

KIAMA COUNCIL FEES & CHARGES 2011/2012

GST Incl	2011/2012
----------	-----------

Additional 240 L garbage bin	Tip fee included	Y	17.50
Additional 240 L recycling bin	Tip fee included	Y	17.50
Delivery and collection of bin		Y	40.00
Cleaning and washing of bin	Per bin	Y	4.40
Supply, Service and Cleaning Charge (excluding The Pavilion)	1 hour	Y	80.00
	allowed		
Note: Supplies include provision of toilet paper, paper towel, cleaning products			
Services: Electricity, water and/or gas			
Cleaning: 1 hour allowed, additional charges apply if hall, kitchen, toilet, foyer, car parking areas are not left in a clean and tidy condition.			
The Pavilion Hire			
Parties, Balls, Weddings, Dinners & Dances (min. 4 hours)	Per hour	Y	200.00
Conferences, Corporate / Government Events – upstairs only	Per day	Y	1,500.00
Conferences, Corporate / Government Events – whole venue	Per day	Y	1,700.00
Multi-day functions – upstairs only (min. 2 consecutive days)	Per day	Y	1,400.00
Multi-day functions – whole venue (min. 2 consecutive days)	Per day	Y	1,600.00
Bond (refundable)		N	1,000.00
All other functions (min. 4 hours)	Per hour	Y	120.00
Bond (refundable)		N	600.00
Downstairs Utility Rooms (per room)	Per hour	Y	50.00
Combined Downstairs Utility Room (two rooms)	Per hour	Y	80.00
Bond (refundable)		N	250.00
Band Practice Room (min. 2 hours)	Per 2 hours	Y	40.00
Bond (refundable)		N	200.00
Bond to be refunded if The Pavilion and all equipment is left in a clean, tidy, undamaged state. Any repairs to be deducted from bond and charged at Council's external hire rates. Refer to the cleaning fees and replacement costs below. Refer also to the waste and recycling charge outlined pp 31-32.			
Community not-for-profit Kiama based organisations – half price rates apply (full bond, cleaning and waste charges apply)			
Equipment charges			
High Speed Internet - Wireless	Per hour	Y	8.00

KIAMA COUNCIL FEES & CHARGES 2011/2012

GST Incl	2011/2012
----------	-----------

	Per day	Y	50.00
Data Projector and Screen	Per event	Y	100.00
Microphones	Per event	Y	10.00
Sound System	Per event	Y	30.00
Light System	Per event	Y	20.00
Linen charges			
White linen tablecloths 137cm x 274cm	Each	Y	3.50
NB: Other linen items can also be hired at a competitive rate.			
Cleaning charges			
Monday - Friday		Y	125.00
Saturday		Y	165.00
Sunday		Y	210.00
NB: If a hall hirer engages Council staff to clean the hall after a Friday or Saturday night function, this can be done on a Monday, as long as there is no other hall hire on the Saturday or Sunday following the Friday or the Saturday night function. If the hall requires cleaning on Saturday or Sunday the relevant Saturday or Sunday rate will apply.			
Additional cleaning charges will apply if hall, kitchen, toilet, foyer, car parking areas are not left in clean and tidy condition.			
Loss or Damage			
The hirer will be responsible for and will be required to make good any damage to any property and furniture, appliances or fittings, crockery, cutlery and glassware.			
Replacement costs for kitchen items are as follows:-			
Glasses		Y	3.50
Coffee Cups		Y	2.50
Saucers		Y	1.50
Dinner plates		Y	8.00
Entree Plates and Bowls		Y	4.00
Glass Jugs		Y	15.00
Private Works On-Cost			
Where labour & other costs involved additional to/ or without Plant Hire			
Labour 36.9%]		

KIAMA COUNCIL FEES & CHARGES 2011/2012

GST Incl	2011/2012
----------	-----------

Other Costs (Stores etc) 25%] Plus GST		
Administrative costs 10% of total works]		
Miscellaneous Fees		
Fireworks Permit – On Council controlled land (Applicable reserve hire fees also apply)	N	120.00
Heritage Signs (timber)		Private Works Cost
Directional Signs (metal blade)		Private Works Cost
Tender Documents		
Booklet of 20 to 50 A4 pages and may include 3 to 10 A1 size pages	Y	70.00
Booklet greater than 50 A4 pages or more than 10 A1 size plans	Y	130.00
Conveyancing		
Section 88G Certificate	N	300.00
Roads Act		
Section 138 Certificate – Road & Footpath occupation (minor works) (<8 hrs daylight only ie painting, awning works, residential services connections, signage etc)	Y	145.00
Section 138 Certificate – Road & Footpath occupation (major works) (>8 hrs or overnight or where large plant & machinery will be used)	Y	290.00
Section 138 Certificate – Road & Footpath occupation (application linked)	Y	290.00
Note: S138 fees includes 2 inspections where required		
Direction to Restrict – Road & Footpath occupation < 3m from traffic lane (in addition to S138 permit)	Y	230.00
Section 144 Certificate Non Community Road event permit application	Y	290.00
Additional inspection fee	Y	85.00
Note: Additional fee for applications lodged with < 48 hours notice	Y	100.00
Road Opening Restoration		
Type of Road Pavement		
1. Asphaltic Concrete	Per square metre	Y 290.00
2. Concrete or segmental pavers	Per square metre	Y 480.00
3. Tar & Bituminous surfaces on all classes of base	Per square metre	Y 260.00
other than concrete		

KIAMA COUNCIL FEES & CHARGES 2011/2012

GST Incl	2011/2012
----------	-----------

4. Unsealed	Per square metre	Y	190.00
Type of Footpath			
1. Concrete Footpath	Per square metre	Y	250.00
2. Segmental Paving		Y	250.00
3. Asphaltic Concrete		Y	230.00
4. Bitumen Footpaths		Y	170.00
5. Earth Footpaths		Y	140.00
Note: Minimum charge – 1 square metre actual cost to be charged for opening when deemed necessary. Several openings made at the one time less than 45 metres apart may be grouped as one, unless otherwise determined.			
Road Opening Deposits			
Schedule of Road Opening Deposits			
1. Roads (Carriageway only)			
Asphaltic Concrete/Bitumen/Concrete/Segmental Paving	Full width	N	2,500.00
Unsealed		N	500.00
Concrete & asphalt surfaces (partial width) per metre or part thereof		N	500.00
- Minimum Charge			
Note: No opening shall be made in concrete or asphalt surfaced or paved roadways except under special circumstances & by special permission of the engineer & upon payment of a fee to be fixed.			
2. Footpaths			
Segmental Paving/Asphalt	Full width	N	670.00
Opening through kerb for drainage or other purpose		N	160.00
Kerb & Gutter			
Kerb & Guttering Construction	Per metre	Y	160.00
Residential Kerb & Gutter recoupment (Section 217 Roads Act)			
Primary Frontage = 50% of Kerb & Gutter construction cost	Per metre	Y	80.00
Secondary Frontage = 25% of Kerb & Gutter construction cost	Per metre	Y	40.00
Note: Commercial & Industrial Development = 100% of Kerb & Gutter construction cost	Per metre	Y	160.00

KIAMA COUNCIL FEES & CHARGES 2011/2012

GST Incl	2011/2012
----------	-----------

Kerb & Gutter Restoration	Per metre	Y	290.00
Engineering Design Fee			
Where the Engineer's Dept are providing a design service a minimum fee of 5% of the value of the works is to be charged. The Director of Engineering & Works may negotiate an appropriate charge in these instances.			
Technical Inspection fees may apply.			
Engineering Asset Information			
Search Fee - Engineering asset / plan information	A minimum of	Y	70.00
Large format photocopies			
AO		Y	20.00
A1		Y	8.00
A2		Y	5.00
Installation of Concrete Driveway Crossing			
Council has established an approved list of concrete contractors to construct driveway crossings on Council footpaths. Those wishing to install a driveway on Council property are to use an approved contractor or alternatively may apply to become an approved contractor.			
Bond to be lodged by approved contractors against damage to Council's assets.			
Driveway Application Fee – to be paid prior to commencement of works (maximum 2 site inspections)			
Additional inspections will be charged and are paid prior to inspection			
Annual fee is to be paid by approved contractors for the provision of Specifications & Administration.			
(Note - Proof of Public Liability Insurance to the value of \$10,000,000 to be provided with Kiama Municipal Council named as an interested party).			
Unapproved driveway fee for driveways constructed by contractor not on approved list.			

KIAMA COUNCIL FEES & CHARGES 2011/2012

GST Incl	2011/2012
----------	-----------

(Note – to be paid in addition to Driveway Application Fee).			
Landscape Compliance and Landscape Maintenance Inspections			
The inspection of landscape works and other technical inspections.		Y	155.00
(Note - This fee provides for two inspections)			
Subdivisions			
1. Maintenance Bond (Engineering)	Minimum	N	3,690.00
A maintenance bond of 10% of the cost of construction of works in Councils Trust Fund to cover defects which may arise within a period of 12 calendar months of the completion of works			
2. Renewal Fees (Engineering)			
Approvals in principle including road openings are current for two years only. Within that period, a percentage of the current fees will be payable with an application for renewal of an existing approval.		Y	50%
Cemeteries			
Research Information	Per hour	Y	40.00
Exhumations (Contractors)		Works contracted	
Interments -			
Still born and infants section where casket is less than 1.1m in length (If greater than 1.1m, interment to be carried out in general section of Cemetery and full fees to apply)		Y	340.00
Grave Sinking for interment of body except as above			
Weekdays	Where beam exists	Y	970.00
“	Other areas	Y	1,150.00
Saturday & Public Holidays	Where beam exists	Y	1,450.00
“	Other areas	Y	1,550.00
Note: Additional charges will apply when services provided at the cemeteries require the attendance of Council's staff outside the normal work hours Monday to Friday			
Burial of Ashes		Y	450.00

KIAMA COUNCIL FEES & CHARGES 2011/2012

GST Incl	2011/2012
----------	-----------

Note: For monument re-openings, monument slab to be removed and refitted by Monumental Mason at applicants expense			
Right of Burial			
Still born & infants section	Resident	Y	570.00
	Non-resident	Y	720.00
Standard plot (1.2m x 2.4m) - standard site	Resident	Y	1,150.00
	Non-resident	Y	1,550.00
Niche – In Brick Columbarium Wall	Resident	Y	470.00
	Non-resident	Y	670.00
Memorial Gardens Kiama Cemetery:			
Niche – In Granite Columbarium Wall	Resident	Y	830.00
	Non-resident	Y	1,130.00
Garden plots (2) for double ashes	Resident	Y	1,550.00
	Non-resident	Y	1,850.00
Garden plots (4) for quadruple ashes	Resident	Y	2,050.00
	Non-resident	Y	2,350.00
Supply and install double plinth, inter first urn of ashes & fit memorial plaque			
	Resident	Y	850.00
	Non-resident	Y	1,150.00
Supply and install quadruple plinth, inter first urn ashes & fit memorial plaque			
	Resident	Y	1,200.00
	Non-resident	Y	1,500.00
Inter ashes and fit memorial plaque onto existing plinth		Y	400.00
Fee for allocation of space for a memorial plaque (Fee is for allocated space only and does not include plaque).		Y	60.00
Notes: Memorial Plaques are to be purchased separately. Council will refund 70% of the current purchase cost (inclusive of GST) for the surrender of unwanted Rights of Burial.			
Plot Improvements			
Single head or foot-stone or stone or concrete kerbing		Y	100.00
Slab, tomb or large monument		Y	190.00

KIAMA COUNCIL FEES & CHARGES 2011/2012

GST Incl	2011/2012
----------	-----------

Reserve Hire		
Reserve Key Bond	N	50.00
If a bond is taken for reserve hire and filming permit key hire is included.		
Bond not refunded until area inspected and key returned.		
Note: Charges will apply for replacement of damaged locks.		
Reserve hire and Hindmarsh Park Stage to be donated for community based and not for profit brass and concert bands. Bond charges apply.		
1. Hindmarsh Park Reserve and Stage (subject to Public Liability Insurance)		
Hiring Fee – 0 to 100 people	Y	220.00
Hiring Fee – 100 to 200 people	Y	400.00
Hiring Fee – greater than 200 people	Y	470.00
Bond	N	500.00
Cancellation Fee (applicable where fees have been paid in full)	Y	50.00
2. Reserve Hire – Groups (subject to Public Liability Insurance)		
Hiring Fee – 0 to 100 people	Y	160.00
Bond – 0 to 100 people	N	150.00
Hiring Fee – 100 to 200 people	Y	300.00
Bond – 100 to 200 people	N	400.00
Hiring fee – greater than 200 people	Y	450.00
Bond – greater than 200 people	N	600.00
Cancellation Fee (applicable where fees have been paid in full)	Y	50.00
3. Erect Marquee by Hirer (subject to Public Liability Insurance)		
Hire Charge – Small shelter max 5m x 5m	Y	220.00
Hire Charge – Large marquee greater than 5m x 5m	Y	1,700.00
Hire Charge – Marquee plus small structure	Y	2,000.00
Bond – small/large	N	600.00
Cancellation Fee (applicable where fees have been paid in full)	Y	50.00
Note: Refunds subject to compliance with policy.		
4. Security Fee as required by Council	Y	130.00

KIAMA COUNCIL FEES & CHARGES 2011/2012

GST Incl	2011/2012
----------	-----------

5. Hire of Large Picnic Shelters (see Reserve Hire fees if applicable)		
Reid Park – Jamberoo, Coronation Park – Kiama, Emery Reserve – Gerroa		
Hire Charge – Minimum Fee	Y	140.00
Hire Charge – Over 200 people	Y	260.00
Bond – Large Picnic Shelters (see Reserve Hire bond if applicable)	N	400.00
6. Commercial Activity / Special Events including Markets (subject to approval and advertising)		
Hiring fee	Y	550.00
Bond	N	600.00
7. Circuses and Carnivals (subject to approval and advertising) (per night)		
Bond	N	1,500.00
8. Carnival Hire (December/January) (subject to review of use)		
Bond	N	1,500.00
9. Private and Commercial Helicopter Landing Permit (Excludes Government or Emergency Services)		
Notes:		
i. Local charities and local sporting bodies affiliated to the Sports Council up to 50 persons – no charge		
ii. Local charities and local sporting bodies affiliated to the Sports Council more than 100 persons – 50% of the fee. Note: A local charity is one as defined by Council or by Booking Officer under delegated authority		
iii. No social cricket on any turf wickets except by the Club responsible for that wicket's maintenance		
iv. Any cleaning to be deducted from bond		
v. The General Manager has delegated authority to fix a higher bond where considered necessary		
vi. A special charge of \$70.00 be fixed in respect of Australian Illawarra Shorthorn Society for the use of Jamberoo Oval subject to the ground being left in a clean & tidy condition, otherwise Council's costs of cleaning will also be payable.		
vii. Public liability insurance of \$10 million to be compulsory for all events. Unless otherwise covered insurance to be arranged through Council's insurance brokers.		

KIAMA COUNCIL FEES & CHARGES 2011/2012

GST Incl	2011/2012
----------	-----------

Access to Public Places		
Prior to persons wishing to access public places i.e. Reserves, Pathways, Easements etc, a bond is to be lodged by the approved applicant against damage to Council assets. An inspection will be carried out prior to access being granted and prior to bond being refunded.	N	600.00
Community & Sporting Groups		
Rent for lease of Council buildings or amenities	N	115.00
Rent for licence of Council buildings or amenities	N	115.00
Iluka Tennis Courts & Clubhouse Hire		
All charges are per hour per court		
Court Hire Only – includes access to toilets	Y	11.00
Clubhouse & Court Hire – includes access to toilets	Y	20.00
Tennis Association Hire – includes access to clubhouse & toilets	Y	11.00
Hiring of Portable Stage		
Large Stage (10 pieces)	Y	200.00
Small Stage (4 pieces)	Y	150.00
Delivery/Setup – at Private Hire Rates – Ex Depot		P.O.A.
Bond	N	400.00
Saddleback Mountain Radio Base		
Occupation of Radio Base Station (per base, per user, per annum)	Y	Market rent
Occupation of Radio Base Station (per link per annum)	Y	Market rent
Occupation of Radio Base Station (per microwave per annum)	Y	Market rent
(Rentals should reflect current market prices and so will be based on current rents received for similar or adjoining sites).		
Permanent Road Closure Applications		
Road Closure Application & Investigation	Y	365.00
Outdoor Eating Licence		

KIAMA COUNCIL FEES & CHARGES 2011/2012

GST Incl	2011/2012
----------	-----------

Licence Preparation Fee (renewable every three years)	N	77.00		
Licence Fee – Town Centres (Kiama & Gerringong) (per chair, per week)	N	2.40		
Licence Fee – Outer lying Areas (per chair, per week)	N	1.65		
Leasing of Public Road				
Application to Lease Public Road	Y	550.00		
Annual Rental Charge	Y	140.00		
Leasing or Licensing of Council Property				
Lease Application Fee (additional legal costs may apply)	Y	77.00		
Licence Application Fee (additional legal costs may apply)	Y	77.00		
Film Application Fees				
Film Activity (as per Local Government Filming Protocol)				
Ultra Low Impact	Non-refundable	Per Application	Y	0.00
Low Impact	Non-refundable	Per Application	Y	165.00
Medium Impact	Non-refundable	Per Application	Y	330.00
High Impact	Non-refundable	Per Application	Y	550.00
Stills Photography				
Commercial (low impact)			Y	165.00
Section 138 Certificate – Road and Footpath Occupation (minor works)			Y	145.00
Section 138 Certificate – Road and Footpath Occupation (major works)			Y	290.00
Additional fee for applications lodged with less than 48 hours notice			Y	100.00
Cost Recovery for other services provided by Council for the purpose of filming			Y	P.O.A.
Bond			N	600.00
Notes: No fees apply to filming in the Municipality for the principal purpose of promoting the area.				
If applicable, traffic management for film activities within a public road reserve requires a separate				
Section 138 road and footpath permit for each location.				