

# Kiama Municipal Council

## Job Specification

<b>POSITION TITLE:</b>	Support Worker
<b>GRADE:</b>	3
<b>DEPARTMENT:</b>	Community Services
<b>ACCOUNTABLE TO:</b>	Manager Community Support & Development
<b>DATE</b>	10 July 2008

### ESSENTIAL

1. Certificate III in Community Services (Aged Care or Disabilities).
1. Experience working as part of a team and unsupervised as required.
2. Knowledge of the needs of frail aged, younger people with a disability and their carers.
1. Excellent communication and observational skills.
2. Well developed interpersonal skills.
3. Solid level of negotiating skills.
4. Solid level of organisational skills.
5. Current Class C Driver's Licence and access to a reliable, roadworthy fully insured vehicle.
6. Be physically and mentally capable of completing all the inherent requirements of this position.
7. Current First Aid Certificate.
8. Willingness and ability for Council to obtain a "Working with Children" Check on your behalf.
9. Willingness and ability to obtain a National Criminal Record Check to meet the requirements of aged care legislation.

### DESIRABLE

3. Awareness of other support agencies that provide services to frail aged, younger people with a disability and carers.
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