



YOUTH ENGAGEMENT MEETING

To be held at 10am on

Thursday 5 August 2021

Zoom

Order of Business

- 1 Apologies
- 2 Acknowledgement of Traditional owners
- 3 Confirmation of Minutes of Previous Meeting
- 4 Business Arising From The Minutes
- 5 Reports for Information
- 6 Submissions by Student Representative Council
- 7 Questions Without Notice
- 8 Closure

Members

His Worship the Mayor
Councillor M Honey
Councillor A Sloan
Deputy Mayor
Councillor M Brown
Councillor N Reilly
Councillor K Rice
Councillor W Steel
Councillor D Watson
Councillor M Way
Councillor M Westhoff

30 July 2021

To the Chairman and Councillors:

NOTICE OF YOUTH ENGAGEMENT MEETING

You are respectfully requested to attend an **Youth Engagement Meeting** of the Council of Kiama, to be held in the **Zoom** on **Thursday 5 August 2021** commencing at **10am** for the consideration of the undermentioned business.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Jane Stroud', with a stylized flourish at the end.

Jane Stroud
Chief Executive Officer

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**AGENDA FOR THE
YOUTH ENGAGEMENT MEETING OF KIAMA MUNICIPAL COUNCIL
THURSDAY 5 AUGUST 2021**

1 APOLOGIES

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

“On behalf of those present, I would like to show my respect and acknowledge the traditional owners of the Land, of Elders past and present, on which this meeting takes place, and extend that respect to other Aboriginal and Torres Strait Islander people present.”

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

3.1 Youth Engagement Meeting on 27 August 2020

Attachments

- 1 27/08/2020 - Minutes - Youth Engagement Meeting - signed

Enclosures

Nil

RECOMMENDED

That the Minutes of the Youth Engagement Meeting held on 27 August 2020 be received and accepted.



MINUTES OF THE YOUTH ENGAGEMENT MEETING

commencing at 10.00am on

THURSDAY 27 AUGUST 2020

Kiama High School
Saddleback Mountain Road, KIAMA NSW 2533

Item 3.1

Attachment 1

MINUTES OF THE YOUTH ENGAGEMENT MEETING

27 AUGUST 2020

MINUTES OF THE YOUTH ENGAGEMENT MEETING
HELD AT THE KIAMA HIGH SCHOOL,
KIAMA, ON THURSDAY 27 AUGUST 2020 AT 10.00AM

PRESENT: Mayor – Councillor M Honey,
Deputy Mayor – Councillor A Sloan,
Councillors M Brown, K Rice and M Westhoff

IN ATTENDANCE: General Manager, Director Environmental Services, Interim
Interim Director Corporate and Commercial Services and CFO,
Director Engineering and Works, and Acting Director Blue
Haven, Jane Litterich, SRC Coordinator Kiama High School,
Student Representative Council.

1 APOLOGIES

Apology

20/008YOU

Resolved that the apology tendered from Councillors N Reilly, W Steel, D Watson,
M Way be accepted and the leaves of absence granted

(Councillors Westhoff and Brown)

For: Councillors Brown, Honey, Rice, Sloan and Westhoff

Against: Nil

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Mayor declared the meeting open and acknowledged the traditional owners:

*"I would like to acknowledge the traditional owners of the Land on which we
meet, the Wadi Wadi people of the Dharawal nation, and pay my respect to
Elders past and present."*

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

3.1 Youth Engagement Meeting held on 15 August 2019

20/009YOU

MINUTES OF THE YOUTH ENGAGEMENT MEETING

27 AUGUST 2020

Resolved that Council receive and accept the Minutes of the Youth Engagement Meeting held on 15 August 2019.

(Councillors Westhoff and Rice)

4 BUSINESS ARISING FROM THE MINUTES

Nil

COMMITTEE OF THE WHOLE

20/010YOU

Resolved that at this time 10.07am, Council form itself into a Committee of the Whole to deal with matters listed in the Reports for Information.

(Councillors Sloan and Brown)

For: Councillors Brown, Honey, Rice, Sloan and Westhoff

Against: Nil

5 REPORTS FOR INFORMATION

20/011YOU

Committee recommendation that the following Reports for Information listed for the Council's consideration be received and noted

- 5.1 Sports club grants for 2020/2021
- 5.2 Youth Engagement Meeting - August 2020 - Road Safety Projects 2020-2021
- 5.3 Kiama Library Hours
- 5.4 Art Workshop - Mental Health Month
- 5.5 SENTRAL Youth Services Update
- 5.6 Kiama Local Strategic Planning Statement 2020
- 5.7 Kiama Leisure Centre - Photovoltaic Solar System
- 5.8 Employee Matters - Work Placement Opportunities in Local Government
- 5.9 Development of Kiama Municipality Local Pest Management Plan.

(Councillors Sloan and Brown)

6 SUBMISSIONS BY STUDENT REPRESENTATIVE COUNCIL

MINUTES OF THE YOUTH ENGAGEMENT MEETING**27 AUGUST 2020**

- 6.1 The Student Representative Council requested financial assistance to create awareness, educate and celebrate our local areas, history and culture, and also work with the school in producing a school uniform with artwork. Assistance is also sought in naming the school buildings and bus bay street.

The school has been meeting and holding workshops with Anthony McKnight and Greg Smart to understand the history of the area and gain an understanding of the local dreaming stories. From those stories grow visual representations, making sure it is true and as local as can be.

Council's Manager Community and Cultural Development advised Council was successful in securing funding to identify aboriginal cultural and historical places of significance. Council is currently establishing a steering group of local aboriginal people so that the project is driven and designed by local aboriginal people. It may include developing signage for sites, self-touring, aboriginal businesses running their own cultural tours.

Director Engineering and Works confirmed the road of the bus bay currently does not have a street name. Council does have a Street and Reserve Naming Committee with a process policy for naming of streets who meet on an as-needs basis.

Action:

Council's Director Engineering and Works to provide a copy of the street naming process and policy to Kiama High School.

Kiama High School to contact Director Engineering and Works when they have a proposed name in order for the Director to prepare a report to the Streets and Reserves Naming Committee inviting the school to attend the meeting.

Council's Aboriginal Liaison Officer to work with and support the school on providing Aboriginal words for buildings, and assist with artwork for school uniforms.

- 6.2 Pot holes at Gerringong – driving hazard

This matter has been dealt with. No further action required.

- 6.2 Mental health funding – Request for Council funding for Mental Health First Aid training/refresher for Year 12 - \$5,000 for a year group

The Student Representative Council advised Years 8 and 10 currently receive Mental Health First Aid training, however are requesting funding of \$5,000 for refresher training for Year 12 students. This would be carried out by the Student Support Officer the school has recently employed.

Director Environmental Services advised recently Council had a resolution on the response to the recent deaths by suicide. Council are acting on that resolution and have met with Illawarra Shoalhaven Suicide Prevention Collaborative, Illawarra Health and Co-ordinator working through a strategy on how we can respond and continue to respond including a health related response, community response, community development/capacity building response and a look at programs such as mental health refresher training,

MINUTES OF THE YOUTH ENGAGEMENT MEETING**27 AUGUST 2020**

compassionate conversations which are linked directly with schools. Council's website has been updated with Mental Health Support information.

Councillor Andrew Sloan is aware that Makuta Masks have approached the school and are keen to support Kiama High School.

Council's Manager Community and Cultural Development advised many organisations are willing to come forward and assist in this training.

Action:

Jane Litterich to liaise with Council's Manager Community and Cultural Development to find organisations willing to assist in mental health training.

Jane Litterich to liaise with Principal Catherine Glover and Councillor Andrew Sloan to discuss Makuta Masks offer of help.

6.3 Progress report of the state of play at Gerringong library

The General Manager provided an update that the roof line exceeded development consent approval and the Council resolution was that the building would need to be brought back into line. Council are currently working to have redesign work done to development consent approved height. With the delays encountered, Council has taken a decision to proceed with the expansion of Figtree Lane carpark expected to commence in the next 3 to 4 weeks with completion before Christmas.

Council's Director Environmental Services advised the museum is nearing completion. There is still some work in the library portion to finalise remediation around height. Work will commence on that as soon as new plans have been finalised.

6.4 Youth Centre grant - creative grants suspended

Council's Manager Community and Cultural Development advised a round of cultural grants which were endorsed by Council were suspended due to COVID. A range of cultural grants will still be run this year, there is one currently open at present.

Two grants that sit within Community and Cultural Community team, of which there is a Cultural Grant which weights applications from young people favourably. There is another grant program, the Health and Sustainability grants which include opportunities to develop proposals based around supporting positive mental health.

Action:

At a future Youth Advisory Committee meeting Council's Community and Cultural Development Officer and Health Promotion Officer attend the meeting and outline the process for applying for those grants, working with the students to shape their proposal to fit within the grant guidelines.

6.5 Cultural Grant from Pheona Cashman

MINUTES OF THE YOUTH ENGAGEMENT MEETING**27 AUGUST 2020**

Pheona Cashman, through the Student Representative Council, suggested a collaboration with Council to do murals or community arts projects with funding grants. Kiama has some amazing places along our coast line where we could do some sculptural pieces that could be inter changeable. Potentially funding support to have local artists do workshops with our gifted and talented etc. Would also be great to get our special unit involved with some tactile sculptures that could be set up for kids with special needs in our local playgrounds. There are so many things that I would love to do or be a part of but, unfortunately, funding for such things are hard to come by or there is that much red tape that it becomes too overwhelming.

Action:

Pheona Cashman to contact Council's Community and Cultural Development Officer for further information on grants opportunities.

6.6 Aboriginal help in our area. What are they doing?

Jane Litterich thanked Council's Aboriginal Liaison Officer, Trish Levett for coming into school one period a week. Believes it is really helping to build connection between kids, kids families and the school.

Council's Manager Community and Cultural Development advised we are taking deliveries of food from OzHarvest and making this available to families on the 2nd and 4th Monday of each month. Flyers have been distributed through school network to make families aware of this.

6.7 Lights at Soccer field , Kiama Quarry soccer fields

Main field is the best we have in the community, the other fields are not as suitable. As such the Student Representative Council have requested lights at the grandstand end.

Action:

Director Engineering and Works to take this on as an action for review and respond to the school, including Councillors on the correspondence. There are arrangements with the clubs in terms of who is responsible for certain components, however lights would be the responsibility of Council including maintenance.

6.8 Fencing structure at pavilion show ground – unstable and wobbly at certain spots

Council has a program in this year's budget to repair and replace fencing.

Action:

Student Representative Council to email Council and request a meeting on site with Director Engineering and Works.

6.9 Extra seating at show ground

MINUTES OF THE YOUTH ENGAGEMENT MEETING**27 AUGUST 2020**

Director Engineering and Works advised this is also part of the grant Council is reviewing and can be discussed during the site meeting.

6.10 Gerringong netball courts safety concern

The Student Representative Council have concerns around unsafe features. These include bolts which need to be ground down, eastern side of courts where the concrete slopes down into the grass umpires on the side could fall back, the hill down to the courts is unsafe as it's slippery and wet, and there are holes in the netting at the back of the courts where children climb over the fence to retrieve balls. There have been many injuries.

Action:

Student Representative Council to email Council and request a meeting on site with Director Engineering and Works.

7 QUESTIONS FOR FUTURE MEETINGS**7.1 Can the speed limit on Riverside Drive, Kiama Downs be changed?**

Council's Director Engineering and Works advised it is a Council owned road however speed limits are decided by State Government.

Action:

Director Engineering and Works will request a review of the speed limit on behalf of the school.

7.2 There are safety concerns at the intersection of Barney and Shoalhaven Streets. For safety reasons it would be great to have a roundabout.**Action:**

Student Representative Council to email Council and request Director Engineering and Works take this matter up with the Kiama Local Traffic Committee.

8 CLOSURE

There being no further business the meeting closed at 11.27am.

These Minutes were confirmed at the Ordinary Meeting of Council held on 22 September 2020


.....
Mayor

4 BUSINESS ARISING FROM THE MINUTES

5 REPORTS FOR INFORMATION

5.1 SENTRAL Youth Services Report

Responsible Director: Environmental Services

Item 5.1

SENTRAL Youth Services has implemented a number of changes this year and continues to pivot the service to best meet the needs and aspirations of young people.

Service Delivery Changes

SENTRAL continued to see a surge in numbers of young people accessing the service along with an intensification of the challenges and issues that young people required assistance with throughout the end of 2020 and start of 2021. This provided some challenges to the service's ability to balance our Drop-In hours with individual support needs.

During this period, we also experienced increased vandalism of the building after hours and antisocial behavior both after hours and during Drop-In opening hours that compromised the safety of staff and visitors. This led to a decision by Council to close drop in for a period of time (February-July) whilst we reviewed our service model and developed extra safety protocols.

Extra Safety Measures

Staff consulted with service users through a workshop to hear feedback and ideas for how to improve the safety of young people attending SENTRAL. Overwhelmingly the feedback was to:

- install CCTV cameras.
- develop protocols to ban young people who behave in a way that threatens the safety of others.

SENTRAL Youth Cottages now have 24 hour electronic surveillance (CCTV). The purpose of the surveillance is to improve the safety of young people attending, stop illegal activity from occurring in the space outside of opening times and protect council's assets.

There are strict protocols in place to protect young people's privacy and these are also in line with NSW Child Safe Standards. Images are recorded for the purposes of crime prevention only and can only be accessed by police or regulatory authorities for investigation purposes. The live images are not monitored.

Behavior management protocols were reviewed with input from service users. We now have a protocol to ban young people who compromise the safety of others or engage in illegal activity. The length of the ban is either a day or week depending on the severity and staff have procedures in place to work with the young person affected by the ban to support positive future behaviors.

New Drop-In Times

Drop-In is now open during the following hours (based on what young people have told us they want), with extra activities:

Thursday – Free Pizza and Fire Pit – 3 - 8pm

Reports for Information

5.1 SENTRAL Youth Services Report (cont)

Friday – Fridays@SENTRAL open mic night - 3 - 6pm

Drop-In provides a fully supervised, safe and inclusive space for young people to hang out with friends and/or seek advice or info from a youth worker. Drop-In provides an excellent opportunity for young people to access advice, information and referral from skilled and experienced workers.

Individual Support

During the months that we closed the service for Drop-In, we continued to provide individual support and trialed a new Intensive Individual Support program that was part-funded by a generous donation from Kiama & District Stronger Community. The aim of this program is to provide targeted support to young people with complex circumstances who would benefit from a more targeted approach; as well as others requiring extra support.

In addition to this targeted approach, the program focusses on developing and improving referral pathways and advocating for services to outreach to Kiama.

Teen Mental Health First Aid (tMHFA)

The Youth Services Coordinator has been trained to deliver this program which has been funded by Makuta. She now co-delivers this program with Kiama High School staff to year 8 and 10 students each year.

EMPOWER

Youth Worker Rubi Curran delivered a very successful Empower program to 12 young women from years 9 & 10 at Kiama high School during term 2. Participants explored youth related topics such as mental health, body confidence and sexual health in a very youth-friendly, safe and inclusive environment. They also developed deeper interpersonal relationships and understanding of self through the program.

We plan to continue the Empower program in 2022 with 2 separate programs targeted to young men and young women.

Staff Changes

Dylan Powell left the service in December 2020 to pursue a career in education after more than 7 years as a highly skilled and valued youth worker. We were fortunate, however to recruit two new youth workers at the beginning of 2020. Having a diverse team of skilled and passionate casual youth workers gives the service flexibility and ensures there is a range of mentors with varied cultural backgrounds, skills and talents available to young people to connect and gain support.

SENTRAL Website

SENTRAL has a new online space which allows us to upload event and program info, take bookings and enquiries as well as share info about local services through the youth directory. Check it out at sentral.kiama.nsw.gov.au

Next Gen Work Ready Programs

Next Gen is a NSW Government grant-funded project co-delivered by Kiama Community College.

In 2020 Next Gen had the following outputs:

Reports for Information

5.1 SENTRAL Youth Services Report (cont)

- Next Gen Digital skilled up 12 young people to work with local businesses to develop social media skills.
- 6 local small businesses engaged in Next Gen Digital
- Next Gen Café Skills skilled up 3 young people over 3 days to be work-ready
- Next Gen Barista Training gave 20 young people work-ready barista skills.
- 29 young people received job readiness coaching at Next Gen Get Ahead 1 day workshop.
- Eighty nine percent of participants felt they were more employable as a result of participation.

Next Gen 2021 Programs are ready to be delivered with Barista Training close to fully booked and Next Gen Digital well underway.

Create to Connect

Create to Connect is a new project funded by the NSW Government's Youth Opportunities Program.

The aim of this program is to empower young people to develop their creativity by linking them with inter-generational mentoring, skill development and providing opportunities for them to showcase their work.

The weekly Open Mic events have already kicked off on Friday arvo/evenings to an enthusiastic audience, with a wide range of music, spoken word and comedy performances encouraged. They are being held each Friday at the Youth Centre in Hindmarsh Park, 4-6pm.

Booking details for the other planned events will be available shortly via sentral.kiama.nsw.gov.au

SENTRAL Studio

This is another NSW Government grant-funded project to repurpose one of the youth cottages into a rehearsal space and recording studio. Work is almost complete and we hope to open the space for bookings in September.

We also have some funding for training young people to use the recording equipment and are currently on the search for young people who want to learn or improve these skills and share them with others.

WE DO MAGIC Award

In early June, SENTRAL was awarded a We Do Magic Award in the "Brilliant Idea" category. This was based on our work supporting young people through some very challenging times and circumstances including following the tragic loss of a number of young people to suicide in 2020.

The We Do Magic Community Service Awards acknowledged those who continued to offer critical support to vulnerable people in the face of drought, fire, flood and the pandemic.

Reports for Information

5.1 SENTRAL Youth Services Report (cont)

Communication/Community Engagement

SENTRAL aims to create programs and events that are youth-led and wherever possible co-designed with young people.

We openly invite feedback from young people on any of our current programs and ideas for us to consider for future projects.

Item 5.1

5.2 Opportunities for Students

Responsible Director: Office of the Chief Executive Officer

Work placement and/or work experience provides students with a valuable insight into different roles at a truly practical level.

As one of the largest employers in the Municipality, Council is committed to supporting local educational institutions by providing opportunities for work experience for students. The aim is to increase awareness of the roles and functions of Council whilst providing students with a realistic experience of working in a particular occupational area. Students are often surprised at the range of positions available in local government and participating in work experience programs helps them to consider careers that might otherwise not have occurred to them.

Council is committed to providing students with a *meaningful* experience – the opportunity to spend time with an appropriately qualified and experienced employee in a field of interest to them. In assessing an application for Work Experience, Council considers the student's interest in the role and our ability to provide an effective level of supervision.

Whilst the Covid-19 pandemic presented some challenges to providing work placements with much of the workforce having to transition to remote working arrangements and limiting physical contact in the workplace, in 2020-2021 Council processed 33 applications for work placements via Council's website and were able to successfully accommodate 13 students.

Council hosted work experience opportunities in Business Administration, Aged Care, Library Services, Information Technology Environmental Services, Tourist Information Centre, Community Services, Leisure Centre and a range of trades-related areas.

People seeking more information about Council's Work Experience Program, including details about how to apply, are directed to the Work Experience Application Form on Council's Job's page on the website at

<https://www.kiama.nsw.gov.au/Council/Jobs/Work-experience>

Communication/Community Engagement

Kiama High School and local training organisations

Communication via Council's Social Media platforms as appropriate

5.3 Kiama Library Youth Services Report 2021Responsible Director: Environmental Services

Events

Kiama Library held a number of popular and well attended Youth programs and events over the past year including our summer school holiday events; a Lord of the Rings Escape Room, a writing workshop with local author Alan Baxter, and both Minecraft and Marvel 3D Printing and CAD workshops. Then, a crystal wand workshop for Harry Potter Book Night in February and a Blind Date with a Book promotion for Library Lovers Day on February 14th from which two lucky winners won book prize packs.

We were fortunate enough to be included in the April 17th community youth event, The Big Get Together. Library representatives Mesdames Ziegfeld and Zola used their uncanny instincts to provide over 150 attendees with their personal fortunes on the night and handed out over 80 Library Fortune packs which included tea leaf reading and Book horoscopes as well as library and mental health resources.

During June, we hosted the State Library's Drug and Alcohol Info Hub; a travelling interactive display providing access to quality and current drug and alcohol information for the community. We visited KHS on Tuesday the 22nd of June with resources from the hub to present to year 9 PDHPE students. We had a Drug and Alcohol trivia quiz, and challenges using both the standard drinks pouring kit and the ever-popular beer goggles. Additionally, we provided sample bags with resources and information on how to access the State Library's Drug and Alcohol information for all year 9 PDHPE students.

Upcoming Events

As a result of COVID restrictions, several events were postponed, including LEGO Wars, Miniature Figure Painting and the Hoop Embroidery Workshop coming up in August. We hope to reschedule these events once it is safe to have groups attending events in the library again. We are looking forward to hosting more Makers and Creators events, such as worldwide event The Big Draw in October, an intro to creative journaling in November and a terrarium workshop in December.

Additionally, in partnership with Word Travels and Wollongong Libraries, we will be hosting a Poetry Slam workshop on Monday 20 September for the 2021 Word Travels Australian Poetry Slam competition. This workshop feeds into the competition heat in Wollongong (there are over 60 heats across the country). Competitors perform for a chance to win the Australian Poetry Slam National Final at the Sydney Opera House and an ultimate prize package worth up to \$10,000.

In partnership with SENTRAL and Student Support Officer, Ms Sirilo from KHS, we are developing free HSC study support sessions for the September school holidays that will provide HSC students with free access to Youth Support Workers, pet therapy dogs, yoga and mindfulness sessions, sensory activities and pizza lunches in the library. We will also provide packs that include study and mindfulness resources that can be accessed from home.

Reports for Information

5.3 Kiama Library Youth Services Report 2021 (cont)

Kiama Library Website and eResources

On 1 July we launched our new website. Our Youth page has been updated, with many new youth-focused eResources including information on UOW's HSC Support Series, reader's advisory lists, mental health and mindfulness links, events and a fantastic Diversity section that incorporates information, books lists, films and links and where to go for information and support for disabilities, gender equality, LGBTQI+ issues, reconciliation, multiculturalism and religion and spirituality. Other new eResources that can be found on the website include:

Gale Databases

Here you can access a variety of resources for education, lifelong learning and academic research. Gale contains peer-reviewed articles, full-text magazines, newspapers, eBooks, primary source documents, videos, podcasts and more.

Kanopy

Using your library card you can stream thousands of films for free – comedy, drama, horror, sci-fi, classics, documentaries, Kanopy Kids and more. There are more than 30,000 titles to choose from. Watch on any device – TV, phone, tablet, laptop and computer.

Libby

Libby is a free award-winning app where you can borrow and enjoy digital content; thousands of eBooks, eMagazines and eAudiobooks. Download it from AppStore or PlayStore then register by selecting Kiama Library and entering your membership number and PIN (by default, your 8-digit date of birth).

5.4 Road Safety Projects - Learner Driver Workshops and Log Book RunsResponsible Director: Engineering and Works

Item 5.4

Council will run a series of Road Safety Projects for 2021/2022. Several programs target young drivers in the 17-25-year-old age group.

Road Safety Projects are run in accordance with the Local Government Road Safety Program funded by Transport for New South Wales. (TfNSW).

The Local Government Road Safety Program (LGRSP) aims to assist Kiama Municipal Council to reduce the likelihood of deaths and injuries from road trauma in the local community.

Council's Road Safety Officer has developed an Action Plan setting out the Council's road safety activities until June 2022.

Young drivers face many challenges when learning the complex task of driving a vehicle.

With their inexperience, they also face a higher risk of danger. Despite making up only about 15 percent of all drivers, young drivers represent more than a third of annual road fatalities.

Kiama statistics show a total of 32% causality crashes in Kiama Municipality are in the 17-25-year-old age group. (In the past five-year period from 2015-2020)

The following Road Safety Programs outlined below are designed to help Learner Drivers Become Safe Drivers. The workshop program aims to increase confidence and knowledge of supervisors and learner drivers.

Graduated Licensing Scheme Workshops

Graduated Licensing Scheme Workshops are held in Kiama to help supervisors of learner drivers complete the task of teaching a learner to drive. The presentations outline the restrictions on L and P plate drivers, provide practical advice on completing the learner log book and explore strategies to make for an effective learning experience.

The Free Workshops are held from 4.00pm–6.00pm at the Kiama Municipal Council Administration Centre, offering parents and supervisors of learner driver's practical advice about:

- Supervising learner drivers
- Completing the learner driver log book
- Providing on road driving practice and
- L and P plate licence laws

The next Free GLS Workshop will be held on Wednesday 18 August 2021, Wednesday 20 October 2021 at Kiama Councils Administration building, with another workshop in Kiama planned for Wednesday 20 April 2022.

5.4 Road Safety Projects - Learner Driver Workshops and Log Book Runs (cont)

Log Book Runs

Learner Driver Log Book Runs are held in conjunction with Shellharbour City Council. These events are Free and provide an opportunity for learners and their supervisors to experience a wide range of road and traffic conditions as well as experiencing random breath testing, driver revive stop and radar speed check. In addition, these events provide access to road safety professionals, highway police officers and peers in a positive non-threatening environment. Daylight and Night Time Log book runs are held regularly and all learner drivers must have 40 or more log book hours to attend.

The next Free Log Book Run is scheduled to be held on Sunday 17 October 2021 and Sunday 19 June 2022 between 10.00am and 12.30pm, leaving from Lake Illawarra PCYC.

The fourth annual Ultimate Log Book Run combined with Wollongong and Shellharbour Council's is set down for Sunday 20 March 2022. The ULBR is an opportunity for Learner Drivers and their supervisors to experience a series of practical and powerful demonstrations while gaining log book hours on a planned route across three Council areas.

The next Free Night Time Log Book Run is also scheduled to take place on Tuesday 26 April 2022 between 6.00pm and 8.30pm leaving from Lake Illawarra PCYC.

Safer Driver Course

The popularity of the Safer Driver Course has led to its expansion to service almost 250 locations throughout NSW, with a training provider now in Kiama.

The Safer Driver Course is a combined theoretical and practical course for under 25-year-old learner drivers who have completed 50 log book driving hours.

The course involves a three-hour facilitated group discussion on how to manage risks on the road. The second part of the course is a two-hour in-vehicle coaching session to help learner drivers practice a range of safe driving behaviors.

Research has shown that young drivers are at greatest risk of crashing in the first six months of independent driving (P1 licence). The course aims to provide learner drivers with driving strategies such as speed management, gap selection, hazard awareness and safe following distances so they are more prepared when they drive unsupervised on their provisional licences. The course also aims to help learners identify situations that will put them at greater risk of a crash and consider strategies that will help avoid them.

After completing the course, a learner will receive 20 hours of credit in their log book, meaning they only need to complete 100 hours of supervised driving outside the course. If they also do 10 hours * of professional driving lessons, they will receive a further 20 hours of credit on top of the 10 hours they drive during the lessons.

Course costs apply for the Safer Drivers Course.

** Professional lessons totaling more than ten hours will not provide additional credit.*

More information on the above safer driving programs can be obtained by contacting Council's Road Safety Officer on 4232 0444 or on Council's web site at: www.kiama.nsw.gov.au

Reports for Information

5.4 Road Safety Projects - Learner Driver Workshops and Log Book Runs (cont)

Attachments

- 1 Learn safe A5 flyer 21_22
- 2 Log Book Run A5 flyer 21_22

Item 5.4



Item 5.4

Attachment 1

Workshops are held by Wollongong City, Shellharbour City and Kiama councils.

To help you with practical advice about:

- Supervising learner drivers
- Completing the learner driver log book
- Providing on road driver practise
- L & P Plate licence laws

Workshops are held from 6pm – 8pm

Bookings are essential

Please contact Council for a suitable workshop

Wollongong

4227 7111

rso@wollongong.nsw.gov.au

Shellharbour

4221 6124

jenny.davies@shellharbour.nsw.gov.au

Book online: www.shellharbour.nsw.gov.au/youngdrivers

Kiama

4232 0444

council@kiama.nsw.gov.au

2021	19 July	Shellharbour
	ZOOM - Online	
	18 August	Kiama
	7 September	Wollongong
	11 October	Shellharbour
	20 October	Kiama
	30 November	Wollongong

2022	21 February	Shellharbour
	1 March	Wollongong
	7 June	Wollongong
	20 April	Kiama
	23 May	Shellharbour
	ZOOM - Online	





DO YOU HAVE YOUR L's?

Want to get more hours for your log book?

An opportunity for you and your supervisor to experience a variety of driving conditions to increase safe driver behaviour.

All learner drivers must have 40 or more log book hours

Bookings are essential. Please contact Council for a suitable workshop. See overleaf for contact details.

2021	27 July	6.00pm – 8.30pm	☾ Shellharbour & Kiama
	1 August	9.30am – 12.00 noon	Wollongong
	17 October	10.00am – 12.30pm	Shellharbour & Kiama
	7 November	9.30am – 12.00 noon	Wollongong

2022	20 March	Ultimate Learner Log Book Run 8.30am – 2.30pm (Special event)	Wollongong, Shellharbour & Kiama
	26 April	6.00pm – 8.30pm	☾ Shellharbour & Kiama
	15 May	9.30am – 12.00 noon	Wollongong
	19 June	10.00am – 12.30pm	Shellharbour & Kiama

☾ night run



5.5 Young Australian of the Year 2021

Responsible Director: Office of the Chief Executive Officer

Council urges Kiama's youth to think about local people you know and nominate someone who deserves recognition. It may be for their volunteer work, an outstanding sporting achievement, a special accomplishment in the field of arts, efforts to improve our local environment or academic success of a young person.

Each year Kiama Council seeks to find persons who help build the community spirit for which our area is so well known. Our search for local heroes relies on friends, family and colleagues to nominate these great Aussies, so their outstanding contribution to the community can be recognised in our 2022 Australia Day Awards.

Our local heroes are usually humble people who think that they're not worthy of special recognition. For this reason, we rely on active help from others in our community to nominate their selfless heroes.

We want to ensure that Kiama nominates their youth for these inspirational awards.

The **Australia Day Young Citizen Award** is for an individual aged 24 years or less who has made an outstanding contribution to the community, either during the previous 12 months or over many years of service.

Previous recipients of the Award include surfing world champion, Sally Fitzgibbon, for her services to surfing, Emily Stratton for services to the arts by establishing the Kiama Actors Studio, Hannah McInerney for services to the Rural Fire Service, Sarah Young for services to the community as a young Rotarian, Troy Bartrim for his involvement in Kiama Scouts, Hillside Landcare, and running workshops on Hot Composting and No-Dig Garden Bed Building, Olivia Deans for her sporting achievements and NDIS workshops and achievements, and the 2021 Australia Day Young Citizen of the Year Jordan Casson-Jones, for initiatives with youth mental health and suicide prevention.

Note: All nominees must live in the Kiama LGA and be Australian citizens.

Nominations will be advertised via Council's website, Facebook page and local print media.

It is never too early to start preparing a nomination. Think about which of your friends or family members are doing outstanding work volunteering in school and/or in your community. Council staff will be on hand to assist with your nomination if required.

5.6 Strategic Planning

Responsible Director: Environmental Services

Background

Kiama Council is committed to creating great places to live, work and enjoy for the local community. The NSW planning system is one of the main ways Council can create these places. There are four (4) main planning functions within the NSW planning system; Strategic Planning, Plan Making, Contribution Planning and Assessments.

Good strategic planning sets out a vision for the area, town or place which can be achieved by having the right Local Environmental Plan, development control plan and infrastructure plans (i.e. Plan Making and Contribution Planning) in place to manage growth and change. Development applications are then assessed against these plans to ensure the community's vision is being achieved.

Council's Strategic Planning Team is responsible for the management of all of Council's strategic planning functions, including all aspects for the delivery of long-term and town centre planning strategies and legislative plan making functions.

Strategic Planning projects

Good strategic planning should clearly outline the community's agreed vision and how will be achieved.

Examples of recent strategic planning projects include the Kiama Local Strategic Planning Statement 2020 and the Kiama Town Centre Study 2019.

Kiama Local Strategic Planning Statement

The Local Strategic Planning Statement (LSPS) is Council's primary strategic planning instrument. All Council's in New South Wales are required to prepare a local strategic planning statement (LSPS) that will set out:

- a 20 year vision for land use in the local area
- the special characteristics which contribute to local identity
- shared community values to be maintained and enhanced
- how growth and change will be managed into the future.

We started preparing our LSPS in September 2018 by holding a number of community workshops to identify our priorities. This included a workshop at Kiama High School and a workshop in the Council Chambers for students from Kiama Public School, Minnamurra Public School, Jamberoo Public School, Gerringong Public School and Ss Peter & Paul Catholic School.



Figure 1: Primary School Students Workshop

Following these workshops and further community engagement the Kiama LSPS was adopted by Council at their ordinary meeting in June 2020. The Kiama LSPS contains the 20-year vision for the Municipality and the following Themes and Planning Priorities to achieve this vision:



Theme 1
Manage sustainable growth

- PP1** Plan for and balance housing supply and demand
- PP2** Champion architectural excellence
- PP3** Connect the Municipality
- PP4** Support the delivery of required infrastructure



Theme 2
Develop a diverse and resilient economy

- PP5** Foster economic diversity
- PP6** Manage tourism development and the visitor economy
- PP7** Strengthen commercial centres


Theme 3
Protect rural landscapes

- PP8** Protect viable agriculture and agricultural lands
- PP9** Protect scenic rural landscapes


Theme 4
Mitigate and adapt to climate change and protect our environment

- PP10** Conserve areas of environmental significance
- PP11** Responsibly manage resources and waste
- PP12** Plan for and adapt to the impacts of natural hazards and the changing climate


Theme 5
Foster vibrant and accessible places

- PP13** Support and create vibrant places
- PP14** Identify and safeguard areas and items of heritage significance
- PP15** Celebrate and protect local character

A copy of the Kiama LSPS 2020 and a letter of thanks was provided to the Kiama High School following its adoption.

Council's Strategic Planning Team are responsible for undertaking the actions contained within the Kiama LSPS 2020. This includes the:

- Kiama Town Centre Development Control Review
- Kiama Town Centre Heritage Review
- Kiama Local Housing Strategy
- Urban Greening Strategy
- Rural Land Use Strategy
- Vegetation Study
- Gerringong Town Centre Study
- Employment Land Study

Kiama Town Centre Study

In 2018 Council commissioned the preparation of a Kiama Town Centre Study to assist Council with its planning and development functions, whilst also informing the direction of future strategic planning studies and policies.

A number of workshops and drop-in sessions were held as part of the preparation of the Study. In adopting the Study Council adopted an Implementation Strategy for further planning work. A separate report is included in this Agenda to provide an update on the Implementation Strategy.

Reports for Information

5.6 Strategic Planning (cont)

Both the Kiama LSPS and the Town Centre Study have resulted in plan making projects.

Plan Making projects

Plan making projects include changes to the *Kiama Local Environmental Plan (LEP) 2011*, the Kiama Development Control Plan (DCP) 2020 and the Kiama Community Participation Plan (CPP) 2019.

The Kiama LEP 2011 is a legal planning instrument which contains the land zoning and land use (i.e. height etc.) controls for our Municipality.

Our DCP provides planning and building design guidelines for new development and it aims to ensure quality development and sustainable environmental outcomes for our municipality.

Our CPP details how we engage with our community on planning matters.

As outlined in the Kiama Town Centre Study Implementation – Update report we are investigating ways to amend both the LEP and DCP to ensure good planning and design outcomes for future development for the Kiama Town Centre and to provide greater protection and development controls for items and areas of heritage significance in the Kiama Town Centre.

Contribution Planning projects

Development contributions are funds a developer pays to contribute to public facilities such as:

- roads
- recreation
- community facilities.

The funds we collect may only be spent on the facilities described in our Contribution Plans.

Council's Strategic Plan team has commenced the review program by repealing three (3) of Council's Section 94 Contribution Plans. The three (3) Plans repealed related to carparking contributions in Kiama, Gerringong and Jamberoo.

The LSPS commits to the adoption of a Kiama Housing Strategy by the end of the 2021/22 Financial Year. As the Housing Strategy will identify where and how new homes will be built in the Municipality it will show where and what type of new infrastructure will be required. This information is fundamental to the preparation of new development contribution plans.

Development Assessments

While Council's Development Team is responsible for the assessment of development applications, against the controls contained in the LEP and DCP, Council's Strategic Planning team is responsible for reforming Council's assessment programs and procedures in alignment with Council's strategic direction and community needs. This includes enabling Council to achieve the requirements of the NSW Planning Reform program and to provide continuous improvement, business excellence and a customer centred culture.

Reports for Information

5.6 Strategic Planning (cont)

Communication/Community Engagement

Strategic planning, including the Local Strategic Planning Statement and significant strategic projects, will often be supported by a specific engagement plan that uses staged engagement, community events, surveys, information on our website etc. to encourage community involvement.

Council is the local planning authority in the Kiama Municipality and has on-going partnerships with Precinct Committees and Ratepayer Associations that operate across the Municipality and Council's various Committees, including the Youth Advisory Committee.

When undertaking strategic planning projects, the views of all members of the community need to be considered. Council will continue to engage with the community on strategic planning projects via the Youth Advisory Committee, SENTRAL Youth Services and the local schools.

5.7 Kiama Town Centre Study Implementation - UpdateResponsible Director: Environmental Services

Heritage Review Project

A key strength of Kiama's town centre lies in its numerous historic buildings. Protecting these buildings and ensuring their long-term survival needs to be championed by a range of stakeholders including state and local government, private landowners, tenants and building users, as well as the wider community.

The Kiama Town Centre Study outlines a number of recommendations for providing greater protections to heritage items within the Kiama Town Centre.

To leverage the knowledge and expertise of the community a Kiama Heritage Review Reference Group was formed. The Reference Group comprises of four members of Kiama & District Historical Society Inc. and Council's Manager Strategic Planning. The objectives of the Reference group is to:

- assist in the identification of potential heritage items/areas within the Kiama Town Centre;
- review and collate available resources relating to potential and existing heritage items/areas within the Kiama Town Centre;
- identify potential gaps in the existing heritage listing, map and inventory sheets, and
- provide comments/advice to the appointed consultant/s as part of the heritage review process.

A consultancy brief was prepared and following an Expression of Interest (EOI) process, GML Heritage, Winner of the 'Best Heritage Consulting Firm' 2021, was appointed to undertake Heritage Review.

The Heritage review's tasks are grouped into 5 main areas of focus:

1. Heritage Review to identify other potential heritage items/areas.
2. Heritage Justification for listed items/areas and for items that were considered but not included in the LEP.
3. Civic Precinct Heritage Conservation Area (HCA) to be established.
4. Heritage Development Controls to be proposed.
5. Heritage Conservation Incentives to be identified.

The Reference Group met with GML Heritage to provide them with the identified potential heritage items/areas within the Kiama Town Centre. Throughout the review process the Kiama & District Historical Society Inc. provided a significant amount of information and documentation to assist in the Review project. Their assistance and professionalism in this project is greatly appreciated by Council and the consultant.

Received deliverables

To date, Council has received the:

- preliminary draft Justification Report;

Reports for Information

5.7 Kiama Town Centre Study Implementation - Update (cont)

- Historical Town Centre HCA Heritage Assessment;
- preliminary draft Chapter 4 – Heritage and Cultural Conservation of the Kiama DCP 2020;
- draft Heritage Inventory Sheets for 47 individual items/areas.

Kiama Town Centre Development Control Plan Review project

Following an Expression of Interest (EOI) process, Studio GL were engaged to undertake the Kiama Town Centre DCP Review, The DCP review's tasks are grouped into 5 main areas of focus:

1. Town Centre Development Controls to be reviewed.
2. Prominent & Strategic Site Development Controls to be recommended.
3. Heritage Development Controls to be recommended (in conjunction with Heritage Review project).
4. Economic Feasibility Analysis of proposed development controls and associated design outcomes.
5. Digital Town Centre 3D Model to be provided.

Through November and December 2020, a number of community workshops were held to ascertain the desired future character of the Town Centre and potential development controls.

Due to Covid-19 all 4 workshops were designed to be virtual, using the conferencing software Microsoft 'Teams', where people participated in interactive discussions. The following 4 workshop were held:

- Workshop one – Internal Council Consultation;
- Workshop two – Stakeholder consultation: General controls;
- Workshop three - Stakeholder consultation: controls for Strategic and Prominent sites;
- Workshop four - Stakeholder consultation: controls for Heritage sites.

A targeted approach was taken for attendance at these workshops. Invitations to nominate a maximum of 2 representatives to attend the Workshop 2 was sent to the following organisations:

- North, Central and South Precinct Committees;
- Minnamurra Progress, Jamberoo Valley Residents and Ratepayers and the Gerroa Community Associations;
- Kiama Lions and Rotary Clubs;
- Chamber of Commerce;
- Local planners and architects, and
- Community representatives of the following Council committees:
 - Access Committee;

Reports for Information

5.7 Kiama Town Centre Study Implementation - Update (cont)

- Cultural Board;
- Destination Kiama Tourism Advisory Committee;
- Economic Development;
- Health and Sustainability Committee;
- Planning Committee;
- Youth Advisory Committee.

Invitations were sent directly to owners of the strategic and prominent sites. Invitations were sent directly to owners of sites within the Manning Street Civic Precinct and the Kiama & District Historical Society.

The workshops were well attended, with Council receiving positive feedback from the community despite the online format.

Received deliverables

Council has received the preliminary draft Kiama DCP Summary Report and preliminary draft Topic 12.7 – Kiama Town Centre of the Kiama DCP 2020. These documents are being reviewed internally with feedback being provided to Studio GL prior to the final drafts being issued.

Outstanding deliverables

Council is yet to receive the final Economic Feasibility analysis and the 3D Town Centre Model. The 3D Model will, primarily, be used to assessment development applications within the Town Centre. Applicants will be required to provide 3D data of their proposals to be input into the Model allowing staff to undertake detailed assessments. Static results of these assessments can be provided to the broader community. For developments within the Town Centre, conditions of consent can be imposed requiring the final, survey accurate, data of the building to input into the Model. This will ensure that the Model evolves overtime and remains current.

The Model can also be used for engagement exercises for strategic projects. Ultimately, it is envisioned that the Model will become a public facing, interactive tool the community can also use to determine the impact of proposed development.

‘Way Finding’ Signage Review Project

The Town Centre Study recommends carrying out an audit of all public signage within the town centre. Accordingly, monies were allocated in the 2019/2020 budget to carry out an audit of the existing public signage within the town centre.

Council sent invitations to NSW and ACT universities, which offered urban planning degrees, for students or recently graduated people to provide an Expression of Interest (EOI) for the Audit. Council engaged a Master of Urban and Regional Planning student from the University of Sydney to undertake the Audit.

Received deliverables

To date, Council has received the ‘Way Finding’ Audit report and associated spatial data of all existing ‘way finding’ signage. The intent of the Audit is to provide Council with digital data that can be on hand should funding be available to conduct a full ‘way

Reports for Information

5.7 Kiama Town Centre Study Implementation - Update (cont)

finding' implementation plan. Data is also intended to be available to consider, should a replacement program for signs but undertaken.

Outstanding deliverables

Nil

Traffic & Parking Study Project

A significant number of recommendations of the Town Centre Study are concerned with vehicular, pedestrian and cycle traffic and car parking.

Accordingly, monies have been allocated in the 2019/2020 budget to undertake a traffic & parking study for Kiama. Following an Expression of Interest (EOI) process, Bitzios Consulting were engaged to undertake the Kiama Traffic & Parking Study. This project is being managed by Council's Engineering & Works Directorate and a separate report is being prepared to provide an update on this project.

Next Steps

To ensure the community are provided with sufficient time to provide input to the final amendments a 'community review panel' will be formed. An Expression of Interest (EOI) process will be conducted to nominate one representative from each of the following organisations for the 'community review panel':

- Central and South Precinct Committees;
- Minnamurra Progress, Jamberoo Valley Residents and Ratepayers and the Gerroa Community Associations;
- Kiama Lions and Rotary Clubs;
- Chamber of Commerce;
- Kiama District Historical Society;
- local planners and architectures; and
- community representatives of the following Council committees:
 - Access Committee;
 - Cultural Board;
 - Destination Kiama Tourism Advisory Committee;
 - Economic Development;
 - Health and Sustainability Committee;
 - Planning Committee;
 - Youth Advisory Committee.

Once the final deliverables are received and have been reviewed by the 'community review panel' a separate report will be prepared and reported to the new Council, following the election, to address relevant/appropriate recommendations, made by GML Heritage and Studio GL, to amend *Kiama Local Environmental Plan 2011* and publicly exhibit the draft Chapter 4 – Heritage and Cultural Conservation and draft

Reports for Information

5.7 Kiama Town Centre Study Implementation - Update (cont)

Topic 12.7 – Kiama Town Centre of Kiama DCP 2020 in accordance with the Kiama Community Participation Plan (CPP) 2019.

Conclusion

Kiama Council is committed to creating great places to live, work and enjoy in our Municipality. Council's Strategic Planning and Plan Making processes provide both the most effective opportunities to engage with the community and create these places.

The Kiama Town Centre Study and the associated implementation strategy have been well received by the community. It is anticipated that the deliverables, received to date, from GML Heritage and Studio GL will also be well received.

Item 5.7

5.8 Corporate and Commercial Services updateResponsible Director: Corporate and Commercial Services

The **Corporate and Commercial Services** directorate covers a diverse range of activities and is proactive in exploring opportunities to improve Council's revenue from commercial operations. Operations include Economic Development, Tourism and Events, IT and Records, Kiama Coast Holiday Parks, Property, Kiama Leisure Centre, Beach Lifeguards and the Pavilion Kiama.

Item 5.8

Economic Development focuses on businesses and strategic business development by regularly communicating with businesses and offering support and training opportunities. The Economic Development Committee has a number of strategic priorities which includes:-

- Kiama Harbour revitalisation
- Jerrara Dam
- Kiama Town Centre study
- Employment lands strategy review

Council also provides many professional development and training opportunities for businesses via the Kiama Small Business. Programs such as:-

- Workshops for COVID management strategies to pivot to digital platforms
- Economic Gardening Program
- Next Gen Digital Business Programs
- Business newsletter and promotion and facilitation of Government grant opportunities
- Active participants in regional Economic development initiatives such as Illawarra Shoalhaven Regional Plans, Destination Management Plans, Regional Employment taskforce, Youth Employment Taskforce, Illawarra Business Awards
- Close liaison with the NSW Office of Small Business and the Easy to do Business Program

Tourism and Events

- Tourism Economic Impact
 - In a normal year Tourism contributes over \$187million to the local visitor economy annually. This generates an estimated 1,510 direct and indirect jobs. We welcome an estimated 983,000 visitors annually and more than 60,000 of these visitors utilise the Kiama Visitor Information Centre.
 - Increased in Visitors and increased traffic to our digital channels

- **Website** traffic increased 64.5% since 2018
- **Instagram** total reach increased by 255.90% in the past year
- Followers increased by 71% in the past year and 161% since 2018
- **Facebook** followers increased by 45% since 2018

Events Support

- MUSIC + ARTS

- Jamberoo Music Festival – has brought music to School of Arts/Youth Hall in Jamberoo and has continued to grow in attendance and popularity, holding a firm place in the Kiama events calendar. Erica Warren has recently mentored a group of Youth in preparing YouthFest Kiama (which unfortunately has been postponed)
- Kiama Jazz and Blues Festival – has seen incredible growth and popularity over the years and continues to fill up accommodation throughout the Kiama LGA on the weekend of the event. The event continues to highlight the culture of Kiama through art and music.
- SurfLife Music Festival – combining music and the surfing lifestyle that is so prominent in Gerringong. This event continues to grow and thrive!
- Folk by the Sea – has experienced continued success and its secure place on the Kiama events calendar in late September. Illawarra Folk Club has strong media connections with VOX FM and ABC Radio Illawarra.

- SPORTS

- Surfing NSW – Continued Destination Kiama partnership. Kiama is the host to events throughout the year from the Surfer Grom Comp to the Australian Open of Surfing. This event has seen Kiama receive worldwide exposure.
- Kiteboarding Australia – attracts many participants and spectators, along with radio interviews on ABC, NBN News story, Kiteboarding Australia. Video footage provided: <https://drive.google.com/file/d/1sns-Qd0NXdxliCV-fhmedNbo4N7x1ITL/view?usp=sharing>
- Skatefest Kiama – Kiama is exposed to over 50,000 members of the Australian Skateboarding Community Initiative and continues to encourage overnight stays for families of competitors staying for the 2 day event. Local skateboarder Kieran Woolley who has participated in previous events, is off to the Olympics. Our third Olympian - News - News - The Bugle App (thebuglenewspaper.com.au)

Reports for Information

5.8 Corporate and Commercial Services update (cont)

- Kiama Coastal Classic – this event attracts athletes and sports minded people from around the region and many from outside of area and continues to run successfully.
- L'Etape by Tour de France - all of the groundwork has been done for the event from the cancelled February event and we are very looking forward to hosting the event in November!

The Destination Kiama team engaged 16 yr old filmmaker/ animator Ryan Twemlow (with father Greg Twemlow) to create the Kiama Coast Walk video and 7 x Meet The Locals videos. In this video he says his latest doco series Talented Teens “all started when I did a story working with Destination Kiama”. Ryan also created Dare to Dream where he interviews pro skateboarder Kieran Woolley.

The Kiama Visitor Information Centre annually accepts Duke of Edinburgh students (although COVID paused this last year and this year).

The events team have a number of youth focused events in the annual event calendar which they support including YOUTHfest, Skatefest, SENTRAL's The Big Get Together and of course events from Surfing NSW.

IT and Records team focus on providing a range of IT services to all Council areas, and recording all correspondence that comes into Council via email or post. An important focus for this team in the past year has been on supporting staff to work from home, and to enable online Council meetings due to COVID. They also manage the CCTV system throughout Kiama and Gerringong which is a very important tool for Police.

Kiama was one of the first towns in Australia to be connected to the NBN high speed broadband network, and our IT Team has been instrumental in enabling free internet throughout the downtown Kiama area (select Kiama Council Free Wifi).

The Kiama Coast Holiday Parks encompasses 5 Parks located in Kiama, Gerringong and Gerroa. The Parks offer a range of accommodation options and facilities for guests. The Parks under the Kiama Coast banner are Kiama Harbour Cabins, Surf Beach Holiday Park, Kendalls on the Beach Holiday Park, Werri Beach Holiday Park and Seven Mile Beach Holiday Park.

The Pavilion Kiama is Kiama's premier event venue, they host events such as school formals, weddings, parties, concerts, conferences, funerals and more.

Beach Lifeguards. Council continues to provide one of the most proactive and professional lifeguard services in the region. Council's lifeguard service has grown over the last two years to adequately respond to increased use of our beaches, driven largely by the continuing growth in holiday and general visitation to the LGA.

Reports for Information

5.8 Corporate and Commercial Services update (cont)

The Kiama Leisure Centre offer a number of programs and facilities that youth can use and enjoy. There are gym classes (and the gym itself), swimming (including training), and the hall for indoor sports such basketball, netball, volleyball. The Kiama Leisure Centre and Beach Lifeguards also provide employment opportunities to youth.

- Swim School has experienced major increases in enrolments
- Upgrades to the floor in the auditorium
- New Spin room and extension to the Gymnasium area
- 2nd access/family change room upgraded
- Spa replaced
- Solar photovoltaic system installed on roof
- Jamberoo pool upgraded include new access chair

Property

- Manage leases/licences and other land use agreements across all public land owned and managed by Council
- Develop and manage Plans of Management
- Manage land and property opportunities/acquisitions and disposals

5.9 Chief Executive Officer's Update

Responsible Director: Office of the Chief Executive Officer

Your Council, employs over 500 staff and is broken up into four different directorates;

- Corporate and Commercial Services,
- Engineering and Works,
- Environmental Services, and
- Blue Haven.

Each of these departments has their own Director who report to the **Chief Executive Officer (CEO)**. As CEO my primary responsibility is to lead the organisation, manage our finances and people, ensure services get delivered and that we meet legislative requirements, and to work closely with the Elected Representatives.

Councillors are the elected representatives, who are elected by ratepayers usually every four years. Local Government operates under the Westminster system of government, as we are fortunate to be able to have the right to vote for who we choose to politically represent us. In New South Wales women were given the right to vote in State, Federal and local government elections in 1902. In 1962, the Commonwealth Parliament legislated a full Aboriginal franchise in federal elections. Western Australia enfranchised Aboriginal people in the same year, and Queensland followed in 1965. The people we chose to vote in hold special responsibilities and roles and make important decisions about how rate payers funds are spent.

The Mayor and Councillors lead and provide the community with point of contact and a voice in Local, State and Federal matters that affect us all. Voting is a serious responsibly and one which you will be able to have the right to do when you are 18, as Penny Wong said "You can choose to not to be interested in politics, but you can't choose to be unaffected by it".

Councillors are much like your Student Representative members. They play a vital role in meeting the needs of our community. They serve the community by listening to people in the local area and then representing those views, usually at a monthly Council meeting. It is the CEO's job to make sure the Councillors are well informed and to answer any questions they have. In particular, the CEO works very closely with the Mayor.

The CEO and **Directors** meet weekly at an Executive Leadership Team (ELT) meeting to discuss any tricky matters in their Directorate, make strategic planning decisions and work together to ensure the organisation is servicing the community as best we can. The ELT will also discuss upcoming Council meeting matters to make sure when reports go to Council, Councilors have accurate, informative reports to be able to make the best decisions possible. It's our job to give impartial, frank and fearless advice. Sometimes the advice we give is heard, taken on board and used, other times it may not be. Once Council vote and resolve a matter, it is then our job to implement and enact those decisions, whether we personally agree with them or not.

Reports for Information

5.9 Chief Executive Officer's Update (cont)

Our **Chief Financial Officer (CFO)** works closely with the CEO and leads Council's finance department. The CFO is making sure we are focused on our financial sustainability. This role is about managing money, funding and spending across every department and making sure that we are reporting to the State government about our financial state. Council's budget is just like any households, we have limited funds to spend wisely and make choices about what we will and won't invest in, how many people we employ and what projects we can deliver.

Our Council has staffing consisting of the following:

17 managers

366 females

189 males

average age of 44

Our people deliver a wide range of services from waste collection, to aged care, lifeguard patrols, holiday parks, leisure centres, parks, development assessment and planning to governance, just for example. Many of our staff hold trade qualifications, for example we have painters, truck drivers, mechanics and electricians. Other staff may have university degrees in fields such as environmental planning, information technology or computing, community services, nursing, arts, or engineering. Some staff may not hold qualifications but might bring excellent customer service skills, or skilled labor to our work environments. We value all their talents and abilities, and we try to support and recognise the hard work that everyone does through a range of reward and recognition programs.

I have worked in local government for over 20 years and started as a young university graduate working in planning. I have worked in large organisations with over 2000 employees and led hundreds of people. I love local government and the opportunities it has given me, in my time I have managed or worked in most fields of local government but some of my most favorite roles were in the following fields:

- Smart cities and innovation
- Libraries, museums and galleries
- Pest control and weed and animal management
- Cemeteries
- Sport and recreation
- Strategic planning and major projects
- Development assessment
- Media and marketing
- Corporate planning and reporting
- Parks, gardens and open spaces, just to name a few.

What I most value about local government, is the chance to make a difference to the lives and experiences of local communities. It's likely the homes you live in will have been approved by planning staff, the roads you drive on fixed by Council, and the

Reports for Information

5.9 Chief Executive Officer's Update (cont)

footpaths you walk on built by Council. If you have ever played on a sports field, netball court or swum in a pool or patrolled beach, if you enjoyed a stroll along the coastal path, put your bin out and had it collected, visited the youth centre or even been the local cemetery – you have accessed a service of your local government, Kiama Municipal Council. It is our pleasure to serve you.

5.10 Blue Haven - Retirement Living and Aged Care ServicesResponsible Director: Blue Haven

Blue Haven has been a part of Kiama council and the Kiama community for over 40 years. In its current state the portfolio provides various levels of services and supports for daily living to seniors within Kiama and the Illawarra.

Blue Haven consist of the following service areas:

Residential aged care facility:

Having moved to its new location in December 2019 the current facility on Bonaira street is home to 134 aged care residents. The residents in this service have complex health issues and require around the clock care that they could not get at home. Kiama council employs nurses, physiotherapists, cooks, cleaners, maintenance officers and admin officers to help run the facility and care for our seniors. Part of the team at Blue Haven residential aged care also includes Kiama High students through a new traineeship program and partnership with TAFE NSW.

Retirement Living Units:

Kiama Council has 260 apartments in Kiama that cater for independent seniors living. People living in these units retain much of their independence. Many still drive to the shops and enjoy a great quality of life without the burden of maintenance and cleaning of a large home. The complexes also provide many opportunities for social connection and friendships in share spaces, organised activities and through social networks. The value of social connection and proximity to the amenities of central business district makes ageing in place in our independent living units a genuinely valued lifestyle option for many. Most people living in these units come from the Kiama LGA.

Community Aged Care:

Blue haven has a team of staff that travel the Illawarra providing in home support. This caters for seniors that have care needs but also want to be able to stay in their own home. Nurses, carers, and case managers travel from house to house assisting people in all sorts of ways from shopping and transport to wound and catheter care. Many of the people that live at home would typically require the care of a nursing home but through our support that can stay in their own environment.

What issues does Blue Haven face:

Aged care is a growing sector. There is already a shortage of qualified workers in the industry. Many professions can link to aged care such as Nurses, Physios, Chefs, Dietitians, Speech Therapists, Diversional Therapists just to name a few.

The implications from the Royal Commission into aged care services, continues to occupy a lot of management's attention. Each of the recommendations presents an opportunity to review our care service, ensure best practice and refining how Council delivers its service.

Recruitment for the Chief Operations Officer, a role which report directly to the Chief Executive Officer of Council and which will provide the daily stewardship of the service, is currently underway and will be managed through an external recruitment aged care specialist company. Additionally, work is underway into the creation of the Section 355

Reports for Information

5.10 Blue Haven - Retirement Living and Aged Care Services (cont)

Committee as per Council's resolution. The board will be skills based and will provide specialist advice to Council on the aged care service.

Compliance and routine regulatory inspections continue to occur to ensure the aged care service and community aged care is meeting legislative requirements. Staff are constantly receiving training and support to ensure knowledge of required quality standards, policies and procedures. Likewise, financial reporting requirements back to the Federal Government are an immediate high priority for the aged care service and are demanding significant attention and resourcing, which the Council is ensuring is provided through the financial services department.

Front of mind for the whole organisation, particularly Blue Haven aged care services and community aged care, is the COVID responses and need to ensure rigorous safety practices to ensure the ongoing health of wellness of our staff and residents. Management has well developed COVID safe plan, communication pathways and client / family updates and information are provided regularly.

Item 5.10

5.11 Community and Cultural GrantsResponsible Director: Environmental Services

Council is advised of a number of grants available to the community, provided through Council's Community and Cultural Development Team. These grants are available on an annual basis with the next funding round closing midnight, Sunday 13 March 2022.

The grants support a range of activities across; arts and cultural, health and sustainability and community gardening.

Previous successful applications have included:

- Cultural Grants
 - YouthFest 2021
 - Pacific Ave – Ep and Tour
 - Rock of Ages performance
 - Dance workshop and performance
 - VR Studio Pop Up
- Health and Sustainability Grants
 - Waste to Wow - composting our school food waste
 - Jamberoo Preschool Garden Project
 - Fit to Fight Parkinson's
 - Mental Health and Kiama High School
- Community Gardens
 - Jamberoo Public School Garden
 - Kiama Community Garden Irrigation System

The Cultural Grants are facilitated by Council's Community and Cultural Development Officer with applications and guidelines available via Council's website

www.kiama.nsw.gov.au/Services/People-and-community/Grants/Cultural-Grants

Information and application forms for the Health and Sustainability and Community Garden grants are available from Council's Health Promotion Officer.

The process for applying and assessing the grants includes:

1. Applicant reads the grant guidelines
2. Applicant speaks to all relevant Council officers about their project, including either the Health Promotion or Community and Cultural Development Officer
3. Applicant completes the application form
4. Written applications assessed by Health and Sustainability Committee or Cultural Board
5. Cultural applications only – Shortlisted applicants interviewed by Cultural Board

Reports for Information

5.11 Community and Cultural Grants (cont)

6. Committee/Board recommendations go to Council

7. Applicants advised and funding agreements signed

Both Council's Health Promotion and Community and Cultural Development Officers are available to provide information and assistance to applicants to develop projects and complete the submission process.

Communication/Community Engagement

Future engagement with young people to develop grant applications

Item 5.11

6 SUBMISSIONS BY STUDENT REPRESENTATIVE COUNCIL

7 QUESTIONS WITHOUT NOTICE

8 CLOSURE