



# **MINUTES OF THE ORDINARY MEETING OF COUNCIL**

**commencing at 3.30 pm on**

**TUESDAY 11 JANUARY 2022**

Council Chambers  
11 Manning Street, KIAMA NSW 2533

**MINUTES OF THE ORDINARY MEETING OF  
THE COUNCIL OF THE MUNICIPALITY OF KIAMA  
HELD IN THE COUNCIL CHAMBERS, KIAMA  
ON TUESDAY 11 JANUARY 2022 AT 3.30 PM**

**PRESENT:** Mayor – Councillor N Reilly  
Deputy Mayor – Councillor I Draisma  
Councillors M Brown, K Rice, W Steel, M Croxford, J Keast,  
S Larkins and K Renkema-Lang

**IN ATTENDANCE:** Chief Executive Officer, Director Environmental Services and  
Director Engineering and Works

## **1 APOLOGIES**

Nil

## **2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

The CEO declared the meeting open.

Aunty Gwenda Jarrett gave the welcome to country.

The CEO acknowledged the traditional owners:

*“I would like to acknowledge the traditional owners of the Land on which we meet, the Wadi Wadi people of the Dharawal nation, and pay my respect to Elders past and present.”*

## **3 REPORT OF THE CHIEF EXECUTIVE OFFICER**

### **3.1 Oath or Affirmation of Office by Councillors**

Councillor Reilly took the oath of office and all other Councillors took the affirmation of office.

### 3.2 Election of Mayor

At this time the Chief Executive Officer advised that two nominations had been received, those being for Councillors Reilly and Rice.

#### 22/001OC

**Resolved** that Council proceed with the election of the Mayor by preferential ballot.

(Councillors Brown and Steel)

For: Councillors Brown, Draisma, Keast, Larkins, Reilly, Renkema-Lang,  
Rice and Steel

Against: Nil

A preferential ballot for the election of Mayor was then conducted. The Returning Officer then formally declared Councillor Reilly elected as the Mayor for the period until September 2023 with the votes as follows:

Councillor Reilly - 5

Councillor Rice - 3

Councillor Croxford abstained.

### 3.3 Election of Deputy Mayor

At this time the Mayor advised that two nominations had been received, those being for Councillors Draisma and Steel.

#### 22/002OC

**Resolved** that:

1. The term of the Deputy Mayor is for the period until September 2023.
2. Council proceed with the election of Deputy Mayor by preferential ballot.

(Councillors Brown and Steel)

For: Councillors Brown, Keast, Larkins, Reilly, Renkema-Lang, Rice and  
Steel

Against: Nil

A preferential ballot for the election of Deputy Mayor was then conducted and the Mayor formally declared Councillor Draisma elected as the Deputy Mayor for the period until September 2023 as follows:

Councillor Draisma – 7

Councillor Steel – 1

Councillor Croxford abstained.

### 3.4 Managing casual councillor vacancies within 18 months of the election

#### 22/003OC

**Resolved** that Council:

1. declare that, should a casual vacancy in the office of a Councillor occur within 18 months after the 4 December 2021 ordinary election, that any such casual vacancy is filled by a countback of votes cast at the last election for that office.
2. directs the Chief Executive Officer to notify the NSW Electoral Office of the Council's decision within 7 days.

(Councillors Croxford and Rice)

For: Councillors Brown, Croxford, Draisma, Keast, Larkins, Reilly, Renkema-Lang, Rice and Steel

Against: Nil

### 3.5 Ordinary Meetings of the Council - schedule and order of business

An **amendment** was **moved** by Councillor Keast and seconded by Councillor Brown, that Council:

1. notes that the ordinary general meetings of the Council be held on the third Tuesday of each month, other than January, with the dates for 2022 set out in this report.
2. notes that ordinary meetings throughout the year will commence at 5pm.
3. notes that Public Access will remain as per clause 4.8 of the Code of Meeting Practice adopted 17 March 2020, which states "*public access in regard to ordinary meetings will occur the evening prior to the ordinary meeting, from 5 pm to 6.30 pm (or as close thereto as possible). Where the evening prior to the ordinary meeting is a public holiday, public access will be held prior to the council meeting commencing at 5 pm.*"

4. confirms the order of business for an ordinary general Council meeting as set out in this report, but reinstate 'Questions for Future meetings' in the agenda.
5. notes that the Councillor Agenda Review will be held on Tuesday at 9am, the morning of the ordinary meeting.
6. notes that a Councillor dinner:
  - a) will occur immediately after the Council meeting
  - b) will have the cost of each dinner to be set at a reasonable maximum, with any purchase of alcohol at the individual Councillor's expense.

Councillor Brown retracted seconding the motion.

Councillor Rice then seconded the motion.

The motion was not put as a further amendment was moved.

### 22/004OC

**Resolved** that Council:

1. notes that the ordinary general meetings of the Council be held on the third Tuesday of each month, other than January, with the dates for 2022 set out in this report.
2. notes that ordinary meetings throughout the year will commence at 5pm.
3. notes that Public Access will remain as per clause 4.8 of the Code of Meeting Practice adopted 17 March 2020, which states "*public access in regard to ordinary meetings will occur the evening prior to the ordinary meeting, from 5 pm to 6.30 pm (or as close thereto as possible). Where the evening prior to the ordinary meeting is a public holiday, public access will be held prior to the council meeting commencing at 5 pm.*"
4. confirms the order of business for an ordinary general Council meeting as set out in this report, but reinstate 'Questions for Future meetings' in the agenda.
5. notes that the Councillor Agenda Review will be held on Monday at 9am, the morning of the public access forum.
6. notes that a Councillor dinner:
  - (a) will occur immediately after the Council meeting
  - (b) will have the cost of each dinner to be set at a reasonable maximum, with any purchase of alcohol at the individual Councillor's expense.

(Councillors Brown and Steel)

For: Councillors Brown, Croxford, Reilly, Renkema-Lang and Steel

Against: Councillors Draisma, Keast, Larkins and Rice

**3.6 For endorsement: draft Councillor Induction and Professional Development Policy**

*22/005OC*

**Resolved** that Council adopt the Councillor Induction and Professional Development Policy for endorsement and application.

(Councillors Rice and Renkema-Lang)

For: Councillors Brown, Draisma, Keast, Larkins, Reilly, Renkema-Lang, Rice and Steel

Against: Councillor Croxford

**4 CLOSURE**

There being no further business the meeting closed at 4.30pm.

These Minutes were confirmed at the Ordinary Meeting of Council held on 15 February 2022.

.....  
Mayor