

APPLICATION FOR CONSENT TO USE FOOTPATH FOR CASUAL STREET STALL

Use this form if you wish to use a footpath for the purpose of holding a street stall. You should read our **Guidelines for the use of footpath for casual street stall** prior to completing this form. This form must be submitted at least 4 weeks prior to the planned event.

PART 1 - APPLICANT DETAILS

Name of organisation:			
Contact Name			
Postal address:			
Contact phone number(s):			
Email:			

PART 2 – STREET STALL LOCATION DETAILS

Please tick the box for the location of your street stall from these available sites:

- ☐ Corner of Terralong and Shoalhaven Streets Kiama (58 Terralong Street Kiama)
- ☐ 3 Allowrie Street Jamberoo (outside IGA Supermarket)
- ☐ 113 Fern Street Gerringong (outside Gerringong Pharmacy)
- ☐ 17 -19 Johnson Street Kiama Downs (outside IGA Supermarket Kiama Downs)

Council will assess and determine the suitability of the location of a street stall.

PART 3 – DETAILS OF USE

Event type:			
Proposed event date:			
Start time:		End time:	

PART 4 – OTHER REQUIREMENTS

You need to provide additional information documents such as:

- Certificate of currency – public liability insurance
(Stall holders that are that are incorporated entities or commercial businesses must provide a Certificate of current for Public Liability to the value of \$20 million)
- Temporary food stall and/ or mobile vending permits (if applicable)

Applicant signature:		Date:	
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What now?

Your application will be forwarded to our Information Management Department for processing and added to our street stall calendar. Once all documentation is received and approved a short term licence will be issued.

PRIVACY & PERSONAL INFORMATION PROTECTION NOTICE

Purpose of collection: We are collecting your personal information so that Council can assess your application to use/hire a public reserve. **Intended recipients:** The intended recipient of the information is Kiama Municipal Council. **Supply:** While the supply of this information is voluntary, the personal information you provide will enable Council to assess your application. **Access/Correction:** You can access the personal information and it may be available to third parties in accordance with the Government Information (Public) Access Act and Council's Privacy Management Plan. Your personal information may be disclosed to third parties for the purpose of completing the request. You may make an application for access or amendment to personal information held by Council. We will consider any such application in accordance with the Privacy and Personal Information Protection Act 1998. **Storage:** Kiama Council is the agency that holds the personal information. Council may be contacted on (02) 4232 0444, or by email to: council@kiama.nsw.gov.au or at 11 Manning Street Kiama, NSW 2533. **Your contact details may be used to update Council's Name and Address Register that we may use to contact you regarding any other Council matter.** Kiama Council's Privacy Policy can be viewed at www.kiama.nsw.gov.au/your-council