



# INFRASTRUCTURE AND LIVEABILITY ADVISORY COMMITTEE MEETING

To be held at 5pm on

**Wednesday 14 February 2024**

Council Chambers, 11 Manning Street, KIAMA NSW 2533

## **Order of Business**

- 1 Apologies
- 2 Acknowledgement of Traditional owners
- 3 Confirmation of Minutes of Previous Meeting
- 4 Business Arising From The Minutes
- 5 Discussion Items
- 6 General Business
- 7 Closure

## **Members**

Cr Mark Croxford  
Cr Stuart Larkins  
Dr Tony Gilmour  
Dr Fiona Mackie  
Roy Rogers  
Jennifer Wulff  
Michael Malone | Director  
Infrastructure and Liveability

13 February 2024

To the Chair and Members:

**NOTICE OF  
INFRASTRUCTURE AND LIVEABILITY ADVISORY COMMITTEE MEETING**

You are respectfully requested to attend an **Infrastructure and Liveability Advisory Committee Meeting**, to be held in the **Council Chambers, 11 Manning Street, KIAMA NSW 2533** on **Wednesday 14 February 2024** commencing at **5pm** for the consideration of the undermentioned business.

Yours faithfully

Michael Malone

**Director Infrastructure and Liveability**

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**AGENDA FOR THE  
INFRASTRUCTURE AND LIVEABILITY ADVISORY COMMITTEE  
WEDNESDAY 14 FEBRUARY 2024**

**1 APOLOGIES**

**2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

*“I would like to acknowledge the traditional owners of the land on which we meet, the Wadi Wadi people of the Dharawal nation, and pay my respect to Elders past, present and emerging.”*

Confirmation of Minutes of Previous Meeting

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**3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**3.1 Infrastructure and Liveability Advisory Committee meeting on 12 December 2023**

**Attachments**

- 1 Minutes - Infrastructure and Liveability Advisory Committee - 12/12/23

**Enclosures**

Nil

***RECOMMENDED***

That the Minutes of the Infrastructure and Liveability Advisory Committee meeting held on 12 December 2023 be received and accepted.

**Item 3.1**



# **MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY COMMITTEE MEETING**

commencing at 5.00pm on

## **TUESDAY 12 DECEMBER 2023**

Council Chambers  
11 Manning Street, KIAMA NSW 2533

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**MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY COMMITTEE** **12 DECEMBER 2023**

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**MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY COMMITTEE**

**HELD AT KIAMA MUNICIPAL COUNCIL**

**ON TUESDAY 12 DECEMBER 2023 AT 5.00PM**

**PRESENT:** Cr Mark Croxford  
Cr Stuart Larkins  
Dr Tony Gilmour  
Dr Fiona Mackie  
Roy Rogers  
Jennifer Wulff (Chair)  
Michael Malone | Director Infrastructure and Liveability  
Joanne Skofic | Manager Information, Customers and Technology

**1 APOLOGIES**

Nil

**2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

The Chair declared the meeting open and acknowledged the traditional owners:

*"I would like to acknowledge the traditional owners of the Land on which we meet, the Wadi Wadi people of the Dharawal nation, and pay my respect to Elders past, present and emerging."*

**3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**3.1 Infrastructure and Liveability Committee Meeting on 14 November 2023**

[23/001IALAC](#)

**Resolved** that the Minutes of the Infrastructure and Liveability Committee meeting held on 14 November 2023 be received and accepted.

(Councillor Croxford and Roy Rogers)

**4 BUSINESS ARISING FROM THE MINUTES**

Nil

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**MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY COMMITTEE** **12 DECEMBER 2023**

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**5 DISCUSSION ITEMS**

**5.1 Recommendations for 4 strategic projects**

TG recommended that each Community Committee member will take ownership of one of the four outcomes. Councillor Larkins to overlook Outcomes 1 and 2 (Housing Strategy and Transport Strategy), and Councillor Croxford to overlook Outcomes 3 and 4 (Council land review and Promote innovation). RR will look after Outcome 3 (Council land review) and JW will look after Outcome 4 (Promote innovation).

MM advised that Project A, under Outcome 4, the Housing Strategy actually falls under the Director of Planning, Environment & Communities, Jessica Rippon. This matter is also on the list of items for the Sustainable Communities Committee and that we need to be careful not to cross over or duplicate the same things as the Sustainable Communities Committee. JW advised that TG will build a link between this Committee and the Sustainable Communities Committee, to ensure a cohesive approach for the community.

MM advised that Project B, Outcome 2, be updated from the "Traffic and Parking Study" to the "Kiama Town Centre Traffic and Parking Study". MM advised that he is currently reviewing options for grant funding for the Kiama Town Centre Traffic and Parking Study, and would appreciate input from the Committee.

MM requested that under Project C, Outcome 3, Havilah Place, we edit the description to say "Havilah Place (Former RAC)". MM advised that Council is currently engaging a consultant for this project.

JW asked for relevant existing documents and history for each of the 4 projects to be shared with the responsible Committee members for their projects.

TG advised that he has been approached by The Bugle to write a series of articles on housing affordability issues in the Kiama LGA, which relates to Project A, Housing Strategy. MM reminded the Committee of the Code of Conduct, and managing conflicts of interests or perceived conflicts of interest.

**The Committee agreed that TG would not write for The Bugle at this time.**

**5.2 Draft Committee workplan**

JW spoke to the draft workplan which is organised around Forming, Action and Reflection phases. JW advised that some placeholders for BAU matters need to be included back into the workplan. A couple of matters have come to the Committee where they have been asked to comment, without knowing the background or being given any information, for example the Paid Parking without the Paid Parking Study being done. The committee members were supportive of the workplan with recommendations to adjust the Action Phase to compete one month earlier. This enables better timing of suggestions, on the four strategic projects, from committee to Council in the lead up to next local election.

MC asked if this Committee is expected to provide input into the Annual Report. MM advised that there is a Statutory format to the annual report, and considering an



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**MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY COMMITTEE** **12 DECEMBER 2023**

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annual report from Committees is not prohibited. It would have to go to Council via a Council report.

**5.3 Community Energy Upgrade Fund**

SL gave a brief update about the Community Energy Upgrade Fund. This funding is available to Local Government, and is about to release \$100,000,000. Information will come out on the guidelines and application process shortly. The application process will be between January and April 2024. SL will send the link to Committee members. Noted by the Advisory Committee.

**5.4 Communication channels for 'Hearing the Community Voice'**

JW handed out a draft plan to each Committee member, for "Hearing Community Voice", and described each phase in the plan. JW advised that she needs a clear idea of what approval is needed from Council to have a straight forward explanation to the public about what the Community is trying to achieve.

MM advised the new Council will need to adopt the next Operational Plan and refresh the Community Strategic Plan. The style of questioning information will need to be generic. TG advised that he felt there is more of a need to be specific. JW advised we should hone in on the 4 projects. FM asked when the next meeting will be (13 February 2024) and requested that the timeline for community feedback at the Farmers Markets (forming phase) should be pushed back a month, so that she can get more of a background and knowledge on the projects.

**5.5 File Sharing Platform - Objective Connect**

JS spoke to the Committee about options for sharing information. From an IT perspective, the preference is to use Objective Connect, as it is secure and auditable. MM confirmed that we can work out how to share documents such as this, at the time that we need to share it. JW advised that she is happy with just using Word and tracking changes for amendments, and sharing the document around. The Committee agreed that this will work.

**5.6 Process for preparing and distributing minutes**

JW requested that once the minutes have been prepared, that they are first sent to MM and JW, for review and any corrections that are needed.

FM requested to know what agenda items will be for the next month, so that some research can be done with some notice beforehand on each item. MM suggested that Committee members put their efforts into the 4 strategic projects, as well as a 5<sup>th</sup> item, Communication. This should be the standing agenda. Anything else can go under General Business.

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**MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY  
COMMITTEE** **12 DECEMBER 2023**

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**6 REPORTS FOR INFORMATION**

Nil

**7 GENERAL BUSINESS**

**8 CLOSURE**

There being no further business the meeting closed at 6.07pm

**4 BUSINESS ARISING FROM THE MINUTES**

Discussion Items

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**5 DISCUSSION ITEMS**

**5.1 Housing Strategy**

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Tony Gilmour

**Attachments**

Nil

**Enclosures**

Nil

**Item 5.1**

Discussion Items

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**5.2 Transport Strategy**

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Councillor Larkins

**Attachments**

Nil

**Enclosures**

Nil

**Item 5.2**

Discussion Items

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**5.3 Council Land Review**

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Roy Rogers

**Attachments**

Nil

**Enclosures**

Nil

**Item 5.3**

Discussion Items

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**5.4 Promote Innovation**

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Jennifer Wulff

**Attachments**

Nil

**Enclosures**

Nil

**Item 5.4**

Discussion Items

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**5.5 Communication**

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Jennifer Wulff

**Attachments**

- 1 Listening to the Kiama LGA Community

**Enclosures**

Nil

**Item 5.5**

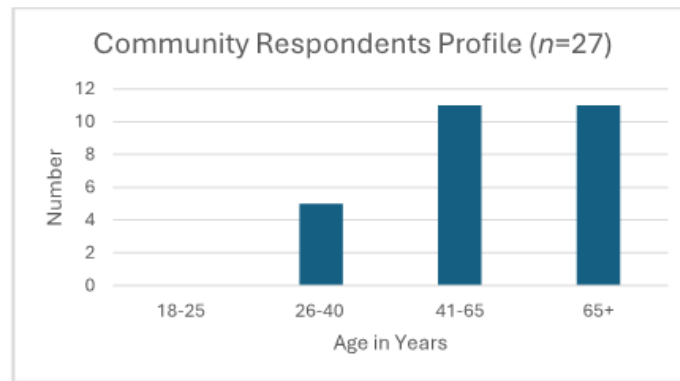


**Listening to the Kiama LGA Community** (as at 11 Feb 2024)

Community members of the Kiama LGA Infrastructure and Liveability Advisory Committee (ILAC) have begun to gather community members feedback on three key questions:

- (1) If you imagine Kiama 5 years from now what are biggest infrastructure investments you would like to see?
- (2) What things do you currently find to be challenging with your life in Kiama?
- (3) Thinking about business or health or education is there something vital missing in Kiama?

Over coming months, the committee members will continue to gather, via their informal networks, further responses to these questions and the growing insights will be shared with ILAC members at monthly meetings. The community respondents include 14 females and 13 males with age distribution summarised below.



Key infrastructure and liveability themes emerging in this community feedback include:

• **Transport**

parking – EV charging stations – bike infrastructure - public transport – increased people and vehicle volume during holiday period – taxis & uber

• **Food**

inadequate supermarket – problems accessing basics

• **Shelter**

Affordable housing – limit short term rental – refuge/shelter

• **Business Services + Retail**

Banking – dining out enhancements – hardware store

• **Health Services**

Out of hours GP services – bulk billing

**Kiama - Infrastructure and Liveability – summary of responses**

Profile		If you imagine Kiama 5 years from now what are biggest infrastructure investment you would like to see?	What things do you currently find to be challenging with your life in Kiama?	Thinking about business or health or education is there something vital missing in Kiama?
1	Female Aged +65	Improved train service and easier parking better roads with a verge for bicycles. Our roads are 2 dangerous for bicycles.	Parking	No competition for Woolworths, need an Aldi. Prices are high in Kiama.
2	Male Aged 65+	Increased parking facilities, improved internet/phone communications,	How long it takes council to do things	Lack of quality clothing stores, lack of white goods appliances, lack of hardware supply store, lack of quality restaurants, lack of supermarket competition, lack of 24/7 police presence.
3	Female Aged 41-65	More parking	Parking	I would like to see bridle paths added to the bike and walkways to allow the large equestrian contingent a place to ride and better utilize some of the bikeways i.e. swamp road Kiama to Jamberoo etc.
4	Female Aged 41-65	Another supermarket	Parking	A decent pub / restaurant overlooking the water to better utilize the harbour front.
5	Male Aged 41-65	Harbour upgrade nightlife another supermarket	Parking	Business Park / more facilities for tradies to work. Another indoor pool
6	Male Aged 41-65	Competition for Woolworths	Parking	Upgrade harbour for dining and wining
7	Male >65	More \$'s to maintain and upgrade roads and access (walkways bikeways etc) and less on non-core Council spending i.e. fireworks, events etc.	Not really, I tend to go outside Kiama for most things	Not really the new hospital at Shellharbour should improve medical facilities.
8	Male Aged 41-65	Renewable energy manufacturing locally eg hydrogen cell	Not much that is difficult but the higher proportion of elderly people is a challenge in terms of keeping lively businesses; type of jobs etc. Lack of competition	Younger population; interesting jobs to keep younger people living here.

			supermarket Hard to get locally made GF bread Hard to eat out on a Monday/Tuesday	
9	Male Aged 65+	Affordable targeted housing	Disability parking in town centre- the current ratio is probably not sufficient given the number of elderly people in our area	Rates are very expensive for those on pensions Local TAFE Need to have a local medical centre open after hours/weekends
10	Female Aged 41-65	Community batteries and EV charging stations in town centre, tourist spots	No competition for Woolworths- ie need a second supermarket.	Excellent quality GP's but hard to get timely appointments and need after hours More bars taking advantage of view/water Policy re air bnb's which are left empty so much of the year and could be used for housing
11	Male Aged 26-40	Harbour redevelopment- better restaurant and shops; more attractive; updated- would be good for tourism and locals	Gradient of streets- and lack of availability locally of good flatter places for children to bike ride. A bike park for kids would be good ; an area a bit like the Arboretum in Canberra just outside of Kiama would be great resource	An additional and alternate high school choice
12	Male Aged 41-65	Cultural facilities - cinema, theatre, live music venue. Perhaps the much promised arts centre at Hindmarsh park, multipurpose building	Train service is too slow, not high frequency - both into Sydney and south. Promised new trains too long delayed. Area is too car dependent	Lack of upper end restaurants and wine bars, especially with water views. Offering for locals and tourists is mainstream, 'cheap and cheerful'
13	Male Aged 65+	(1) Need more focus on maintaining current infrastructure including parks, exercise equipment. Feels standards have fallen over recent years (2) Work needed on Kiama harbour	Governance at Kiama Council seen to be a problem, with poor leadership from councillors past and present. Council too small to manage larger infrastructure projects, e.g. Bonaira cost over-runs	The town has been losing businesses, especially banks. Very inconvenient for older residents. Need to keep a local post office. Also, a big problem for older people and others with no local taxi service, and few Ubers

15	Female Aged 65+	Kiama harbour needs proper master-planning and action taken soon. Bermagui a good example to follow. Fish shop and café are in poor state or repair, café is an embarrassment, not a good advert for the area	Lack of practical shops for everyday living - fruit shop, delis. Kiama needs to have a retail offering more like Bowral. Loss of Mitre 10 hardware store means people travel out of area to Shellharbour Bunnings	Long waiting time to get and see a doctor, so need more surgeries. Also need at least one surgery open at weekends. Might need a new/improved school given the extra housing in west Kiama
15	Male Aged 41-65	(1) More cycle infrastructure in Kiama CBD and linking to Gerringong to encourage active transport (2) Renewal of Kiama harbour, including some retail, new cafes (3) Traffic bypass of Manning St, via Railway Parade	Very conservative local population, perhaps because people feel not kept well enough informed by Council. Information is on the website, but hard to find. Limited engagement and consultation by Council	Need a clear plan for encouraging and supporting new and existing businesses. Perhaps a business incubator. Actively encourage more small bars, pavement dining, water facing bars etc.
16 - 20	'Focus group'  Female 65+  Male 65+  Female 41-65  Male 41-65  Female 41-65	(1) Harbour redevelopment, better treatment of parking near blowhole, shops and restaurants (2) Redevelop current council complex, use site for higher and better use (3) Ferry from Wollongong to Kiama via Shell Cove (4) Bombo redevelopment needs careful planning, prefer a mixed use and innovation (5) Regular shuttlebus when big events take place, including NYE fireworks (6) Kiama township needs a proper community space - Joyce Wheatley Centre not functioning as well as possible	(1) Parking, more and better signed (2) Need for upscale and/or seafood restaurants (3) Extra sporting fields, perhaps in Bombo quarry (4) Too many coffee shops or venues not aimed at local residents, also coffee shops open after 2pm (5) Regular taxi service, not just Uber (6) Better grocery shopping and a hardware store (7) Police station with staff 24/7 (8) Town is getting 'too busy' with more people and cars, but no infrastructure (9) Poor service with buses and trains (10) Too many AirBnB style units (11) Better display of history, and historical walks	(1) High school - maybe a second option in the LGA, current one too big and has problems (2) Ability to get doctors appointments later in evening and at weekends (3) More and/or better advertised servos, including 24 hours (4) Storage facilities needed (5) Few motels or diversified accommodation including eco lodges and glamping (6) Need sites for businesses, including light industry (7) More microbreweries needed (8) Cultural facilities including outdoor films screened

21	Female 26-40	Better supply of affordable housing, limits on short stay accommodation and better utilization of existing residences without losing green space	Unfinished supermarket  Traffic during summer  Unreliable access through Jamberoo Mountain Road	Cafes and restaurants that don't rely on location for survival – offer a consistent quality product
22	Female 65+	Electric vehicle parking stations  Better public transport within the LGA, better bicycle infrastructure and less reliance on cars	Public toilets are poor – Gerringong area recently had some replaced and they are sub-par	We need more out of hours GPs  The products sold in the LGA need to be more diverse so we can stop leaving the area to shop – no more coffee shops
23	Female 65+	Proper car parking  Adequate financial services investment i.e. local bank branches	Not enough walks around town that are 'doable' for everybody, including mobility challenged people	Parking that allows close access to essential services including supermarkets and Post Office  Support for teenagers  Support for young families where both parents need to work
24 - 26	Focus group  Female 26-40  Male 26-40  Female 26-40	No industrial development  Electric car charging infrastructure  Numerous places around the LGA to lock up bikes  Live music venue – not festivals – we don't want anymore of those!  Keep green space as important infrastructure	Jobs for young professionals in the LGA  Need a shared, community workspace  Would love an Asian grocer – supermarket arrangements are terrible!	More bulk billing dental and medical services  Women and children's refuge  Homeless shelter
27	Female, 65+	Improved parking, especially during holidays	Ready access to food via a supermarket that is accessible for mobility challenged	Local health service that operates 'out of hours'  Bulk billing for young families

**6 GENERAL BUSINESS**

**7 CLOSURE**