



# INFRASTRUCTURE AND LIVEABILITY ADVISORY COMMITTEE MEETING

To be held at 5.00pm on

**Tuesday 14 November 2023**

Council Chambers

11 Manning Street, KIAMA NSW 2533

## **Order of Business**

- 1 Apologies
- 2 Acknowledgement of Traditional owners
- 3 Confirmation of Minutes of Previous Meeting
- 4 Business Arising From The Minutes
- 5 Discussion Items
- 6 General Business
- 7 Closure

## **Members**

Cr Mark Croxford  
Cr Stuart Larkins  
Dr Tony Gilmour  
Dr Fiona Mackie  
Roy Rogers  
Jennifer Wulff  
Michael Malone | Director  
Infrastructure and Liveability

9 November 2023

To the Chair and Members:

**NOTICE OF  
INFRASTRUCTURE AND LIVEABILITY ADVISORY COMMITTEE MEETING**

You are respectfully requested to attend an **Infrastructure and Liveability Advisory Committee Meeting**, to be held in the **Council Chambers**

**11 Manning Street, KIAMA NSW 2533** on **Tuesday 14 November 2023**  
commencing at **5.00pm** for the consideration of the undermentioned business.

Yours faithfully

Michael Malone  
**Director Infrastructure and Liveability**

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**AGENDA FOR THE  
INFRASTRUCTURE AND LIVEABILITY ADVISORY COMMITTEE  
TUESDAY 14 NOVEMBER 2023**

**1 APOLOGIES**

**2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

*“I would like to acknowledge the traditional owners of the land on which we meet, the Wadi Wadi people of the Dharawal nation, and pay my respect to Elders past, present and emerging.”*

Confirmation of Minutes of Previous Meeting

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### **3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

#### **3.1 Infrastructure and Liveability Advisory Committee Meeting on 10 October 2023**

##### **Attachments**

- 1 Minutes - Infrastructure and Liveability Advisory Committee - 10 10 23 - PDF

##### **Enclosures**

Nil

#### ***RECOMMENDED***

That the Minutes of the Infrastructure and Liveability Advisory meeting held on 10 October 2023 be received and accepted.

**Item 3.1**



**MINUTES OF THE  
INFRASTRUCTURE AND LIVEABILITY  
ADVISORY COMMITTEE MEETING**

commencing at 5 pm on

**TUESDAY 10 OCTOBER 2023**

Council Chambers, 11 Manning Street, KIAMA NSW 2533

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**MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY  
COMMITTEE** **10 OCTOBER 2023**

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**MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY  
COMMITTEE**

**HELD AT KIAMA MUNICIPAL COUNCIL  
ON TUESDAY 10 OCTOBER 2023 AT 5 PM**

**PRESENT:** Cr Mark Croxford  
Cr Stuart Larkins  
Dr Tony Gilmour  
Dr Fiona Mackie  
Roy Rogers  
Jennifer Wulff  
Michael Malone | Director Infrastructure and Liveability

**1 APOLOGIES**

Nil

**2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Michael Malone declared the meeting open and acknowledged the traditional owners:

*"I would like to acknowledge the traditional owners of the Land on which we meet, the Wadi Wadi people of the Dharawal nation, and pay my respect to Elders past, present and emerging."*

**3 DECLARATIONS OF INTEREST**

Nil

**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**3.1 Confirmation of Minutes of Committee meeting of September 2023**

[23/003IALAC](#)

**Resolved** that the Minutes of the Infrastructure & Liveability Committee meeting held on 12 September 2023 be received and accepted. The Committee also supports in future the approval of the draft minutes electronically out of session, as per Council's code of meeting practice.

(Councillor Larkins and Member Mackie)

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MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY  
COMMITTEE 10 OCTOBER 2023

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**5 BUSINESS ARISING FROM THE MINUTES**

Nil

**6 REPORT OF THE DIRECTOR INFRASTRUCTURE &  
LIVEABILITY**

**6.1 Election of a Committee Chair for the Initial Term of the Committee**

*23/004IALAC*

**Committee recommendation** It was acknowledged that there being no other nominations, MM declared that Jennifer Wulff will be the Chair for the inaugural term of the Infrastructure and Liveability Advisory Committee.

(Members Gilmour and Mackie)

**6.2 Possible Project areas for the Committee**

*23/005IALAC*

**Committee recommendation**

1. That the Committee will defer the Paid Parking action until the appropriate studies have been completed and forwarded to the Committee for consideration.
2. That the Community members of this Committee are to forward their preferences for possible project areas for the Committee by the end of the week. Once all preferences have been received then the Committee can come together to discuss the options.

(Member Mackie and Councillor Croxford)

**7 REPORTS FOR INFORMATION**

Nil



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**MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY COMMITTEE** **10 OCTOBER 2023**

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**8 GENERAL BUSINESS**

**8.1 Deputy Chair position**

The Chair advised that the decision for the election of the Deputy Chair position be made at the next meeting, as two Committee members had left the meeting.

**9 CLOSURE**

There being no further business the meeting closed at 6.24pm

These Minutes were confirmed at the Ordinary Meeting of Council held on  
21 November 2023

.....  
Chair

**4 BUSINESS ARISING FROM THE MINUTES**

Discussion Items

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**5 DISCUSSION ITEMS**

**5.1 Election of Deputy Chair**

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Jennifer Wulff

**Attachments**

Nil

**Enclosures**

Nil

**Item 5.1**

## **5.2 Committee Procedures**

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Tony Gilmour

- a) Alternative meeting room
- b) Shared cloud-based drive
- c) Committee website update
- d) Meeting length – is one hour enough?
- e) Establishing reference group(s)
- f) Workplan for 2023-2024
- g) To what extent we should follow council's 'Code of Meeting Practice'

### **Attachments**

Nil

### **Enclosures**

Nil

Discussion Items

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**5.3 Follow-up Director Infrastructure & Liveability spreadsheet of tasks**

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Roy Rogers

**Attachments**

Nil

**Enclosures**

Nil

**Item 5.3**

Discussion Items

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**5.4 Local Road Network Safety Plan**

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Councillor Larkins

**Attachments**

Nil

**Enclosures**

Nil

**Item 5.4**

**5.5 Committee engagement with Kiama community to hear all viewpoints**

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Jennifer Wulff

- a) Face to face options
- b) Survey options
- c) Digital engagement
- d) Collateral for residents, community groups and business

**Attachments**

Nil

**Enclosures**

Nil

**6 GENERAL BUSINESS**

**7 CLOSURE**