



**MINUTES OF THE
INFRASTRUCTURE AND LIVEABILITY
ADVISORY COMMITTEE MEETING**

commencing at 5pm on

WEDNESDAY 13 MARCH 2024

Council Chambers, 11 Manning Street, KIAMA NSW 2533

MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY
COMMITTEE

HELD AT KIAMA MUNICIPAL COUNCIL
ON WEDNESDAY 13 MARCH 2024 AT 5PM

PRESENT: Cr Stuart Larkins
Dr Tony Gilmour
Dr Fiona Mackie
Roy Rogers
Michael Malone | Director Infrastructure and Liveability
Claire Doble | Manager Communications
Berbel Franse | Community Engagement Officer
Cr Karen Renkema-Lang (Observer)

1 APOLOGIES

Cr Mark Croxford
Jennifer Wulff

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Chair declared the meeting open and acknowledged the traditional owners:

"I would like to acknowledge the traditional owners of the Land on which we meet, the Wadi Wadi people of the Dharawal nation, and pay my respect to Elders past, present and emerging."

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

3.1 Infrastructure and Liveability Committee Meeting on 14 February 2024

24/003IALAC

Resolved that the Minutes of the Infrastructure and Liveability Committee meeting held on 14 February 2024 be received and accepted.

TG advised that there has been some discussion regarding the minutes not reflecting what the Chair had asked for at the last meeting. There was no information or differences provided by TG. AH left the meeting to double check that requested updates from the Chair were made , and it was found that they were.

(Members Gilmour and Mackie)

4 BUSINESS ARISING FROM THE MINUTES

Nil

5 DISCUSSION ITEMS

5.1 Transport Strategy

FM advised that she is unsure how to provide useful consumer information on plans without having reports or questions that Council would like her to comment on. FM added that at the last meeting, she raised the Disability Inclusion Action Plan (DIAP), however noted that there was no specific budget or funding to implement this plan.

Also FM spoke about the Town Centre Plan at the last meeting, where MM had advised that there is a traffic and parking review available. MM advised that he is currently trying to determine if there is a copyright issue, and if he can distribute it to the Committee. FM requested that if Council would like input on this review, to please circulate it to the Committee at least a week before the meeting.

FM advised that she has looked at the Priority Assessment Grid, that was circulated previously by MM. FM questioned MM about the scoring system and MM explained how this system worked.

FM asked MM for direction on what the Committee can contribute to the Transport Strategy. RR added that he would also like some direction on what the Committee is needed for. He found the review scoring system to be complex, and he feels like the Committee is not adding any value.

5.2 Council Land Review

RR advised that he received some information from MM, regarding the assessment model that was presented to Council last August. MM advised that it is a course assessment process, however this is required as it is supposed to help Council to prioritise and make obvious decisions in an efficient and effective way. TG added that he has concerns over people's personal opinions and views coming through in the scoring system. SL advised that the reviews will come through Council. TG requested an explanation as to why something gets a particular score, and suggested a 'Column G' with the extra information, and also for more positive language used. MM advised that the language used is guided by how Council has resolved to take that project forward i.e. assessment of divestment opportunities.

TG also asked how each category will be weighted against each other. MM advised that we firstly score on what we already know, based on the facts and obvious uses and are not weighted.

RR asked what the next steps are, and how he can assist. MM asked that if the Committee could complete reviewing the scoring sheet, and provide collective

advice from the Committee advising if they would like to suggest or provide feedback including potential for weightings on the criteria.

5.3 Promote Innovation

As JW was an apology, this subject was held over. SL noted with the Committee that there is a new “Electrify 2533 Movement” group in Kiama, and that he will be meeting up with these community members shortly.

KRL reminded the Committee that Kiama Council was part of a pilot for Electric Vehicle Charge Stations, and there was a feasibility study for where they could be located. KRL suggested that the Committee chase this up.

5.4 Communication - Community Engagement Strategy

CD presented the Council Community Engagement Strategy to the Committee. CD advised that there is a co-design asking stakeholders and community members to speak to Council staff at workshops, various pop-ups and online surveys. The Council Communications team would like to understand what issues are important to the community.

CD went over engagement requirements and the Local Government Act 1993, as well as core values for best practice engagement. CD also discussed issues and considerations, barriers and unheard voices, as well as ways to address these barriers and issues.

CD then went over the next steps with the process for the final strategy. CD discussed some questions for the Committee to consider, regarding engaging on the Community Engagement Strategy.

Action: Copy of the presentation to be distributed to the Committee members. **CD**

6 REPORTS FOR INFORMATION

Nil

7 GENERAL BUSINESS

7.1 Updated Terms of Reference

TG asked why the Terms of Reference has changed, and if it is being imposed on the Committee. SL confirmed that the changes to the Conflicts of Interest Section and Meeting Administration section were resolved by Council, so yes it has been imposed on all Committees.

TG advised that there are three different lots of incorrect information in the Terms of Reference, as follows:

1. **Purpose:** *‘review and monitor the implementation of strategies as outlined in Pillar 4 of the Kiama Community Strategic Plan 2022-2032’.*

TG advised that this should state 'review and monitor the implementation of strategies, as outlined in Pillar 4 of the Kiama Community Strategic Plan 2022-2032, except housing', as Pillar 4 includes housing, however it has been decided that the Sustainable Communities Advisory Committee is looking after housing.

2. **Committee Meetings:** *'Meetings are held every second month on the fourth Wednesday of the month.'*

TG advised that this should state 'Meetings are to be held every month, on the second Tuesday of every month'.

3. **Membership:** *'3 x community representatives'.*

TG advised that this should state '4 community representatives'

24/004IALAC

It was moved and resolved that the Committee notes the current update from Council, also noting that there are three other errors to be updated and sent back to Council for endorsement.

(Councillor Larkins and Member Mackie)

8 CLOSURE

There being no further business the meeting closed at 6.15pm

These Minutes were confirmed at the Ordinary Meeting of Council held on 9 April
2024