



# **MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY COMMITTEE MEETING**

**commencing at 5.00pm on**

**TUESDAY 14 NOVEMBER 2023**

Council Chambers  
11 Manning Street, KIAMA NSW 2533

**MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY  
COMMITTEE**

**HELD AT KIAMA MUNICIPAL COUNCIL**

**ON TUESDAY 14 NOVEMBER 2023 AT 5.00PM**

**PRESENT:** Cr Mark Croxford  
Cr Stuart Larkins  
Dr Tony Gilmour  
Roy Rogers  
Jennifer Wulff (Chair)  
Michael Malone | Director Infrastructure and Liveability  
Alyson Hodgekiss - Minutes

**1 APOLOGIES**

Dr Fiona Mackie

**2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

The Chair declared the meeting open and acknowledged the traditional owners:

*"I would like to acknowledge the traditional owners of the Land on which we meet, the Wadi Wadi people of the Dharawal nation, and pay my respect to Elders past, present and emerging."*

**3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**3.1 Infrastructure and Liveability Advisory Committee Meeting on 10 October 2023**

The Minutes of the Infrastructure and Liveability Advisory meeting held on 10 October 2023 were received and accepted.

**4 BUSINESS ARISING FROM THE MINUTES**

Nil

## 5 DISCUSSION ITEMS

### 5.1 Election of Deputy Chair

Councillor Larkins was selected as the Deputy Chair.

### 5.2 Committee Procedures

TG suggested some procedures, and the following actions were discussed:

1. A shared drop box. It was decided that a Teams Group would be created to share documents and used for discussion.  
**Action: AH to create a Teams group for the Infrastructure & Liveability Committee members.**
2. Updates made to the Infrastructure & Liveability Committee page on the Council website, including extra information regarding each Committee member, and adding the agenda and minutes to the website.  
**Action: Committee members to email AH with the extra information that they would like on the website. AH will add the agendas and minutes onto the website.**
3. Extra informal meetings in between the monthly meetings scheduled in the Chambers were suggested, as the hour given for the official monthly meetings will not be sufficient to achieve everything.
4. Reference groups were suggested, there may be an option to set up sub groups for specific experts in the field. MM advised that there is no budget for extra groups, meetings or experts. The Committee advised that there could be people in the field willing to give their time and advice free of charge.
5. The Committee need to start a work plan with tops, dates due, and time frames of when we will focus on certain topics. At the next meeting, a draft workplan will be tabled for discussion.  
**Action: Draft workplan to be tabled for discussion at the December meeting.**
6. Committee will not be adopting the Kiama Municipal Council's Code of Meeting Practice, to encourage more candid discussions. However, we remain bound by Councils Code of Conduct.
7. The Committee decided that the Minutes of the Infrastructure and Liveability Committee could go on the website.

### 5.3 Projects for the Committee

RR spoke to the committee members prioritisation of existing spreadsheet of tasks against Kiama Community Strategic Plan Pillar 4 Outcomes (refer Attachment 1 which was tabled by RR at the meeting). RR noted that as community members we believe it is important that we reflect community priorities that align with Councils Strategic Plan and the 4 Pillar Outcomes, specifically:

1. Pillars 1 & 3 - Decommission strategy for Havilah Place (P1) - Undertake strategic review of all Council land holdings (P3) – **Summarised as Financial robustness and ratepayer value.**

2. Pillar 2 - Review priority actions from Draft Traffic and Parking Study including Paid Parking – **Summarised as Traffic, Transport, accessibility (including parking).**

3. Pillar 4 – Innovation we wanted to review what this meant for the community we are not at odds with development of employment strategies but thought Innovation was not coming thru – **Summarised as What will Innovation & Technology look like and what can it deliver.**

4. Pillar 1 & 3 – Housing strategy (P1) & Disability Inclusion (P3) – **Summarised as reflecting the values of our Community.**

TG suggested having one Committee member to work on each of the above items.

#### **5.4 Local Road Network Safety Plan**

SL spoke about the need for the Local Road Network Safety Plan, and that it needs to be developed as a priority, with a chapter about safety for pedestrian movements. SL advised that there is funding in the current budget for it. Shellharbour Council is concentrating on pedestrian safety, disability access and 30km per hour speed zones in some towns in their latest plan. Also, the national government has developed its first National Road Safety Action Plan, which focuses on heavy vehicles and vulnerable road users. There is a lot of grant funding coming out over the next 4 years for this.

TG and JW advised that this topic will fit into the tasks for this Committee.

#### **5.5 Committee engagement with Kiama community to hear all viewpoints**

JW proposed that members of the Committee attend the Farmers Markets on Wednesdays to listen to the community, and to discuss their concerns. This will be a good way of engaging face to face with the community.

MC suggested some giveaway bags for people, as a way of starting conversations and giving something to get something back.

Another way of engaging with the community is a more formal engagement, where we do a digital platform for a survey.

TG also suggested attending the community group meetings in the municipality.

JW advised that small steps will be taken to connect with the local community and listen to their requests and concerns.

**Action: JW will have a workplan in place for the next meeting to start engaging with the local community.**

## **6 CLOSURE**

There being no further business the meeting closed at 6.25pm