



KIAMA LOCAL TRAFFIC COMMITTEE MEETING

To be held at 9.00am on

Tuesday 4 July 2023

Council Chambers

11 Manning Street, KIAMA NSW 2533

Order of Business

- 1 Apologies
- 2 Acknowledgement of Traditional owners
- 3 Confirmation of Minutes of Previous Meeting
- 4 Business Arising From The Minutes
- 5 Report of RMS delegated formal items
- 6 Reports for Information
- 4 general business
- 5 Closure

Members

Cr Stuart Larkins
Ms Ariann Fernie
Senior Constable Craig Gray
Mr Darrell Clingan

29 June 2023

To the Chairman, Councillors and Committee Members:

NOTICE OF KIAMA LOCAL TRAFFIC COMMITTEE MEETING

You are respectfully requested to attend an **Kiama Local Traffic Committee Meeting** of the Council of Kiama, to be held in the **Council Chambers**

11 Manning Street, KIAMA NSW 2533 on **Tuesday 4 July 2023** commencing at **9.00am** for the consideration of the undermentioned business.

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**AGENDA FOR THE
KIAMA LOCAL TRAFFIC COMMITTEE MEETING OF KIAMA
MUNICIPAL COUNCIL
TUESDAY 4 JULY 2023**

1 APOLOGIES

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

"I would like to acknowledge the traditional owners of the land on which we meet, the Wadi Wadi people of the Dharawal nation, and pay my respect to Elders past and present."

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

3.1 Kiama Local Traffic Committee Meeting on 2 May 2023

Attachments

- 1 Minutes - Kiama Local Traffic Committee Meeting - 2 May 2023 - PDF

Enclosures

Nil

RECOMMENDED

That the Minutes of the Kiama Local Traffic Committee meeting held on 2 May 2023 be received and accepted.



MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE MEETING

commencing at 9.15am on

TUESDAY 2 MAY 2023

Council Chambers
11 Manning Street, KIAMA NSW 2533

MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE

2 MAY 2023

MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE

HELD IN THE COUNCIL CHAMBERS, KIAMA

ON TUESDAY 2 MAY 2023 AT 9.00AM

PRESENT: Michael Malone (Director Infrastructure & Liveability) (Chairman), Stuart Larkins (Councillor Representative), Ariann Fernie (Transport for NSW Representative), Craig Gray (NSW Police Representative), Darrell Clingan (Local Member's Representative), Peter Gill (Acting Manager Engineering & Technical Services), Janelle Burns (Kiama Council Road Safety Officer), Chris Balzarano (Council Ranger), Kim Duffy (Kiama Coachlines), and Alyson Hodgekiss (Minutes)

1 APOLOGIES

Nil

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Chair declared the meeting open and acknowledged the traditional owners:

"On behalf of those present, I would like to show my respect and acknowledge the traditional owners of the Land, of Elders past and present, on which this meeting takes place, and extend that respect to other Aboriginal and Torres Strait Islander people present."

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

3.1 Kiama Local Traffic Committee Meeting on 4 April 2023

[23/015LTC](#)

Resolved that the Minutes of the Kiama Local Traffic Committee meeting held on 4 April 2023 be received and accepted.

(Member Stuart Larkins and Member Darrell Clingan)

4 BUSINESS ARISING FROM THE MINUTES

Nil

5 REPORT OF RMS DELEGATED FORMAL ITEMS

5.1 Implementation of timed parking zone –141 Belinda Street, Gerringong

[23/016LTC](#)

MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE

2 MAY 2023

Resolved that the Committee approves a half hour timed parking zone, to be created on the southern side of Belinda Street Gerringong adjacent to the shop, 141 Belinda Street Gerringong with the installation of regulatory signage. The Committee notes that this is a temporary measure, and that there will be a future traffic study on Belinda Street looking at all of the issues along that street.

(Member Stuart Larkins and Member Ariann Fernie)

5.2 Implementation of timed parking zone – Jamberoo Post Office, Jamberoo

23/017LTC

Resolved that the Committee approve a fifteen minute timed parking zone, to be created on Young Street Jamberoo adjacent to the Jamberoo post office with the installation of regulatory signage.

(Member Stuart Larkins and Member Craig Gray)

6 GENERAL BUSINESS

6.1 Myamba Street Gerringong

DC has been approached by community members regarding visibility issues along Myamba Street, Gerringong. Myamba Street is a short busy street, which many people use frequently to get to the main shopping area of Gerringong. On the corner of Myamba and Noble Street, there is a hedge that is on community land, which is blocking visibility for vehicles driving up Myamba Street, and cars also coming down the one way section of Noble Street. JB advised that she will organise for Council's Tree Management Officer to inspect the hedge to organise for the hedge to either be cut back or removed.

6.2 Update for Minnamurra Public School School Zone

SL requested an update on the Minnamurra Public School Zone. JB advised that this project is through the School Zone Infrastructure Program. It is on schedule to be completed by June. There has been an issue with the gas pipeline, the gas company would like to be on site before Council digs.

6.3 Update for Jamberoo Mountain Road

SL requested an update or timelines for Jamberoo Mountain Road. MM advised that there is no exact timeline. The project is progressing, however every time it rains the project is delayed. There have been additional works required for debris removal and extra soil nailing due to the recent weather.

MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE

2 MAY 2023

6.4 Kiama Primary School - School Zone Infrastructure Program

JB advised that there is an update for the Kiama Primary School Zone Infrastructure program. This was for a wombat crossing on Collins and Thompson Street. As per the minutes of the April Kiama LocalTraffic Committee meeting, Item 5.5, this project was due to be completed by June this year. However, following a meeting with Transport for NSW on 6 April 2023, Council was advised that because work had not commenced on this project, the funding would need to be withdrawn, and further funding investigated through the next round of School Zone Infrastructure funding.

7 CLOSURE

There being no further business the meeting closed at 9.30am

These Minutes were confirmed at the Ordinary Meeting of Council held on 6 June 2023

.....
Director Infrastructure and Liveability

4 BUSINESS ARISING FROM THE MINUTES

5 REPORT OF RMS DELEGATED FORMAL ITEMS

5.1 Provison of a 'No Stopping' zone - Crooked River Road, Gerroa

CSP Objective: Outcome 11: We are well connected within our local community, and to our region

CSP Strategy: 11.1 Actively plan how we travel and create safe travel routes whether we are walking, cycling, driving or accessing public transport

Delivery Program: 11.1.3 Implement the requirements of the Roads Transport Act, Impounding Act, Crown Lands Act and Road Rules

Summary

Consideration of the implementation of a 'No Stopping' zone along the eastern side of Crooked River Road, between Headland Drive and Riverleigh Avenue.

Financial implication

Nil

Risk implication

Nil

Policy

Nil

Consultation (internal)

Road Safety Officer and Civil Engineer

Communication/Community engagement

Nil

Attachments

- 1 Plan - 2023-12 - No Stopping - Crooked River Road - Gerroa

Enclosures

Nil

RECOMMENDATION

That the Committee supports the implementation of a 430m long 'No Stopping' zone on the eastern side of Crooked River Road, between Headland Drive and Riverleigh Avenue, through the installation of regulatory signage and C3 line marking, as shown in the attached plan.

Report of RMS delegated formal items

5.1 Provison of a 'No Stopping' zone - Crooked River Road, Gerroa (cont)

Background

Concerns have been raised about vehicles parking along Crooked River Road, creating a hazard for other vehicles.

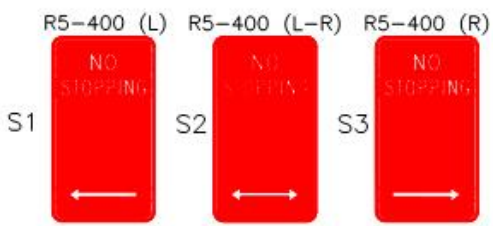
Crooked River Road is the connecting road between Gerroa and Gerringong. Delivery and trade vehicles are regularly parking along this section of Crooked River in contravention of the Road Rule No. 208 (6), *'If the road has a continuous dividing line or a dividing strip, the driver must position the vehicle at least 3 metres from the continuous dividing line or dividing strip, unless otherwise indicated by information on or with a parking control sign.'*

To assist in enforcing this road rule it is proposed to install a 430m long 'No Stopping' zone on the eastern side of Crooked River Road, connecting into the existing 'No Stopping' zone on Headland Drive and finishing on Riverleigh Drive. The proposal will assist in reducing dangerous parking practices along Crooked River Road.

On this basis, it is proposed that alterations to the existing "No Stopping" zone be installed with regulatory signage and line marking be installed at this location as per the attached signage and line marking plan.



Item 5.1
Attachment 1



NOTES:
 1. REGULATORY SIGNAGE TO BE INSTALLED IN POSITIONS AS SHOWN.
 2. ALL SIGNS SHALL BE IN ACCORDANCE WITH THE AS1742.1.

NEW SIGN AND POST
 EXISTING SIGN AND POST

REGISTER OF INSTALLATION OF REGULATORY SIGNS

REGISTER NUMBER	2023-12
SCALES	
PLAN NOTES	
REVISIONS	
DESIGNED NZ	
DRAWN NZ	
DATE	MAY-23

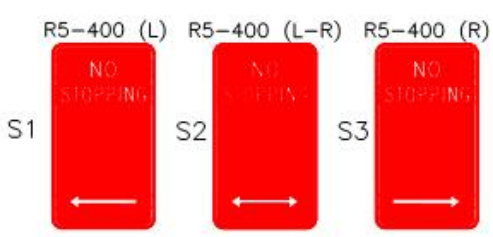
NO STOPPING ZONE
 CROOKED RIVER ROAD
 GERROA

KIAMA MUNICIPAL COUNCIL

SHEET 1 OF 3



Item 5.1
Attachment 1



NOTES:
 1. REGULATORY SIGNAGE TO BE INSTALLED IN POSITIONS AS SHOWN.
 2. ALL SIGNS SHALL BE IN ACCORDANCE WITH THE AS1742.1.

NEW SIGN AND POST
 EXISTING SIGN AND POST

REGISTER OF INSTALLATION OF REGULATORY SIGNS

REGISTER NUMBER 2023-12	NO STOPPING ZONE CROOKED RIVER ROAD GERROA	KIAMA MUNICIPAL COUNCIL
SCALES PLAN NTS SECTIONS DESIGNED NZ DRAWN NZ DATE MAY-23		SHEET 2 OF 3

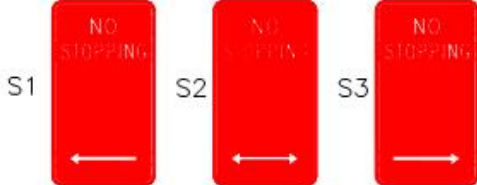
2023-12



Item 5.1

Attachment 1

R5-400 (L) R5-400 (L-R) R5-400 (R)



NOTES:

1. REGULATORY SIGNAGE TO BE INSTALLED IN POSITIONS AS SHOWN.
2. ALL SIGNS SHALL BE IN ACCORDANCE WITH THE AS1742.1.

- NEW SIGN AND POST
- EXISTING SIGN AND POST

REGISTER OF INSTALLATION OF REGULATORY SIGNS

REGISTER NUMBER	2023-12
SCALES	
PLAN	NTS
SECTION	
DESIGNED	NZ
DRAWN	NZ
DATE	MAY-23

NO STOPPING ZONE
CROOKED RIVER ROAD
GERROA



SHEET 3 OF 3

5.2 Provision of timed 'No Parking' zone - Michael Crescent, Kiama Downs

CSP Objective: Outcome 11: We are well connected within our local community, and to our region

CSP Strategy: 11.1 Actively plan how we travel and create safe travel routes whether we are walking, cycling, driving or accessing public transport

Delivery Program: 11.1.3 Implement the requirements of the Roads Transport Act, Impounding Act, Crown Lands Act and Road Rules

Item 5.2

Summary

Consideration of the implementation of a timed 'No Parking 6am to 2pm Wednesday' zone in the turning head of Michael Crescent, Kiama Downs

Financial implication

Nil

Risk implication

Nil

Policy

Nil

Consultation (internal)

Acting Manager Waste Services

Communication/Community engagement

Nil

Attachments

- 1 Plan - 2023-14 - Timed No Parking - Michael Cres Kiama

Enclosures

Nil

RECOMMENDATION

That the Committee supports the implementation of a 65m long 'No Parking 6am to 2pm Wednesday' in the turning head of Michael Crescent Kiama Downs, through the installation of regulatory signage, as shown in the attached plan.

Background

Council's waste collection vehicles have routinely been forced to undertake unsafe turning maneuvers in turning head on Michael Crescent Kiama Downs due to vehicles parking in the turning head. To assist waste collection vehicles in turning around at the

Report of RMS delegated formal items

5.2 Provision of timed 'No Parking' zone - Michael Crescent, Kiama Downs
(cont)

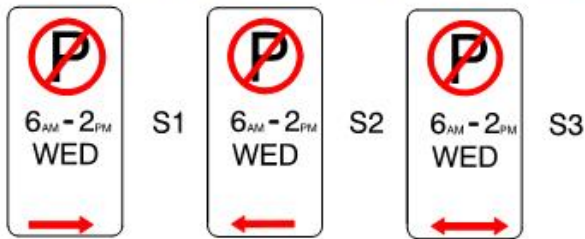
end of Michael Crescent it is proposed to install a timed 'No Parking 6am to 2pm Wednesday' Zone in the turning head on Michael Crescent.

On this basis, it is proposed that a time 'No Parking 6am to 2pm Wednesday' zone with regulatory signage be installed at this location as per the attached signage and line marking plan.

Item 5.2



Item 5.2
Attachment 1



SIGNAGE SCHEDULE	
CODE	QTY
R5-40 (R)	1
R5-40 (L)	1

- NOTES:**
 1. REGULATORY SIGNAGE TO BE INSTALLED IN POSITIONS AS SHOWN.
 2. ALL SIGNS SHALL BE IN ACCORDANCE WITH THE AS1742.1.

NEW SIGN AND POST

REGISTER OF INSTALLATION OF REGULATORY SIGNS

REGISTER NUMBER 2023-14
SCALES
PLAN NTS SECTIONS
DESIGNED NZ
DRAWN NZ
DATE JUNE-23

**TIMED NO PARKING
 MICHAEL CRES
 KIAMA**



SHEET 1 OF 1

5.3 Provision of timed 'No Parking' Zone - Burra Street, Gerringong

CSP Objective: Outcome 11: We are well connected within our local community, and to our region

CSP Strategy: 11.1 Actively plan how we travel and create safe travel routes whether we are walking, cycling, driving or accessing public transport

Delivery Program: 11.1.3 Implement the requirements of the Roads Transport Act, Impounding Act, Crown Lands Act and Road Rules

Item 5.3

Summary

Consideration of the implementation of a timed 'No Parking 6am to 2pm Thursday' zone in the cul-de-sac of Burra Street, Gerringong.

Financial implication

Nil

Risk implication

Nil

Policy

Nil

Consultation (internal)

Acting Manager Waste Services

Communication/Community engagement

Nil

Attachments

- 1 Plan - 2023-16 - Timed No Parking - Burra Street Gerringong

Enclosures

Nil

RECOMMENDATION

That the Committee supports the implementation of a 55m long 'No Parking 6am to 2pm Thursday' in the cul-de-sac of Burra Street, Gerringong, through the installation of regulatory signage, as shown in the attached plan.

Background

Council's waste collection vehicles have routinely been forced to undertake unsafe turning maneuvers in cul-de-sac of Burra Street, Gerringong due to vehicles parking in the turning head. To assist waste collection vehicles in the cul-de-sac of

Report of RMS delegated formal items

5.3 Provision of timed 'No Parking' Zone - Burra Street, Gerringong (cont)

Sommerville Close, Kiama it is proposed to install a timed 'No Parking 6am to 2pm Thursday' zone in the cul-de-sac of Burra Street, Gerringong.

On this basis, it is proposed that a time 'No Parking 6am to 2pm Thursday' zone with regulatory signage be installed at this location as per the attached signage and line marking plan.



Item 5.3
Attachment 1



S1



S2

SIGNAGE SCHEDULE	
CODE	QTY
R5-40 (R)	1
R5-40 (L)	1

NOTES:

1. REGULATORY SIGNAGE TO BE INSTALLED IN POSITIONS AS SHOWN.
2. ALL SIGNS SHALL BE IN ACCORDANCE WITH THE AS1742.1.

NEW SIGN AND POST

REGISTER OF INSTALLATION OF REGULATORY SIGNS

REGISTER NUMBER 2023-16
SCALES
PLAN NTS
SECTIONS
DESIGNED NZ
DRAWN NZ
DATE JUNE-23

**TIMED NO PARKING
BURRA STREET
GERRINGONG**



SHEET 1 OF 1

5.4 Provision of timed 'No Parking' Zone - Meares Place, Kiama

CSP Objective: Outcome 11: We are well connected within our local community, and to our region

CSP Strategy: 11.1 Actively plan how we travel and create safe travel routes whether we are walking, cycling, driving or accessing public transport

Delivery Program: 11.1.3 Implement the requirements of the Roads Transport Act, Impounding Act, Crown Lands Act and Road Rules

Item 5.4

Summary

Consideration of the implementation of a timed 'No Parking 6am to 2pm Monday' zone in the cul-de-sac of Meares Place, Kiama.

Financial implication

Nil

Risk implication

Nil

Policy

Nil

Consultation (internal)

Acting Manager Waste Services

Communication/Community engagement

Nil

Attachments

- 1 Plan - 2023-13 - Timed No Parking Meares Place Kiama

Enclosures

Nil

RECOMMENDATION

That the Committee supports the implementation of an 80m long 'No Parking 6am to 2pm Monday' in the cul-de-sac of Meares Place, Kiama, through the installation of regulatory signage, as shown in the attached plan.

Background

Council's waste collection vehicles have routinely been forced to undertake unsafe turning maneuvers in cul-de-sac of Meares Place, Kiama due to vehicles parking in the turning head. To assist waste collection vehicles in the cul-de-sac of Meares Place,

Report of RMS delegated formal items

5.4 Provision of timed 'No Parking' Zone - Meares Place, Kiama (cont)

Kiama it is proposed to install a timed 'No Parking 6am to 2pm Monday' zone in the cul-de-sac of Meares Place, Kiama.

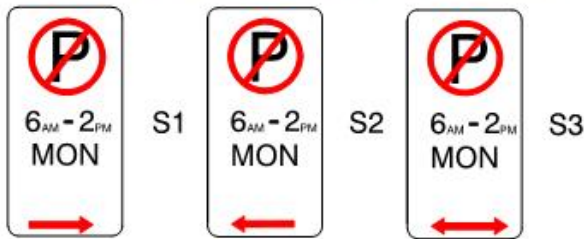
On this basis, it is proposed that a timed 'No Parking 6am to 2pm Monday' zone with regulatory signage be installed at this location as per the attached signage and line marking plan.

Item 5.4



Item 5.4

Attachment 1



SIGNAGE SCHEDULE	
CODE	QTY
R5-40 (R)	1
R5-40 (L)	1

- NOTES:**
 1. REGULATORY SIGNAGE TO BE INSTALLED IN POSITIONS AS SHOWN.
 2. ALL SIGNS SHALL BE IN ACCORDANCE WITH THE AS1742.1.

NEW SIGN AND POST

REGISTER OF INSTALLATION OF REGULATORY SIGNS

REGISTER NUMBER 2023-13
SCALES
PLAN NTS
SECTIONS
DESIGNED NZ
DRAWN NZ
DATE JUNE-23

**TIMED NO PARKING
 MEARES PLACE
 KIAMA**



SHEET 1 OF 1

5.5 Traffic management plan for Clearly Music Festival D.A 10.2023.53.1

CSP Objective: Outcome 11: We are well connected within our local community, and to our region

CSP Strategy: 11.1 Actively plan how we travel and create safe travel routes whether we are walking, cycling, driving or accessing public transport

Delivery Program: 11.1.3 Implement the requirements of the Roads Transport Act, Impounding Act, Crown Lands Act and Road Rules

Item 5.5

Summary

The event organiser for the Clearly Music Festival on 11 November 2023 proposes to close off Bong Bong Street from Manning Street to the entrance of the Showground from 5:00 a.m. to 11.00 p.m. on the 11 November 23 to assist with bump in/out and crowd control. They also intend to close parking bays in front of the property at 48 Manning Street, to use for a drop off bay.

Financial implication

Nil

Risk implication

Traffic/parking congestion and pedestrians walking within the vehicle travel lanes to the site creating high risk road safety issues. A Traffic Management Plan has been prepared for the event to address both vehicular and pedestrian access and safety.

Policy

Development consent compliance under the EP&A Act.

Section 138 Road Occupancy under the Roads Act.

Consultation (internal)

Consultation with Manager Engineering & Technical Services and Manager Tourism & Events

Communication/Community engagement

Kiama Local Traffic Committee

Attachments

- 1 10.2023.53.1 - PAN-317351 - Traffic Management Plan - Bong Bong Street KIAMA, 2 Bong Bong Street KIAMA - Activation Union

Enclosures

Nil

Report of RMS delegated formal items

5.5 Traffic management plan for Clearly Music Festival D.A 10.2023.53.1 (cont)

RECOMMENDATION

That the Committee supports that the traffic changes associated with the event on 11 November 2023 from 5:00 a.m. to 11.00 p.m. be approved subject to organisers complying with the following conditions:

1. The event organiser complies with the Traffic Management Plans shown in Attachment 1.
2. The organisers shall be responsible for the supply, erection and removal of all traffic control devices, equipment and personnel associated with the implementation of the approved Traffic Management Plan.
3. Lodgment with Council of an application for a Section 138 Roads Act permit and payment of associated fee.
4. Notification of proposed traffic changes be given to police, local emergency services, businesses and residents effected by the closure.
5. An advertisement be placed in the local media advising of the closure and traffic changes.
6. Proof of public liability insurance complying with the Australian Prudential Regulatory Authority (APRA) being provided to Council prior to the event.

Background

Clearly Music & Arts Festival and Clearer Workshops is a community engagement project held annually in Kiama, NSW focusing on community inclusion. It is to be held at Kiama Showground.

The festival aims to bring together minorities usually under-represented in regional communities to give a feeling of inclusion. Community groups include but are not limited to: disabled and differently abled, black, indigenous and people of colour, LGBTQ community, and more.

Clearly Music & Arts Festival will be featuring high profile NSW and Australian artists catering for 18 to 39 year-olds with a 5000 ticketed outdoor capacity, whilst Clearer Workshops will host 1,000 attendees over 2 days.

TRAFFIC MANAGEMENT PLAN

Version 1.0 of 23 March 2023

Prepared By: **Pedr Danks**
Managing Director

Safework NSW Certified Planner No: **TCT0057732**

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E: pedr@trafficplanprofessionals.com.au

Form 1.TMP.1.8-2020.TPP.PD

CLEARLY MUSIC & ARTS FESTIVAL

11th November 2023

Kiama Showgrounds, Kiama NSW

CLEARER WORKSHOPS

10th November 2023

The Pavilion, Kiama NSW



TRAFFIC MANAGEMENT PLAN
CLEARLY MUSIC & ARTS FESTIVAL & WORKSHOPS V1
Traffic Plan Professionals
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Item 5.5

Attachment 1



TRAFFIC MANAGEMENT PLAN
CLEARLY MUSIC & ARTS FESTIVAL & WORKSHOPS V1
Traffic Plan Professionals
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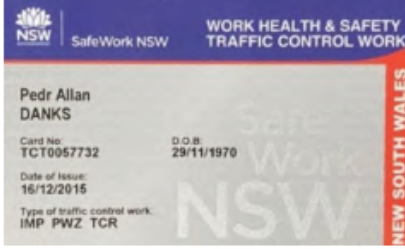
Item 5.5

Attachment 1



TRAFFIC MANAGEMENT PLAN
CLEARLY MUSIC & ARTS FESTIVAL & WORKSHOPS V1
Traffic Plan Professionals
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1 DOCUMENT AUTHOR

Prepared By	Pedr Danks, Managing Director. Traffic Plan Professionals Pty Ltd
Signature	SafeWork NSW PWZ/TMP 0057732
	
Date	23 March 2023

2 DOCUMENT HISTORY

Reviewed By	Version	Date	Comments

3 DISTRIBUTION

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Recommendations are based on Traffic Plan Professionals Pty Ltd judgement and whilst every effort has been taken to provide accurate advice, Council and any other regulatory authorities may not concur with the recommendations expressed within this document.

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TRAFFIC MANAGEMENT PLAN
CLEARLY MUSIC & ARTS FESTIVAL & WORKSHOPS V1
Traffic Plan Professionals
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5 CONFIDENTIALITY STATEMENT

All information, concepts, ideas, strategies, commercial data and all other information whatsoever contained within this document as well as any and all ideas and concepts described during the presentation are provided on a commercial in confidence basis and remain the intellectual property and copyright (©) of Traffic Plan Professionals Pty Ltd and affiliated entities.

6 TERMS AND DEFINITIONS

Terms	Definitions
ADT	Average Daily Traffic
AS/NZS	Australian Standards/New Zealand Standards
HVA	Hostile Vehicle Attack
HVMP	Hostile Vehicle Mitigation Plan
LGA	Local Government Area
PAC	Police Area Command
PAX	Persons Amount X
PWZTMP	Prepare a Work Zone/Traffic Management Plan
TfNSW	Transport for NSW
TGS	Traffic Guidance Scheme
THD	Target Hardening Device
TMP	Traffic Management Plan
VMS	Variable Message Sign

7 EXECUTIVE SUMMARY

Clearly Music & Arts Festival and Clearer Workshops is a community engagement project held annually in Kiama, NSW focusing on community inclusion. Held at the prestigious ocean front of Kiama.

The festival aims to bring together minorities usually under-represented in regional communities to give a feeling of inclusion. Community groups include but are not limited to: disabled and differently abled, black, indigenous and people of colour, LGBTQ community, and more. Working with local organisations to help us achieve this vision. Providing ticket options for those currently on lower incomes so all can join the festivities to enjoy.

Clearly Music & Arts Festival will be featuring high profile NSW and Australian artists catering for 18 – 39 year-olds with a 5000 ticketed outdoor capacity, whilst Clearer Workshops will host 1,000 attendees over 2 days.



TRAFFIC MANAGEMENT PLAN
CLEARLY MUSIC & ARTS FESTIVAL & WORKSHOPS V1
Traffic Plan Professionals
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8 SCOPE

This plan addresses traffic management for the proposed works only and the document has been prepared following consultation and assessments from the respective stakeholders listed in this document.

The document includes the provision for the safe movement of vehicular and pedestrian traffic, the protection of workers from passing traffic, the design, installation and removal of any necessary temporary detours, the provision of traffic controllers, the installation of temporary advance warning signs and safety barriers.

Where possible road closures have been minimised to maintain regular traffic flow.

Various traffic control devices/measures have been used whilst creating the relevant Traffic Guidance Schemes.

This document should be read in conjunction with the following:

#	Document	Version
1	RMS Guide to Transport & Management for Special Events	3.5
2	TfNSW Traffic Control at Worksites Manual	6.1
3	AS/NZS	2890.6-2009.
4	Local Government Act 1993	No 30
5	Roads Act 1993	No 33
6	Australian Standard	1742
7	The Use of Variable Message Sign (VMS) RMS Policy	10.408
8	Risk Management - Guidelines	ISO31000:2018
9	Safework Australia – Traffic Management: Guide for events	April 2021
10	Safework Information Sheet – Traffic Management	April 2021

9 OBJECTIVES

The core objectives with respect to the Traffic Management Plan are to:

1. Ensure the safety of its employees, contractors, the public, RMS personnel, pedestrians, cyclists and traffic,
2. Keep traffic delays to a minimum,
3. Maintain satisfactory property access,
4. Minimise disruption to businesses,
5. For works near speed cameras, traffic lights & traffic counters etc:
 - a) Inform the RMS Representative and
 - b) Not damage the equipment,
 - c) Make suitable arrangements where required.



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- d) When required, obtain approvals and licenses such as Road Occupancy, Direction to Restrict (DTR for Speed Limit Sign Authorisation) and Traffic Signals,
- 6. Minimise disturbance to the environment,
- 7. Design temporary roadways and detours in accordance with TfNSW Road Design Guide and
- 8. Meet the requirements of TfNSW Traffic Control at Worksites Manual.

10 MANAGEMENT OF THE TMP

Traffic Plan Professionals Pty Ltd has undertaken that it will provide the Traffic Guidance Schemes for this event.

It is required by Council/TfNSW and/or consenting authorities that all traffic control works to be carried out by Safework NSW certified and accredited personnel.

11 IMPLEMENTATION

Traffic Management for work and/or events sites will be in accordance with the TfNSW Traffic Control at Work Sites Manual as modified to site conditions.

The implementation of these plans is the responsibility of the event organiser and shall be carried out by Safework NSW certified and accredited personnel.

12 PLANNING STRATEGIES

Following preparation of the final draft plans, assessment and approvals is required by the following:

Agency	Area
NSW Police	PAC – Lake Illawarra
Council	Kiama Municipal Council
Event Organiser	Kiama Music & Arts Pty Ltd
TfNSW	



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13 EVENT DETAILS

Event Name	Clearer Workshops
Event Date(s)	10 th November 2023
Event Time(s)	07:00 – 19:00hrs
Venue(s)	The Pavilion, Kiama
Pax	500 GA Tickets
Demographic	All ages
Special Event Class	Class 3

Event Name	Clearly Music & Arts Festival
Event Date(s)	11 th November 2023
Event Time(s)	12:00 – 22:00hrs
Bump In Date(s) & Time(s)	6 th – 10 th November 2023 07:00 – 19:00hrs
Bump Out Date(s) & Time(s)	12 th – 15 th November 2023 07:00 – 19:00hrs
Venue(s)	Kiama Showgrounds, Kiama
Pax	4,700 + 300 VIP Tickets
Demographic	All ages
Special Event Class	Class 3

14 TRAFFIC MANAGEMENT

During the event traffic safety will be managed by the implementation of specifically tailored TGS's that have been designed to meet with event specific operations. This plan has been prepared to safely manage traffic with minimal impact on non-event stakeholders as recommended in the TfNSW Guide to Traffic and Transport Management for Special Events.

In the risk management context, the TfNSW Guide to Traffic and Transport Management for Special Events reads that a TGS be a Risk Management Plan for traffic, however a TGS shall not be an acceptable form of risk management and the event organiser should seek a separate risk review.

At its core the prepared TGS's implement various short-term road closures to safety manage vehicular and pedestrian flow within the precinct.

14.1 TRAFFIC GUIDANCE SCHEME

A Complete set of traffic guidance schemes are attached to this TMP and have been custom developed based on feedback received from various stakeholders. We have used proven methodology to create this set of custom plans based on our event management specialist team.



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14.2 ROAD CLOSURES

Short term roads closures and control points shall be implemented at the following locations.

TGS #	LOCATIONS	DAY/TIME IMPLEMENTED	DAY/TIME REMOVED
0962 v1	Bong Bong St at Manning St intersection	11/11/23 05:00	11/11/23 23:00
0963 v1	Terralong Way – end section	11/11/23 09:00	11/11/23 23:00

14.3 VEHICLE ENTRY AND EGRESS

The primary entry and exit are as follows:

Bump in & out – Entry & Exit off Bong Bong St

Event Day – Entry & Exit off Terralong St

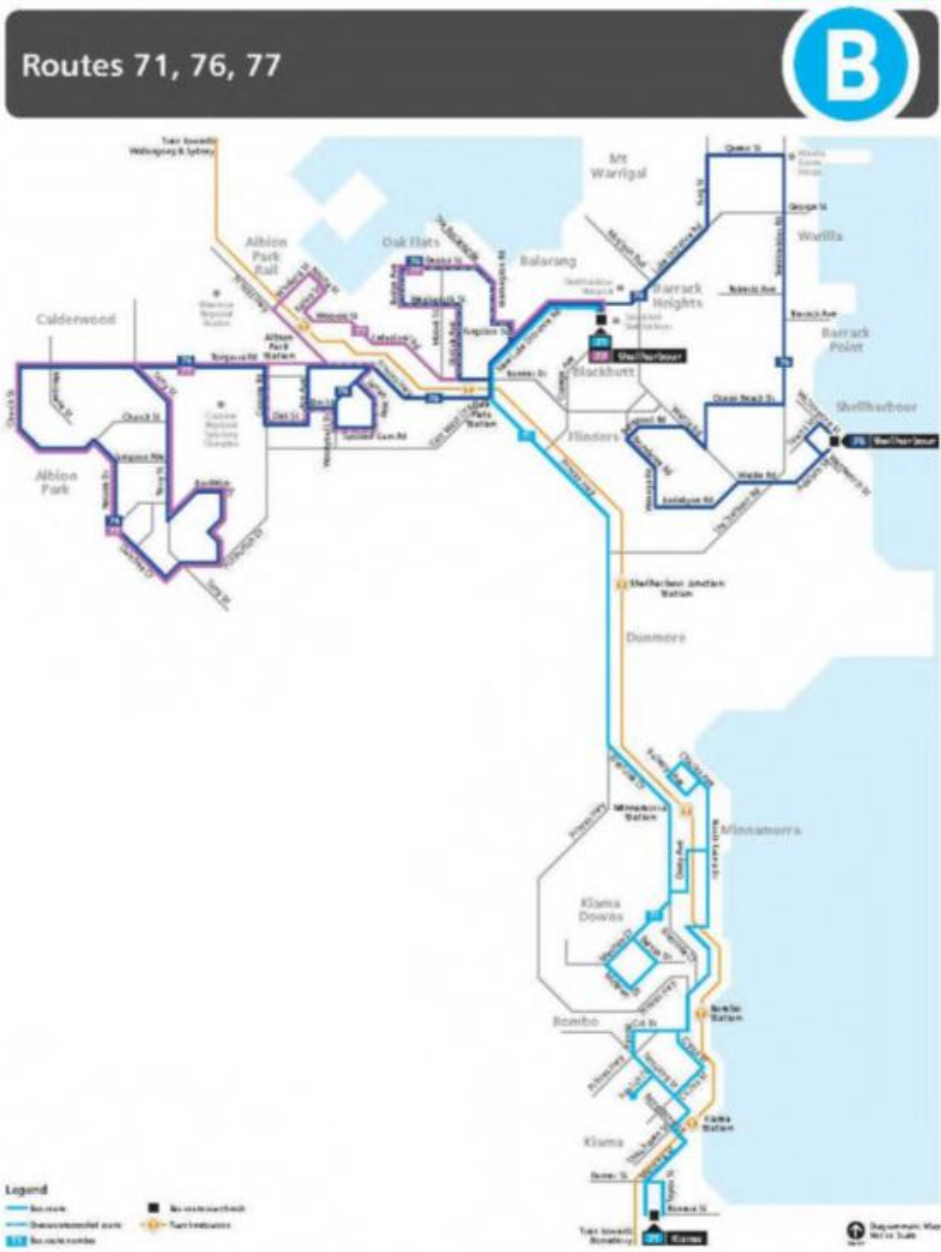
14.4 VEHICLE EMERGENCY ACCESS

In the case of an emergency, vehicle access entry/exit points shall be in the following locations.

- 1) Primary Vehicle Access: Terralong St
- 2) Secondary Vehicle Access: Bong Bong St (restricted access)



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71 Shellharbour to Kiama (Loop Service) B

Valid: 18 July 2022 - 16 Sept 2022

Creation date: 16 Sept 2022

NOTE: Information is correct on date of download.

Monday to Friday	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ
Stockland Shellharbour, Shellharbour City Centre	-	-	09:10	10:40	12:10	13:40	14:40	-
Riverside Dr at The Village, Minnamurra	-	-	09:20	10:50	12:20	13:50	14:50	-
Meehan Dr at Barton Dr, Kiama Downs	-	08:26	09:24	10:54	12:24	13:54	14:54	-
McBrien Dr after Barton Dr, Kiama Downs	-	08:27	09:26	10:56	12:26	13:56	14:56	-
Minnamurra Public School, Links St, Minnamurra	-	08:34	09:34	11:04	12:34	14:04	15:04	-
North Kiama Dr before Cathedral Rocks Ave, Kiama Downs	-	08:43	09:43	11:13	12:43	14:13	15:13	-
Kiama Leisure Centre, Havilah Pl, Kiama	-	08:50	09:50	11:20	12:50	14:20	15:20	-
Bonaira St at Henley Ave, Kiama	ARR	-	08:56	09:56	11:26	12:56	14:26	15:26
Bonaira St at Henley Ave, Kiama	DEP	06:55	09:00	10:00	11:30	13:00	14:30	-
Kiama Leisure Centre, Havilah Pl, Kiama	07:01	09:07	10:07	11:37	13:07	14:37	-	16:22
North Kiama Dr at Flinders Ave, Kiama Downs	07:05	09:12	10:12	11:42	13:12	14:42	-	16:27
Minnamurra Public School, Links St, Minnamurra	07:13	09:20	10:20	11:50	13:20	14:50	-	16:35
McBrien Dr after Barton Dr, Kiama Downs	07:21	09:28	10:28	11:58	13:28	14:58	-	16:43
Riverside Dr opp The Village, Minnamurra	07:28	09:35	10:35	12:05	13:35	15:05	-	16:50
Stockland Shellharbour, Shellharbour City Centre	07:38	09:45	10:45	12:19	13:55	15:15	-	17:00
Captain Cook Dr opp Paterson Pl, Barrack Heights	-	-	-	-	-	15:25	-	-
Monday to Friday	Δ							
Barrack Heights Public School, Captain Cook Dr, Barrack Heights	17:30							
Stockland Shellharbour, Shellharbour City Centre	17:35							
Riverside Dr at The Village, Minnamurra	17:45							
Meehan Dr at Barton Dr, Kiama Downs	17:49							
McBrien Dr after Barton Dr, Kiama Downs	17:51							
Minnamurra Public School, Links St, Minnamurra	17:59							
North Kiama Dr before Cathedral Rocks Ave, Kiama Downs	18:07							
Kiama Leisure Centre, Havilah Pl, Kiama	18:13							
Bonaira St at Henley Ave, Kiama	ARR	18:18						
Bonaira St at Henley Ave, Kiama	DEP	18:20						
Kiama Leisure Centre, Havilah Pl, Kiama	18:27							
North Kiama Dr at Flinders Ave, Kiama Downs	18:32							
Minnamurra Public School, Links St, Minnamurra	18:40							
McBrien Dr after Barton Dr, Kiama Downs	18:48							
Riverside Dr opp The Village, Minnamurra	18:55							
Stockland Shellharbour, Shellharbour City Centre	19:05							
Saturday	Δ	Δ	Δ	Δ				
Stockland Shellharbour, Shellharbour City Centre	-	10:10	13:10	15:10				
Riverside Dr at The Village, Minnamurra	-	10:20	13:20	15:20				
Meehan Dr at Barton Dr, Kiama Downs	08:24	10:24	13:24	15:24				
McBrien Dr after Barton Dr, Kiama Downs	08:25	10:26	13:26	15:26				
Minnamurra Public School, Links St, Minnamurra	08:32	10:34	13:34	15:34				
North Kiama Dr before Cathedral Rocks Ave, Kiama Downs	08:41	10:43	13:43	15:43				
Kiama Leisure Centre, Havilah Pl, Kiama	08:48	10:50	13:50	15:50				
Bonaira St at Henley Ave, Kiama	ARR	08:54	10:56	13:56	15:56			
Bonaira St at Henley Ave, Kiama	DEP	09:00	11:00	14:00	16:00			
Kiama Leisure Centre, Havilah Pl, Kiama	09:07	11:07	14:07	16:07				
North Kiama Dr at Flinders Ave, Kiama Downs	09:12	11:12	14:12	16:12				
Minnamurra Public School, Links St, Minnamurra	09:20	11:20	14:20	16:20				
McBrien Dr after Barton Dr, Kiama Downs	09:28	11:28	14:28	16:28				
Riverside Dr opp The Village, Minnamurra	09:35	11:35	14:35	16:35				
Stockland Shellharbour, Shellharbour City Centre	09:45	11:45	14:45	16:45				

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14.6 PUBLIC PARKING

Public Parking shall be in located local streets and carparks in and around the location.

14.7 TAXI ZONE(S)

No additional Taxi Zones are proposed for this event. Taxi's will operate as normal however they may utilise the PUDO for drop offs & pickups. GPS -34.673121313961644, 150.85556956386426

14.8 PUDO ZONE(S)

A dedicated PUDO area will be created on Manning Street between Terralong St & Bong Bong St, this will take approximately 10 car spaces to allow for same. GPS -34.673121313961644, 150.85556956386426



14.9 ACCESSIBLE PARKING

Accessible Parking is available in existing street parking with the immediate area.

14.10 TARGET HARDENING

See the Hostile Vehicle Mitigation Plan (HVMP) for further information.



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14.11 REGULATORY SIGNAGE

Additional No Parking signs to be installed in the PUDO zone from 16:00hrs on the 31st March 2023 which will be removed at the end of the event egress.

14.12 SPEED ZONES

No Temporary Speed Reduction Zones have been implemented for this event.

14.13 VARIABLE MESSAGE SIGNS

2 x VMS board shall be installed to provided advance warning of the special event and the change traffic conditions.

The below Table 1 reviews the Message Change Request and TGS VMS01 & VMS02 provides the VMS locations and details.



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VMS 1	ACTIVATION	LOCATION	FRAME 1	FRAME 2	FRAME 3
Message 1	04 & 05/11/2023 06:00 – 22:00	Bong Bong St, Kiama At approx. this location. -34.67343221511207, 150.855450181989	SPECIAL	AT SHOWGROUNDS	CHANGED
			EVENT		TRAFFIC
Message 2	06 - 09/11/2023 06:00 – 22:00	Cnr Bong Bong St & Manning St, Kiama Facing Eastbound Traffic.	NEXT SAT	WORKERS AHEAD	COND
			SPECIAL		
Message 3	10/11/2023 06:00 – 22:00		EVENT	BONG BONG ST EAST CLOSED	TOMORROW
			SAT		5AM – 11PM
			CHANGED		
			TRAFFIC		
			COND		



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Message 4	11/11/2023 05:00 – 19:59		SPECIAL EVENT TODAY	ROAD CLOSED 5AM – 11PM	
Message 5	20:00 – 22:59 SPIN VMS		PUDO & TAXI ➡	TRAINS ↑	THANKS FOR COMING
Message 6	CONTINGENCY		SITE EVAC UNDERWAY	DO NOT PROCEED TO SITE	
DEACTIVATE		01/04/2023 23:00hrs or when no longer required.			

VMS 2	ACTIVATION	LOCATION	FRAME 1	FRAME 2	FRAME 3
Message 1	11/11/2023 05:00 – 10:59	Manning St At approx. this location. -34.67282634615687, 150.85578872312908	SPECIAL EVENT TODAY	SIDE ROAD CLOSED	CHANGED TRAFFIC CONDITIONS
Message 2	11:00 – 19:59	Facing Southbound Traffic.	EVENT PUDO AHEAD	ON LEFT ↙	SIDE ROAD CLOSED
Message 3	20:00 – 22:59		EVENT PUDO AHEAD	ON LEFT ↙	INCREASED PED ACTIVITY
DEACTIVATE		01/04/2023 23:00hrs or when no longer required			

14.14 PUBLIC NOTIFICATIONS

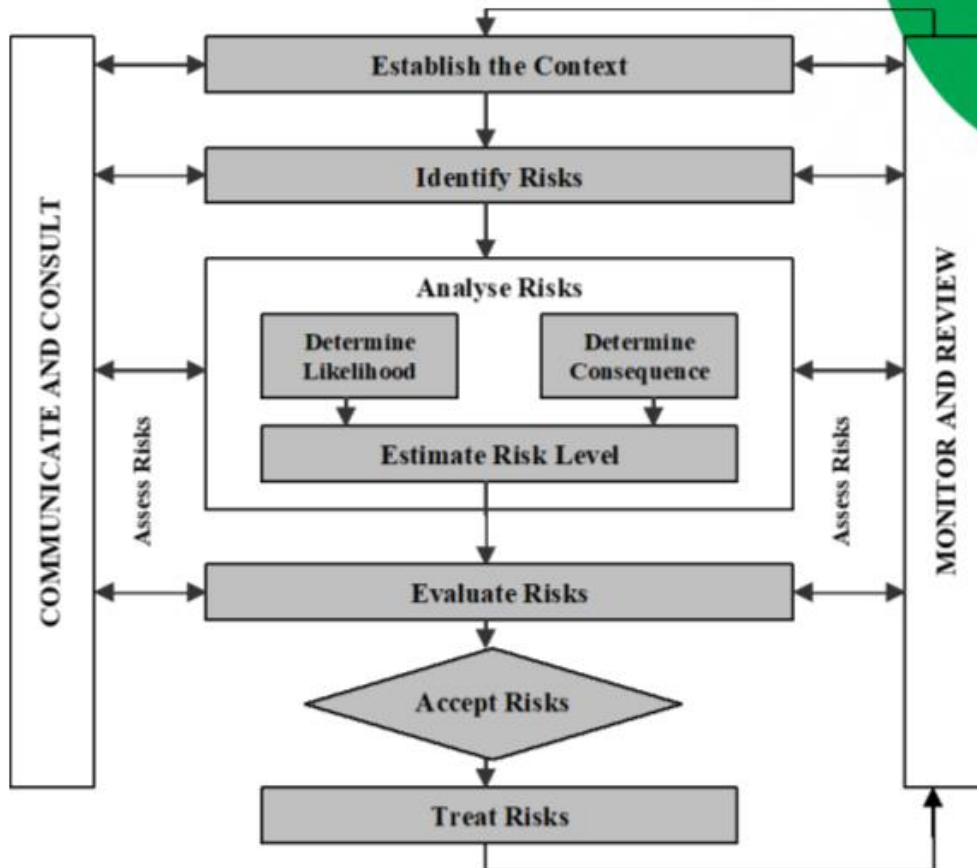
Public notifications shall be undertaken by the event organiser if required by Council. Refer the Event DA for the respective area required.



15 RISK MANAGEMENT

15.1 RISK MANAGEMENT PROCESS

Throughout the Risk Management process, we will link activities to the Australian Standards AS ISO 31000:2018. These standards provide a systematic approach to the Risk Management.



15.2 RISK TOLERANCE

A risk rating determined to be higher than a "low" or a "moderate" level (see: "Risk Assessment Tool" below for descriptions of these terms) should result in senior management assessing the viability of implementing the suggested additional control measures.

Even where a residual risk of a "low" or moderate" level exists, senior management should evaluate, where it is viable, to further reduce the likelihood or consequences of that stated risk.



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15.3 RISK ASSESSMENT TOOL

The risk assessment tool acts as a guide to determine an appropriate rating for each risk. It is important to note that risk is subjective and therefore any ratings applied should be considered in this context.

Likelihood	Consequences				
	Insignificant (1) <i>(Minor problem easily handled by normal day to day processes)</i>	Minor (2) <i>(Some disruption possible, e.g. damage equal to \$500k)</i>	Moderate (3) <i>(Significant time/resources required, e.g. damage equal to \$1 million)</i>	Major (4) <i>(Operations severely damaged, e.g. damage equal to \$10 million)</i>	Catastrophic (5) <i>(Business survival is at risk damage equal to \$25 million)</i>
Rare (1) (e.g. <3% chance)	2	3	4	5	6
Unlikely (2) (e.g. between 3% and 10% chance)	3	4	5	6	7
Moderate (3) (e.g. between 10% and 50% chance)	4	5	6	7	8
Likely (4) (e.g. between 50% and 90% chance)	5	6	7	8	9
Almost certain (5) (e.g. >90% chance)	6	7	8	9	10

15.4 RISK SCORE EVALUATION

Risk Score	Risk Level	Response
2-4	Low	Manage through routine procedures
5-6	Moderate	Specific procedures and monitoring required, specify management responsibility
7-8	High	Action plan required, specific senior management attention and specify responsibility
9-10	Extreme	Immediate action required, senior management required with detailed plan and Senior Management responsibility noted



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15.5 RISK TREATMENTS

Treatment of the risks associated with hazards identified will involve appropriately selecting a treatment option as indicated below.

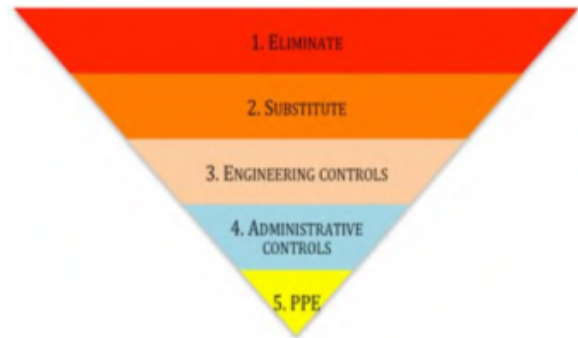
The Hierarchy of Hazard Controls is recommended as the best-practice approach to addressing the source of real/safety risks and thus eliminating of minimising such risks. When a hazard is identified it shall be:

1. Eliminated (designed out, eliminated),
2. Substituted (i.e. if a hazardous work practice exists it should be replaced with non-hazardous or less hazardous work practice),
3. Isolated (if nothing could be done in short term the hazard should be isolated, so it does not impose a risk to a person),
4. Controlled through engineering methods (guarded away using covers etc.),
5. Controlled through Administrative means (procedures/practices, inductions, instructions, workplace training etc.),
6. Persons protected by PPE (Personal Protective Equipment).

The controls should be used in order as indicated - starting from Eliminate as the best approach and then working down the options. A combination of hazard controls from the list above could be used to address any one hazard at one time - a hazard control on its own is not exhaustive and can be used in a combination with one or more other controls.

The primary aim of risk control is to eliminate the risk; the best way of achieving this is to eliminate the hazard. If this is not possible the risk must be minimised by utilising the ALARP principle;

Nomination	Multiplier	Outcome
A	=	As
L	=	Low
A	=	As
R	=	Reasonably
P	=	Practicable



SA/SNZ HB 205:2017 states that the most effective form of risk control is to eliminate the hazard, however if this is not reasonably practicable to eliminate the hazard, the risk must be minimised to the lowest reasonably practicable level by taking the following measures in the order and as determined by the risk assessment (Hierarchy of Controls).

If no single control is appropriate, a combination of the above controls will be taken to minimise the risk to the lowest reasonably practicable level.



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15.6 RISK ASSESSMENT PLAN (RISK REGISTER)

A list of potential causes, consequences and control measures are provided. This should not be considered an exhaustive list.

#	HAZARD	RISK	CURRENT			CONTROL MEASURES	RESIDUAL			RESPONSIBILITY
			LIKELIHOOD	CONSEQUENCE	RISK RATING		LIKELIHOOD	CONSEQUENCE	RISK RATING	
TRAFFIC RISKS										
1	Cyclist and/or vehicle & Pedestrian interaction	Short Term Injury Long Term Injury	2	3	M	Various road closures implemented during event to allow safe area for all. First aid trained person onsite. Traffic controllers to be mindful of same when working on network. All staff should be in hi-vis vest when working around traffic. Additional light towers in areas of high pedestrian activity.	2	2	L	Contractors Vendors Event Organiser Traffic Control
2	Illegal Parking	Short Term Injury Financial Delay	3	1	L	Stall holders/Vendors advised as to their responsibility to parking in compliant/allocated location. Rangers responsible for non-compliant parking & regulatory enforcement.	2	1	L	All staff Contractors Event Organiser Traffic Control
3	Overcrowding on roads	Death Short Term Injury Long Term Injury Delay	2	3	M	Tickets normally pre-purchased and numbers for site pre-ascertained Play lists assist with patronage numbers and movement. Security to manage patron queues. Entry well back from live traffic location with holding area sufficient to manage entry.	1	2	L	First Aid Event Organiser Security
4	Road Subsidence	Death Short Term Injury Long Term Injury Delay	5	3	M	All staff along any closed roads to be vigilant and monitor surface and report any damage to event organiser.	3	3	M	Council Event Organiser All staff

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5	Traffic Jam in surrounding area	Short Term Injury Long Term Injury Delay	2	2	L	Custom TGS's for event. Consultation will relevant stakeholders as part of planning. VMS board to advise people pre-event. Traffic Manager normally onsite during live event to monitor areas and liaise with nominated rep.	2	2	L	Police Site Manager LGA
6	Vehicle Breakdown	Financial Delay	3	2	M	Alternate routes to be utilised where possible. Contingency routes considered as part of planning.	3	1	L	Event Organiser Traffic Control Police/T/NSW
WEATHER RISKS										
7	Exposure to Cold Hypothermia	Short Term Injury Financial Reputation	2	3	M	Thermal first aid sheets in all first aid kits, first aid onsite. Staff to be provided with relevant PPE. Refer to First Aid for assistance, if severe call Emergency Services.	1	2	L	Event Organiser First aid Traffic Control
8	Exposure to Sun	Short Term Injury Financial Reputation	4	2	M	All staff to wear Sun rated caps/hats where possible. Sunscreen available to staff from supervisor. Water available from supervisor & staff reminded to bring spare supply. All TC's reminded to use sunscreen and protective clothing. Be mindful of sun glare when working during sun rise/set.	2	2	L	First aid Event Organiser Traffic Control
9	Heavy Rain	Death Short Term Injury Long Term Injury Delay	2	4	M	Supply wet weather gear for crew if required. Medics/trained first aiders onsite during event, security at other times during bump in & out. Unsafe areas to be barricaded off. Ensure signs are not paced in area where drainage may be blocked by same. Use weights on signs if placed in gutter.	2	2	L	First aid Event Organiser LGA Traffic Control

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10	Lightning	Death Short Term Injury Long Term Injury	1	6	M	Refer AS1768 Monitor BOM for any change in weather. Do not hold stop/slow bat during lightning. Where possible seek shelter if safe to do so.	1	4	L	Event Organiser Traffic Control
11	Strong Wind	Death Short Term Injury Financial	4	4	H	BOM to be monitored throughout event-by the Event Organiser. Medics/trained first aiders onsite during event, security at other times during bump in & out. If injury call Emergency Services 000 Ambulance / Police. All signs to be weighted in high wind areas.	6	5	M	First Aid Event Organiser Traffic Control
HEALTH RISKS										
12	Medical Emergency	Death Short Term Injury Long Term Injury Financial Delay Reputation	2	3	M	Emergency access routes always planned and kept clear. Communications to ensure all parties are abreast. Emergency services to be contact 000 if elevated action required. Dedicated Emergency Services routes & access points with a clear path for fast access, traffic controllers manning access points.	2	2	L	Medical Manager Event Organiser Traffic Control
13	Staff Fatigue	Short Term Injury Delay	4	2	M	TPP Fatigue Management Plan implemented. Team leader to monitor staff and ensure fatigued staff replaced. Rostering manager to ensure rosters compliant with FMP.	2	2	L	Roster Manager Team leader Traffic Control

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SITE RISKS										
14	Slip/Trip/Falls	Short Term Injury Long Term Injury	3	2	M	Site inspection to identify hazards & remove/treat same in immediate work area. Good housekeeping. Cleaners to monitor/patrol & clean up where necessary. Ensure pathways are lit sufficiently on the major pedestrian routes.	2	2	L	Cleaners Event Organiser First Aid Traffic Control
15	Terrorism	Death Long Term Injury Financial Reputation	3	5	H	UP Police onsite during event. TC's at key entry points controlling access. No credible evidence provided to date. HVMP implemented for main event day only.	3	2	M	Police Traffic Control
MISCELLANEOUS										
16	Communication Failure	Death Short Term Injury Financial Reputation	3	2	M	Ensure all TC's are familiar with radio and procedure for use. Monitor/report any issues with radios. Radio check on commencement of shift. Contract only reliable radio supplier with proven record. Backup radios to replace any faulty radios. Use of Instant messenger apps or the Office 3CX system to communicate with staff.	3	1	L	Telecommunications Provider Two Way Radio Provider Event Organiser Emergency Services

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16 CONSULTATION & CONTACT LIST

The below list are the practitioners consulted as documents owners, stakeholders and/or approval authorities for this document.

NAME	ORGANISATION
Pedr Danks	Traffic Plan Professionals Pty Ltd
Zacchary French	Traffic Plan Professionals Pty Ltd
Joshua Anderson	Activation Union
Matt Sims	Sims Events
Dominic Furber	Kiama Music & Arts PTY LTD
Gregory Phillips	Fredrick Clive Pty Ltd
Russell Setright	Emergency Medics Australia
Michael Lakkis	Guardian Venue Management
Sophie Campbell	Kiama Municipal Council
Andrew Macarthur	Clean Vibes
Jackie Hall	The Pavilion Kiama

17 APPENDIX

The below appendices form part of the TMP and should be read in part or/and in whole when reviewing the above information.

#	Document Name
1	TGS0960 v1 – Bump in & Out
2	TGS0961 v1 – PUDO setup – No parking
3	TGS0962 v1 – Bong Bong St & Manning St – Event Day
4	TGS0963 v1 – Terralong St – Event Day
5	Emergency Services Access



Clearly
MUSIC & ARTS
FESTIVAL

**PREPARE
TO
STOP**

TC or Security
to manage access
into & out of site.

WORK HEALTH & SAFETY
TRAFFIC CONTROL

NSW
Safework NSW

Pedr Allan
DANKS
CICADA
TC#0057732
18122018
18122018
PWZ PWZ TOR

Traffic Pla
Professionals Pty

Modifications are to be marked on the plan.
Only current PWZTMP holders can amend TGS.

PWZTMP # _____

Expiry _____ Name _____

Sign _____

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Compliance Notes:

1. Plan not drawn to scale.
2. A or B Sign signs are to be used.
3. 700mm cones are required.
4. Cone spacing is Law TCAWS v6.1
5. Appropriate PPE to be worn for the conditions.
6. Traffic Controllers to use 2 way radios when on site.
7. Site traffic control.
8. All signs subject to 4235K - 10% tolerance
9. Sign Checks required every 2 hours.
10. Active Traffic Controllers to have an escape route.

SIGN SPACING	Dimension of sign m ²	Estimated speed of traffic km/h
40	0-5	40
50	15-50	50
60	45-60	60
70	70	70
80	80	80

Works: **Clearly Music & Arts Festival**

TGS Effective: **Bump in & out refer schedule**

Consulted/Reviewed by: P. Danks, Z. French, J. Anderson.

Site Specific Notes:

Drawn by: Pedr Danks

Checked: Prepare Work Zone Traffic Management Plan.

Drawn on: 23/03/2023

Location: Bong Bong St, Kiama

Legena

Tubular

Manifest

1 x R5-40 (L) NO PARKING (L)

1 x R5-40 (R) NO PARKING (R)

4 x Tubular

Clearly
MUSIC & ARTS FESTIVAL

WORK HEALTH & SAFETY - TRAFFIC CONTROL WORK

SafeWork NSW

dr Allan
UNICS
PH: 18007732
D.P. # 24141870
12/2015
P PWZ TOR

Works: Clearly Music & Arts Festival

TGS Effective: 11th November 2023 16:00 - 10:59hrs

Consulted/Reviewed by: P Danks, Z French, J Anderson.

Site Specific Notes:

awing: Pedr Danks

cket: Prepare Work Zone Traffic Management Plan.

ST # 0057732

own on: 23/03/2023

rk Location: Manning St, Kiama

Compliance Notes:

- Plan not drawn to scale.
- A, or B size signs are to be used.
- 700mm cones are required.
- Cones spacing & Law TCAWS v4.1
- Appropriate PPE to be worn for the conditions.
- Traffic Controllers to use 2-way radios when critical communication is required.
- 50% tolerance.
- All signs subject to +25% - 10% tolerance
- Sign Checks required every 2 hours.
- Active Traffic Controllers to have an escape

Modifications are to be marked on the plan.

Only current PWZTMP holders can amend TGS.

PWZTMP # _____

Expiry _____ Name _____

Sign _____

This document remains the Intellectual Property (IP) of Traffic Plan Professionals Pty.

SIGN SPACING	
Dimension of sign "m"	Estimated speed of traffic "kph"
0-5	40
15-50	50
45-60	60
70	70
80	80

Clearly
MUSIC & ARTS
FESTIVAL

Traffic Plan
Professional Pty

CLOSED AHEAD

TC rostered
11:00-23:00hrs

PREPARE TO STOP

SIDE ROAD CLOSED

SIDE ROAD CLOSED

B

EVENT ENTRY

Manifest

- 1 x R5-40 (L) NO PARKING (L)
- 1 x R5-40 (R) NO PARKING (R)
- 1 x Road closed ahead
- 4 m Safety Barrier
- 2 x T1-5 WORKERS AHEAD
- 1 x T1-18 PREPARE TO STOP
- 2 x T1-32 SIDE ROAD CLOSED
- 1 x T1-34 TRAFFIC CONTROLLER AHEAD
- 1 x T2-4 ROAD CLOSED
- 2 x Traffic Controller

Legend

- Bus Stop
- PUDO
- Safety Barrier
- Sign Single

NSW
WORKS
Traffic Management Plan
#0057732

Works:
Clearly Music & Arts Festival

TGS Effective:
11th November 2023
05:00 - 23:00hrs

Site Specific Notes:
Reviewed by:
P Danks, J French, J Anderson.

Effective:
23/03/2023

Location:
Bong Bong St, Kiama

Compliance Notes:

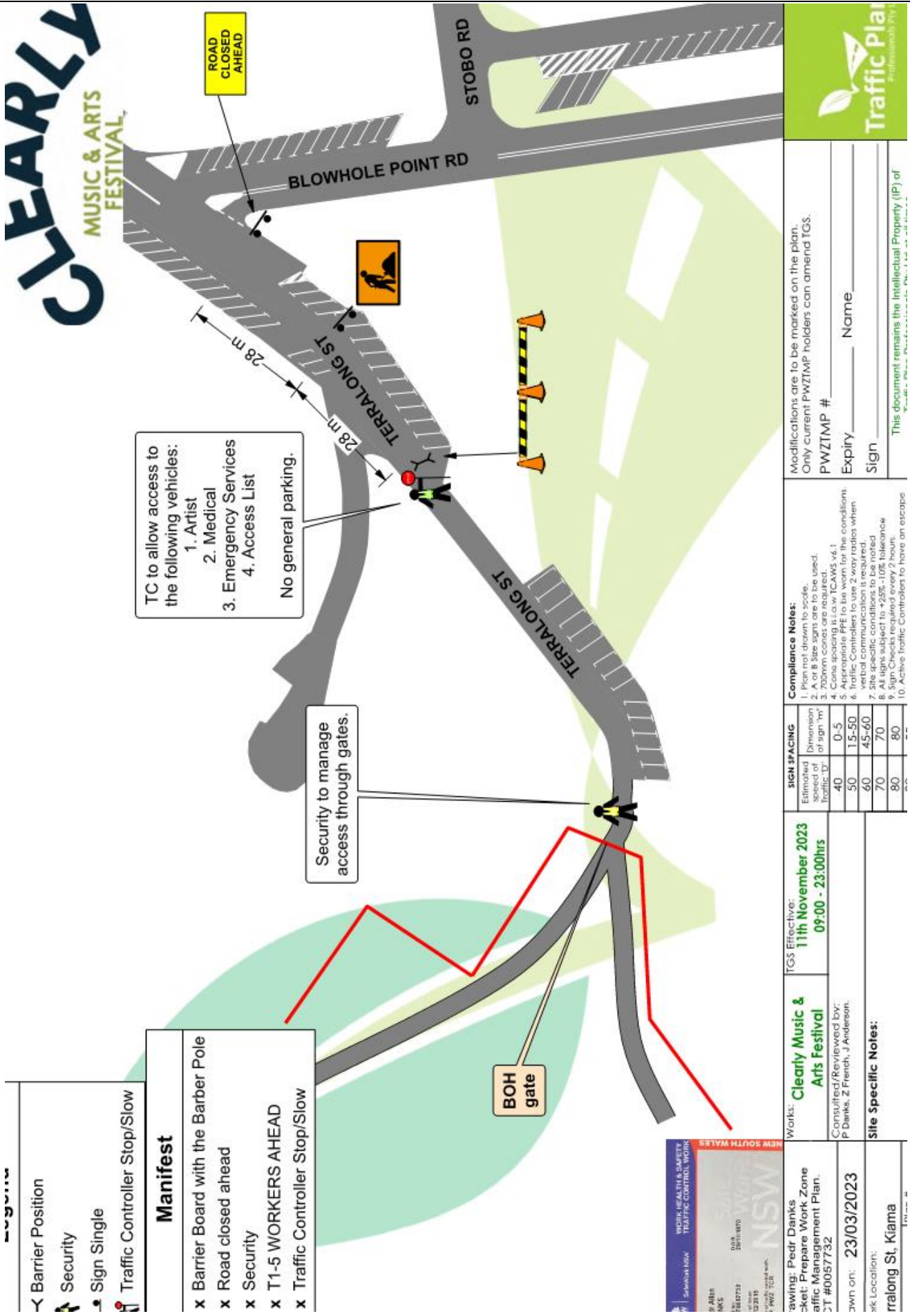
1. Plan not drawn to scale.
2. A or B Size signs are to be used.
3. 700mm cones are required.
4. Cone spacing is Law TCAWS v4.1
5. Appropriate PPE to be worn for the conditions.
6. Traffic Controller to use 2 way radios when verbal communication is required.
7. Sign Spacing to be as per TCAWS v4.1
8. All signs subject to +25% -10% tolerance
9. Sign Checks required every 2 hours.
10. Active Traffic Controller to have an escape route.

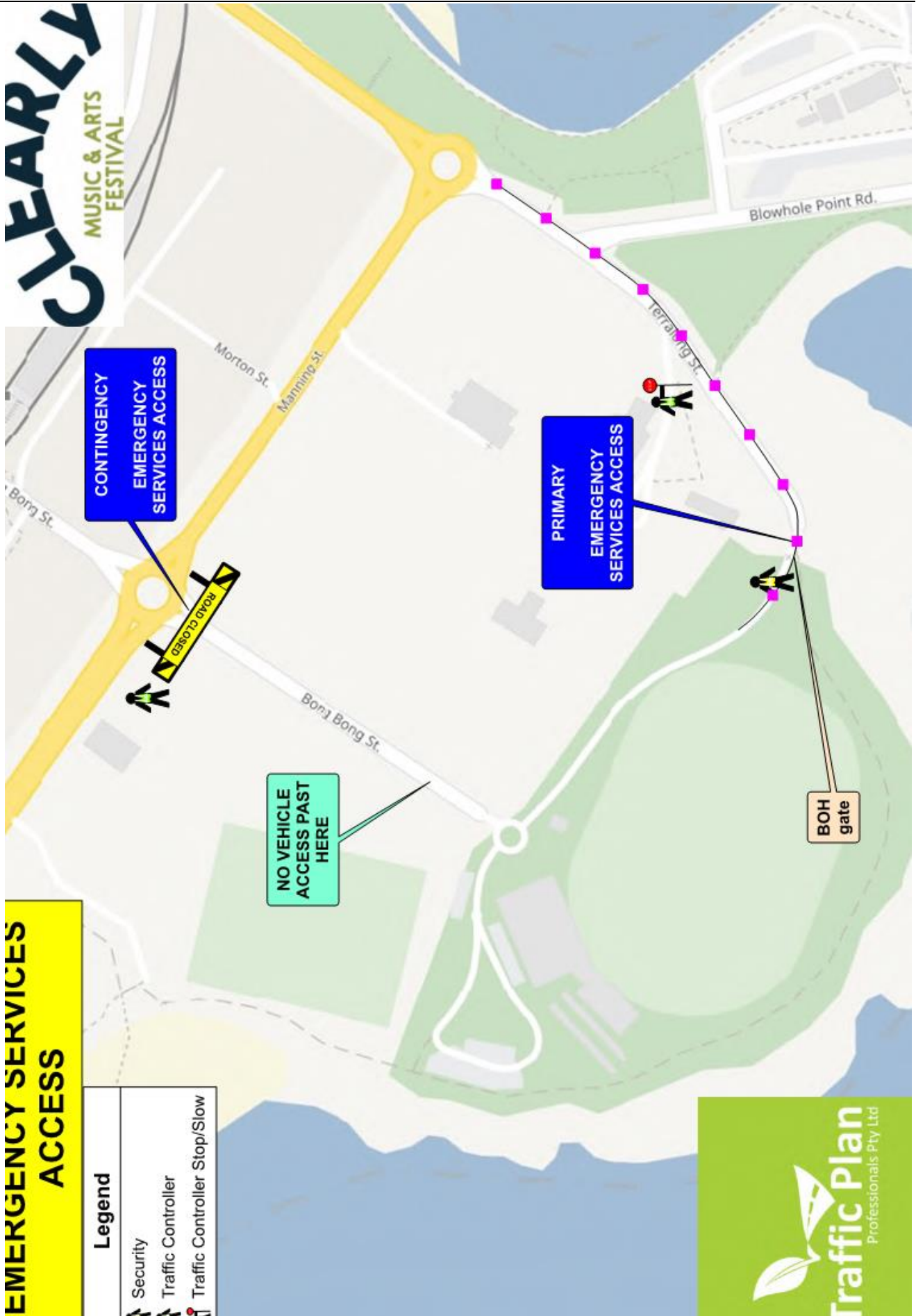
Sign Spacing:

Dimension of sign 'm'	Estimated speed of traffic 'km/h'
0-5	40
1.5-5.0	50
4.5-6.0	60
7.0	70
8.0	80

Modifications are to be marked on the plan.
Only current PWZTMP holders can amend TGS.
PWZTMP # _____
Expiry _____ Name _____
Sign _____

This document remains the Intellectual Property (IP) of Traffic Plan Professional Pty





Item 5.5

Attachment 1



Item 5.5

Attachment 1

5.6 Provision of timed 'No Parking' Zone - Sommerville Close, Kiama

CSP Objective: Outcome 11: We are well connected within our local community, and to our region

CSP Strategy: 11.1 Actively plan how we travel and create safe travel routes whether we are walking, cycling, driving or accessing public transport

Delivery Program: 11.1.3 Implement the requirements of the Roads Transport Act, Impounding Act, Crown Lands Act and Road Rules

Item 5.6

Summary

Consideration of the implementation of a timed 'No Parking 6am to 2pm Monday' zone in the cul-de-sac of Sommerville Close, Kiama.

Financial implication

Nil

Risk implication

Nil

Policy

Nil

Consultation (internal)

Acting Manager Waste Services

Communication/Community engagement

Nil

Attachments

- 1 Plan - 2023-15 - Timed No Parking Sommerville Close Kiama

Enclosures

Nil

RECOMMENDATION

That the Committee supports the implementation of a 115m long 'No Parking 6am to 2pm Monday' in the cul-de-sac of Sommerville Close, Kiama, through the installation of regulatory signage, as shown in the attached plan.

Background

Council's waste collection vehicles have routinely been forced to undertake unsafe turning maneuvers in cul-de-sac of Sommerville Close, Kiama due to vehicles parking in the turning head. To assist waste collection vehicles in the cul-de-sac of

Report of RMS delegated formal items

5.6 Provision of timed 'No Parking' Zone - Sommerville Close, Kiama (cont)

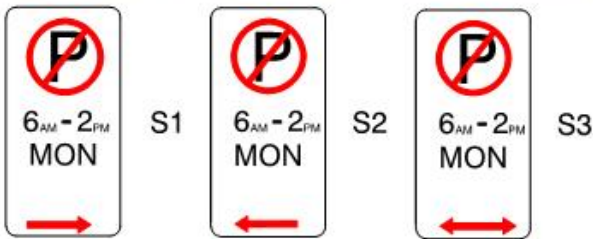
Sommerville Close, Kiama it is proposed to install a timed 'No Parking 6am to 2pm Monday' zone in the cul-de-sac of Sommerville Close, Kiama.

On this basis, it is proposed that a time 'No Parking 6am to 2pm Monday' zone with regulatory signage be installed at this location as per the attached signage and line marking plan.

Item 5.6



Item 5.6
Attachment 1



SIGNAGE SCHEDULE	
CODE	QTY
R5-40 (R)	1
R5-40 (L)	1

- NOTES:**
 1. REGULATORY SIGNAGE TO BE INSTALLED IN POSITIONS AS SHOWN.
 2. ALL SIGNS SHALL BE IN ACCORDANCE WITH THE AS1742.1.

NEW SIGN AND POST

REGISTER OF INSTALLATION OF REGULATORY SIGNS

REGISTER NUMBER 2023-15
SCALES
PLAN NTS
SECTIONS
DESIGNED NZ
DRAWN NZ
DATE JUNE-23

**TIMED NO PARKING
SOMMERVILLE CLOSE
KIAMA**



SHEET 1 OF 1

6 REPORTS FOR INFORMATION

6.1 Meeting Notes - In place of Minutes - Kiama Local Traffic Committee Meeting - 6 June 2023

Responsible Director: Infrastructure and Liveability

As per the *Guide to the delegation to councils for the regulation of traffic*, the representatives from Transport for NSW and NSW Police must be present to endorse recommendations made to the Kiama Local Traffic Committee (LTC) by Council.

As the representatives from Transport for NSW and NSW Police were unable to attend the meeting, the LTC was unable to consider the proposal listed in the Agenda.

The meeting notes are attached for information only.

Attachments

- 1 Meeting Notes (In place of Minutes) - Kiama Local Traffic Committee Meeting - 6 June 2023 - PDF



NOTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE MEETING

commencing at 9.00am on

TUESDAY 6 JUNE 2023

Council Chambers
11 Manning Street, KIAMA NSW 2533

MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE

6 JUNE 2023

NOTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE

HELD IN THE COUNCIL CHAMBERS, KIAMA

ON TUESDAY 6 JUNE 2023 AT 9.00AM

PRESENT: Michael Malone (Director Infrastructure and Liveability) (Chairman), Stuart Larkins (Councillor Representative), Darrell Clingan (Local Member's Representative), Peter Gill (Acting Manager Engineering and Technical Services), Chris Balzarano (Council Ranger) and Alyson Hodgekiss (Minutes)

1 APOLOGIES

Ariann Fernie (Transport for NSW Representative), Craig Gray (NSW Police Representative), Janelle Burns (Kiama Council Road Safety Officer)

NOTE: As per the guidelines, representatives from Transport for NSW and NSW Police must be present to approve and endorse resolutions made at Kiama Local Traffic Committee meetings. As the Representatives from Transport for NSW and NSW Police were an apology for this meeting, there was not a sufficient amount of core voting members in attendance. Therefore, a resolution was not able to be made for the report for the Crooked River Wine Festival Traffic Management Plan.

The minutes from the May 2023 Kiama Local Traffic Committee meeting will be received and accepted at the July 2023 meeting.

This document serves as meeting notes only.

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Chair declared the meeting open and acknowledged the traditional owners:

"On behalf of those present, I would like to show my respect and acknowledge the traditional owners of the Land, of Elders past and present, on which this meeting takes place, and extend that respect to other Aboriginal and Torres Strait Islander people present."

3 BUSINESS ARISING FROM THE MINUTES

Nil

MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE

6 JUNE 2023

4 REPORT OF RMS DELEGATED FORMAL ITEMS

5.1 Crooked River Wine Festival Traffic Management Plan

Meeting notes - There is no resolution for this item, as there were not enough core voting members present to vote on a resolution.

After discussion with the committee that were present, there were two formal points of concern noted:

1. There have been issues at previous Crooked River Winery events, where the drivers of the shuttle bus that was provided by Crooked River Winery for the safety of patrons travelling to the train station, were refusing to convey patrons from the event who could not show their event ticket. This forced those patrons that were refused transport to walk to the Railway Station. Moving forward, the bus should be required to be unfettered, pedestrians still need safe passage to and from the event if they have lost or do not have their ticket.
2. There is to be no parking on the highway, on ramps or off ramps in the area by patrons visiting the event. This is a police enforcement matter, and will need to be monitored.

An informal point was also made:

- Traffic Management Plans must be submitted by Crooked River Winery with sufficient time for the plan to be reviewed and voted on by Traffic Committee, and then also be reviewed and voted on by Council. Once again, there has not been sufficient time for this to occur, as the event will be held on 10 and 11 June 2023 before this can be approved by Council, on 20 June 2023. Moving forward, Crooked River Winery must **submit their Traffic Management plan no less than 4 months before the date of the actual event.**

5 CLOSURE

There being no further business the meeting closed at 9.28am

.....
Director Engineering & Works

4 GENERAL BUSINESS

5 CLOSURE