

## KIAMA LOCAL TRAFFIC COMMITTEE MEETING

To be held at 9.00am on

#### **Tuesday 5 December 2023**

Council Chambers
11 Manning Street, KIAMA NSW 2533

#### **Order of Business**

- 1 Apologies
- 2 Acknowledgement of Traditional owners
- 3 Confirmation of Minutes of Previous Meeting
- 4 Business Arising From The Minutes
- 5 Report of RMS delegated formal items
- 4 General Business
- 5 Closure

#### **Members**

Cr Stuart Larkins Mr Andy Gaudiosi Senior Constable Craig Gray Mr Darrell Clingan To the Chairman, Councillors and Committee Members:

#### NOTICE OF KIAMA LOCAL TRAFFIC COMMITTEE MEETING

You are respectfully requested to attend an **Kiama Local Traffic Committee Meeting** of the Council of Kiama, to be held in the **Council Chambers** 

**11 Manning Street, KIAMA NSW 2533** on **Tuesday 5 December 2023** commencing at **9.00am** for the consideration of the undermentioned business.

Yours faithfully

Michael Malone

**Director Infrastructure and Liveability** 

#### **TABLE OF CONTENTS**

ITEM		SUBJECT	PAGE NO
1	APO	LOGIES	4
2	ACK	NOWLEDGEMENT OF TRADITIONAL OWNERS	4
3	CON	FIRMATION OF MINUTES OF PREVIOUS MEETING	5
	3.1	Kiama Local Traffic Committee Meeting on 7 Novembe 2023	
4	BUS	INESS ARISING FROM THE MINUTES	12
5	REP	ORT OF RMS DELEGATED FORMAL ITEMS	13
	5.1	Implementation of changes to timed parking zone - Gerringong Post Office	13
	5.2	Provision of 'No Parking' zone - 33 Shoalhaven Street, Kiama	16
	5.3	Proposed road closure - Red Hot Summer Tour - 6 Jan 2024	
	5.4	Road Closure - Belinda Street, Gerringong NSW 2534	26
	5.5	Terralong Street Underbridge - Replacement Collision Protection Beams	32
	5.6	Proposed Road Closure - South Coast Tour	44
4	GEN	ERAL BUSINESS	82
5	CLO	SURE	82

# AGENDA FOR THE KIAMA LOCAL TRAFFIC COMMITTEE MEETING OF KIAMA MUNICIPAL COUNCIL TUESDAY 5 DECEMBER 2023

#### 1 APOLOGIES

#### 2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

"I would like to acknowledge the traditional owners of the land on which we meet, the Wadi Wadi people of the Dharawal nation, and pay my respect to Elders past and present." Confirmation of Minutes of Previous Meeting

#### 3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

3.1 Kiama Local Traffic Committee Meeting on 7 November 2023

#### **Attachments**

1 Minutes - Kiama Local Traffic Committee Meeting - 07 11 23 - PDF

#### **Enclosures**

Nil

#### **RECOMMENDED**

That the Minutes of the Kiama Local Traffic Committee meeting held on 7 November 2023 be received and accepted.



## MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE MEETING

commencing at 9.08am on

#### **TUESDAY 7 NOVEMBER 2023**

Council Chambers
11 Manning Street, KIAMA NSW 2533

### MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE HELD IN THE COUNCIL CHAMBERS, KIAMA ON TUESDAY 7 NOVEMBER 2023 AT 9.00AM

#### PRESENT:

Stuart Larkins (Councillor Representative), Justin Miles (Transport for NSW Representative), Darrell Clingan (Local Member's Representative), Michaela Sisk (Manager Engineering and Technical) (Chairperson), Chris Balzarano (Council Ranger), Kim Duffy (Kiama Coaches), and Alyson Hodgekiss (Minutes)

Coaches), and Alyson Hougekiss (Minutes)

#### 1 APOLOGIES

Michael Malone (Director Infrastructure and Liveability), Craig Gray (NSW Police Representative), & Janelle Burns (Kiama Council Road Safety Officer)

#### 2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Chair declared the meeting open and acknowledged the traditional owners:

"On behalf of those present, I would like to show my respect and acknowledge the traditional owners of the Land, of Elders past and present, on which this meeting takes place, and extend that respect to other Aboriginal and Torres Strait Islander people present."

#### 3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

3.1 Kiama Local Traffic Committee Meeting Minutes on 3 October 2023

#### 23/039LTC

**Resolved** that the Minutes of the Kiama Local Traffic Committee meeting held on 3 October 2023 be received and accepted.

(Member Stuart Larkins and Member Justin Miles)

#### 4 BUSINESS ARISING FROM THE MINUTES

Nil

#### 5 REPORT OF RMS DELEGATED FORMAL ITEMS

5.1 Proposed road closure - Kiama Triathlon - Minnamurra

23/040LTC

Kiama Municipal Council

#### Recommended that

the Kiama Local Traffic Committee defers the matter until:

- Parking is to be limited along the route.
- A copy of the letter that will be provided via letter drop to residents advising
  of the impacts of the event is to be provided to the Traffic Committee. It is
  expected that residents are not going to react well to the restrictions and
  impacts they are facing from this event.
- 3. Police are engaged or consulted with for this event, to facilitate the safety of the event. Section 115 of the Road Transport Act relates to racing on public roads, requiring written approval from NSW Police before the events may proceed. Early engagement with NSW Police prior is recommended given the complexity of the area. Further information roles of approving agencies is captured in New South Wales Guidelines for Bicycle Road Races Version 2.0. A link to the guideline is can be found on TfNSW web page Event management guidelines | Transport for NSW.
- 4. The plan showing emergency access for residents who need to leave or enter their home in the event of an emergency is clarified and detailed in the Traffic Management Plan.
- 5. Hostile mitigation measures are to be provided at areas where there a concentration of vehicles and cyclists e.g. the roundabout intersection at Riverside Drive and Oxley Ave. NSW Police can provide advice of more areas. These are to be shown on the Traffic Management Plan.
- 6. Additional detail is given around the underpass with the stop sign to ensure cyclists aren't breaking road rules. Refer to above guidelines for details and guidance.
- 7. The M1 off ramp at Riverside Drive (Minnamurra interchange) is proposed to be closed for this event. This will require a Road Occupancy Licence and endorsement from the TfNSW Regional Events Team. A speed zone reduction on the off ramp is also recommended to facilitate pedestrian crossing movement.
- 8. Some of the road closures will cause issues as there are no detours available, including Swamp Road and Riverside Drive. This will cause issues for bus services, waste services, milk trucks, and quite a lot of residents needing to access their properties
- 9. More research is conducted as to the most appropriate day for this event, to cause the least amount of disruption with residents, bus runs, garbage pickups, and also communication needs to be undertaken with the golf club, to see what the expected numbers are for golfers for Saturday and Sunday.
- More research needs to be conducted as to how to close down the water areas proposed for the event, that the public use for swimming, boats, paddleboards, etc.

(Member Stuart Larkins and Member Justin Miles)

#### 5.2 Kiama Sky Show - New Years Eve - Road Closure

#### 23/041LTC

**Resolved** that the Committee endorses the traffic changed associated with the Kiama Sky Show event at Black Beach Reserve, to be held on Sunday 31 December 2023, to implement proposed traffic changes, subject to the organisers and suitably qualified traffic controllers complying with the following conditions:

- 1. All road closures, diversions and traffic changes be undertaken by suitably qualified traffic controllers in compliance with the Traffic Control Plan TLTGS-6618-41549 prepared by Traffic Logistics Pty Ltd.
- 2. The organisers be responsible for the supply, erection and removal of all traffic control devices, equipment and personnel associated with the implementation of the approved Traffic Control Plan. Please note that the VMS Board shown on the corner of Collins and Terrralong Street (Hindmarsh Park side) on page 145 of the Traffic Management Plan will need to be placed elsewhere, as it is an offence to place a VMS sign on a Council nature strip.
- 3. The following provisions be made to address anti-terrorism, hostile vehicle guidelines and provide a safe environment for attendees to the event:
  - a. Road closure on a section of Terralong Street, from Railway Parade to Manning Street roundabout, between 2pm and 10:30pm and from Railway Parade to Collins Street roundabout, between 4pm and 10:30pm; intended to allow for attendees to exit the event using Terralong Street as a pedestrian zone free from vehicles until 10:30pm.
  - B. Road closure on a section of Shoalhaven Street, from Minnamurra Street roundabout to Terralong Street, from 4pm 10:30pm; intended to provide a safe environment for attendees to walk between the event sites in Hindmarsh Park & Black Beach reserve; and amplify the event by delivering an 'Eat Street' on Shoalhaven Street.
  - c. Road closure on a section of Stobo Road, between 8pm to 9:30pm for the fireworks exclusion zone.
  - d. Road closure of Bong Bong Street on either side of the Bong Bong Street / Manning Street roundabout, 8pm to 10:30pm, to guide traffic from the Blowhole.
- 4. Lodgement with Council of an application for a Section 138 Roads Act permit and payment of associated fee.
- 5. Notification of proposed traffic changes be given to police, local emergency services, businesses and residents effected by the closure.
- 6. An advertisement be placed in the local media advising of the closure.

(Member Stuart Larkins and Member Justin Miles)

#### 5.3 Kiama Show - 2024 - Road Closures

#### 23/042LTC

**Resolved** that the Committee endorsed that the traffic changes associated with the event on Friday 26 January 2024 and Saturday 27 January 2024 from 5 a.m. to 10 p.m. each day be approved, subject to organisers complying with the following conditions:

- The event organiser complies with the Traffic Management Plan shown in Attachment 1.
- 2. Notification of the closures be given to Police, local emergency services, businesses and affected residents.
- 3. An advertisement be placed in the local media advising of the closure a minimum of seven days prior to the event.

(Member Stuart Larkins and Member Justin Miles)

#### 5.4 Crooked River Winery - Dave Ferrit Festival - Traffic Mangement Plan

This report has been withdrawn as event was postponed to June 2024.

#### 6 GENERAL BUSINESS

#### 6.1 Cars parking in bus zone on Wednesday afternoons on Manning Street in front of SS Peter and Paul Catholic School

KD from Kiama Coaches advised that there has been significant issues with people parking in the bus zone in front of Ss Peter and Paul Catholic School on Wednesday afternoons whilst the Farmers Markets are on. The buses have been able to pull into the bus zone and safely pick up children. CB advised that he has been aware of this and has been regularly patrolling the zone each Wednesday, and has issued over 50 infringements.

#### 6.2 Complimentary breath testing by TfNSW at the Changing Tides Event

JM advised that TfNSW will be conducting complimentary breath testing and Plan B behavioural messaging at the upcoming Changing Tides Event in Kiama on 16 and 17 December 2023, to support people attending that event to make good decisions in getting home.

#### 6.3 Linemarking required on Fern Street, Gerringong for resurfaced area.

SL advised that the section of road on Fern Street, Gerringong that was resurfaced roughly two months ago urgently needs the linemarking to be redone.

#### 7 CLOSURE

There being no further business the meeting closed at 10.00am

These Minutes were confirmed at the Ordinary Meeting of Council held on 5

December 2023

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#### 4 BUSINESS ARISING FROM THE MINUTES

#### 5 REPORT OF RMS DELEGATED FORMAL ITEMS

#### 5.1 Implementation of changes to timed parking zone - Gerringong Post Office

CSP Objective: Outcome 4.3: Our built environment is safe and inclusive; our

infrastructure is well planned and well managed.

CSP Strategy: 4.3.2 Actively plan how we travel and create safe travel routes

whether we are walking, cycling, driving or accessing public

transport.

Delivery Program: 4.3.2.2 Implement road safety and traffic management programs

and responsibilities

#### **Summary**

Consideration for the implementation of changes to the existing timed 'No Parking' zone adjacent the Gerringong Post Office Fern Street Gerringong, from 5pm 6pm only to 8:00am-9:00am MON – FRI and 4:30pm-5:30pm MON - FRI.

#### Financial implication

Nil

#### **Risk implication**

Nil

#### **Policy**

Nil

#### **Consultation (internal)**

Director Infrastructure & Liveability Manager Engineering and Technical Services Road Safety Officer

#### **Communication/Community engagement**

N/A

#### **Attachments**

1 Gerringong Post office R5-40 no parking

#### **Enclosures**

Nil

#### RECOMMENDATION

That the Committee endorses the changes to the existing timed 'Mail Zone" at Sop 3 146-152 Fern Street, Gerringong, the Gerringong Post office, identifying **8:00am-9:00am and 4:30pm-5:30pm Monday to Friday as a no parking zone**, through the installation of regulatory signage and line marking, as shown in the attached plan.

5.1 Implementation of changes to timed parking zone - Gerringong Post Office (cont)

#### **Background**

Council has been advised of parking issues around the Gerringong Post Office. At present the 'Mail Zone' street sign is from 5pm-6pm from Monday to Friday only which does not assist the Australia Post trucks arriving in the morning and afternoon, as the current zoned parking times do not match the current two time slots of deliveries and pickups from the Australia Post. Morning drops by Australia Post is between 8am and 9am and the afternoon trucks arrive around 4:45pm for the 5pm pick-up.

Further, there are issues around vehicles ignoring the 'no parking' signs with vehicles parking in the mail zone causing Australia Post drivers having to park right up to and sometimes past the restricted signposts making loading and unloading of the trucks difficult.

The Manager of the Post Office is requesting changes to the no parking hours to support the current mail delivery and pick-up by Australia Post.

On this basis, it is proposed to introduce changes to timed parking "Mail Zone" from 5pm 6pm only to 8:00am-9:00am Monday through Friday and 4:30pm-5:30pm Mon through Fri. Regulatory signage and line marking at this location to be installed as per the attached signage and line marking plan with the aim to provide the following road safety benefits:

- Improve short term parking including pick up and drop offs.
- Improve loading and unloading for Post Office users.
- Improve parking compliance with the NSW road rules.
- Improve parking turnover for Post Office users.



Existing conditions – Gerringong Post Office



tem 5.2

#### 5.2 Provision of 'No Parking' zone - 33 Shoalhaven Street, Kiama

CSP Objective: Outcome 4.3: Our built environment is safe and inclusive; our

infrastructure is well planned and well managed.

CSP Strategy: 4.3.2 Actively plan how we travel and create safe travel routes

whether we are walking, cycling, driving or accessing public

transport.

Delivery Program: 4.3.2.2 Implement road safety and traffic management programs

and responsibilities

#### Summary

Consideration of the implementation of a 'No Parking' zone opposite 33 Shoalhaven Street, Kiama between 6am and 9am Mondays with the installation of regulatory signage and linemarking.

#### **Financial implication**

Nil

#### **Risk implication**

Nil

#### **Policy**

Nil

#### **Consultation (internal)**

Director Infrastructure & Liveability

Road Safety Officer

#### **Communication/Community engagement**

Nil

#### **Attachments**

1 No Parking - Shoalhaven Street Kiama

#### **Enclosures**

Nil

#### RECOMMENDATION

That the Committee endorses the implementation of a 'No Parking' at 33 Shoalhaven Street, Kiama, through the installation of regulatory signage, as shown in the attached plan.

5.2 Provision of 'No Parking' zone - 33 Shoalhaven Street, Kiama (cont)

#### **Background**

Concerns have been raised from Council's Waste Services in relation to the ability for service/delivery trucks and waste collection trucks to safely carry out garbage collection services at the front of 33 Shoalhaven Street, Kiama due to vehicles parking in this location.

It is proposed that a 'No Parking' zone with regulatory signage be installed at this location, as per the attached signage and line marking plan, as reported by Council Waste Services staff who are having continuing issues with parked cars and servicing bins at 33 Shoalhaven Street, Kiama. Waste Services have requested a 'No Parking' zone to be installed between 6am and 9am on Mondays only.



em 5.3

5.3 Proposed road closure - Red Hot Summer Tour - 6 January 2024

CSP Objective: Outcome 1.1: We want a strong sense of community and

belonging, where social and cultural life can flourish; and our families, friends and visitors feel welcome and included.

CSP Strategy: 1.1.1 Provide spaces, services and initiatives that foster a proud,

inclusive, and connected community for all.

Delivery Program: 1.1.1.2 Partner with the community, other levels of government

and key stakeholders to provide support to community and

cultural engagement sectors, community groups and

organisations.

#### **Summary**

The Red Hot Summer Tour will be held at Kiama Showground on the 14 March 2020. The event organizer proposes closing off Bong Bong Street from Manning Street to the entrance of the Showground from 6 a.m. to 11 p.m. to assist in crowd control.

#### Financial implication

Nil

#### **Risk implication**

Traffic/parking congestion and pedestrians walking within the vehicle travel lanes to the site creating high risk road safety issues. A Traffic Management Plan has been prepared for the event to address both vehicular and pedestrian access and safety.

#### **Policy**

Development consent compliance under the EP&A Act.

Section 138 Road Occupancy under the Roads Act.

#### **Consultation (internal)**

Consultation with Manager Engineering & Technical Services and Manager Tourism & Events

#### **Communication/Community engagement**

Kiama Local Traffic Committee

#### **Attachments**

1 Traffic Management Plan - Red Hot Summer Tour 2024

#### **Enclosures**

Nil

#### RECOMMENDATION

5.3 Proposed road closure - Red Hot Summer Tour - 6 January 2024 (cont)

#### **RECOMMENDATION**

That the Committee endorses the traffic changes associated with the event on 6 January 2024 from 6:00 a.m. to 11.00 p.m. be approved subject to organizers complying with the following conditions:

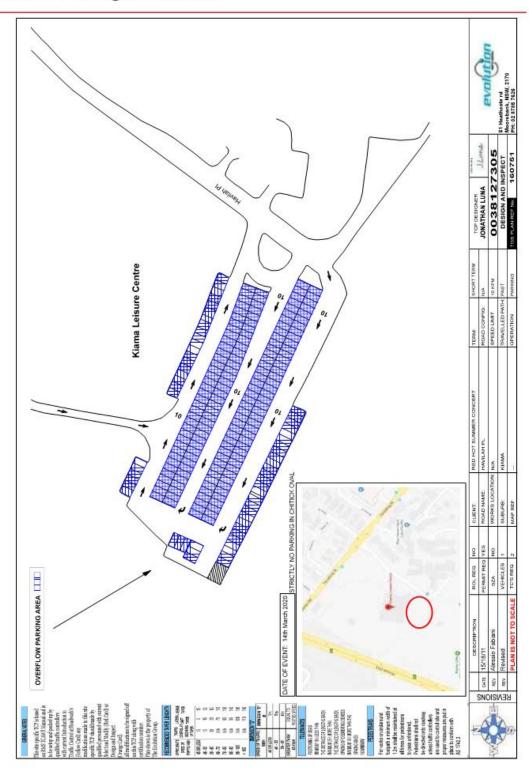
- 1. The event organizer complies with the Traffic Management Plans shown in Attachment 1.
- 2. The organizers shall be responsible for the supply, erection and removal of all traffic control devices, equipment and personnel associated with the implementation of the approved Traffic Management Plan.
- 3. Lodgment with Council of an application for a Section 138 Roads Act permit and payment of associated fee.
- 4. Notification of proposed traffic changes be given to police, local emergency services, businesses and residents affected by the closure.
- 5. An advertisement be placed in the local media advising of the closure and traffic changes.
- 6. Proof of public liability insurance complying with the Australian Prudential Regulatory Authority (APRA) being provided to Council prior to the event.

#### Background

The Red Hot Summer Tour is a music event featuring contemporary performers and bands and is expected to attract up to 6000 patrons. The event will be at Kiama Showground on Saturday 6 January 2024.

The Regional Touring Company Pty Ltd proposes to close off Bong Bong Street from Manning Street to the entrance of the Showground from 6 a.m. to 11 p.m. to assist in crowd control. The road closure plan is similar what has been implemented in previous years and is included in Attachment 1 of this report.

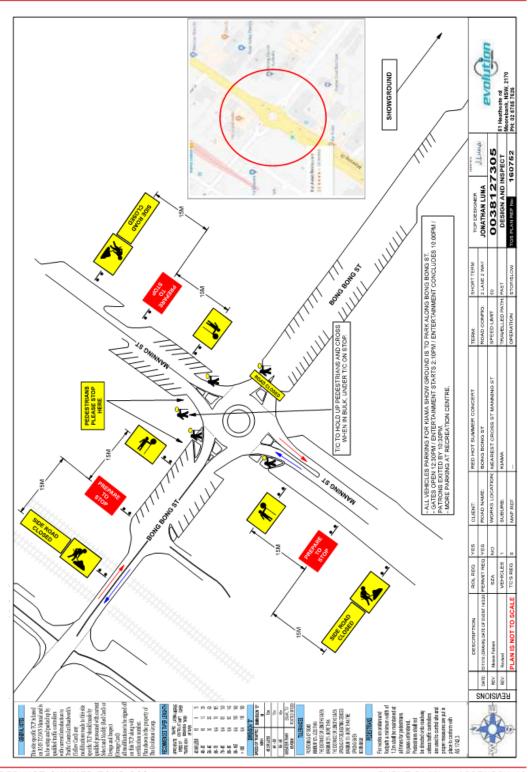
Traffic Management Plan



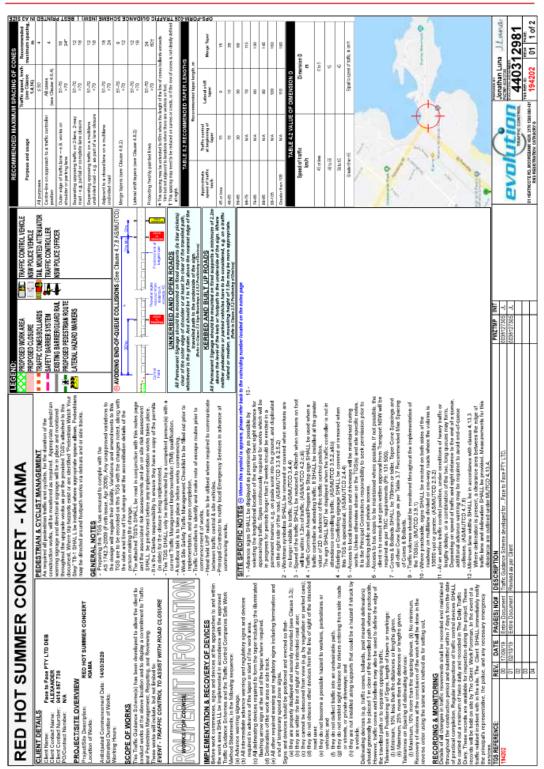
RED HOT SUMMER TOUR 2024

EVENT PLAN - APPENDIX 47

Traffic Management Plan



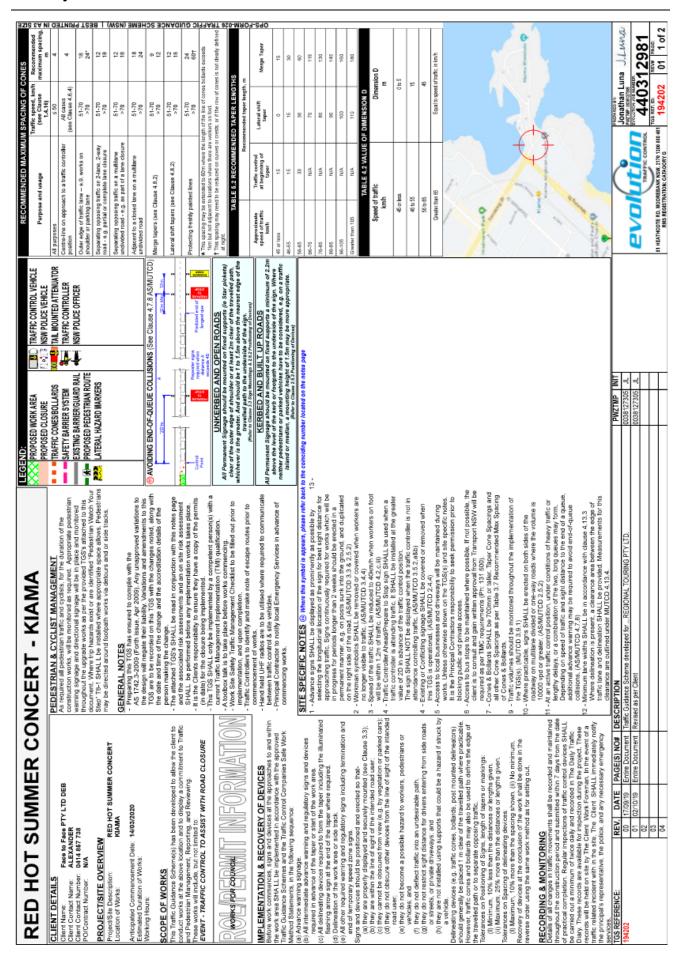
#### Traffic Management Plan

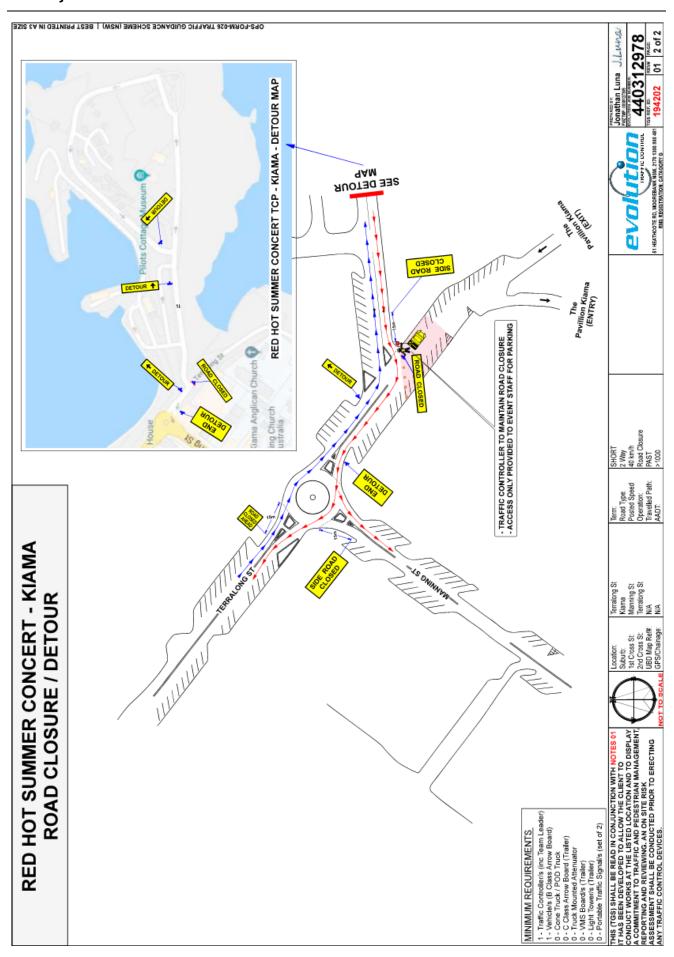


RED HOT SUMMER TOUR 2024

EVENT PLAN - APPENDIX 49

# Attachment 1





#### 5.4 Road Closure - Belinda Street, Gerringong NSW 2534

CSP Objective: Outcome 4.3: Our built environment is safe and inclusive; our

infrastructure is well planned and well managed.

CSP Strategy: 4.3.2 Actively plan how we travel and create safe travel routes

whether we are walking, cycling, driving or accessing public

transport.

Delivery Program: 4.3.2.2 Implement road safety and traffic management programs

and responsibilities

#### Summary

Council has received an application for a Road Occupancy Permit for the full closure of Belinda Street, Gerringong between the Princes Highway (M1) Off Ramp and driveway entry to the Gerringong Train Station from 24 February 2024 to the 25 February 2024 between the hours of 12 p.m. Saturday to 12 p.m. Sunday (two days) to allow Sydney Trains conducting construction staging of the Belinda Street under bridge refurbishment.

#### Financial implication

Nil

#### Risk implication

The risk implications are minor as Council's permits process requires that the applicant maintains a \$20 Million public liability insurance policy for the duration of the work.

#### **Policy**

Section 138 of the Roads Act 1993.

#### **Consultation (internal)**

Manager Engineering & Technical Services

#### **Communication/Community engagement**

Kiama Local Traffic Committee

#### **Attachments**

1 TMP - Application for Road & Footpath Occupation Permit - Belinda Street Gerringong - Sydney Trains works 24/02 - 25/02/2024 - Platinum Traffic Services Ptv Ltd

#### **Enclosures**

Nil

#### RECOMMENDATION

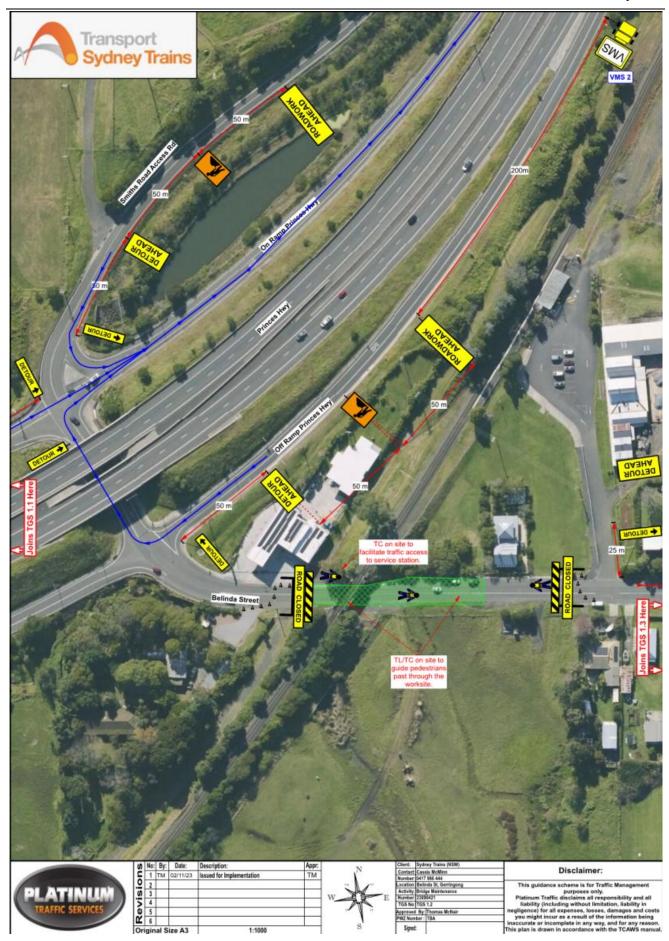
That the Committee endorses the temporary closure of Belinda Street, Gerringong between the Princes Highway (M1) Off Ramp and driveway entry to the Gerringong Train Station 24 February 2024 to the 25 February 2024 between the hours of 12 p.m. to 12 p.m. each day, subject to the applicant and suitably qualified traffic controllers complying with the following conditions:

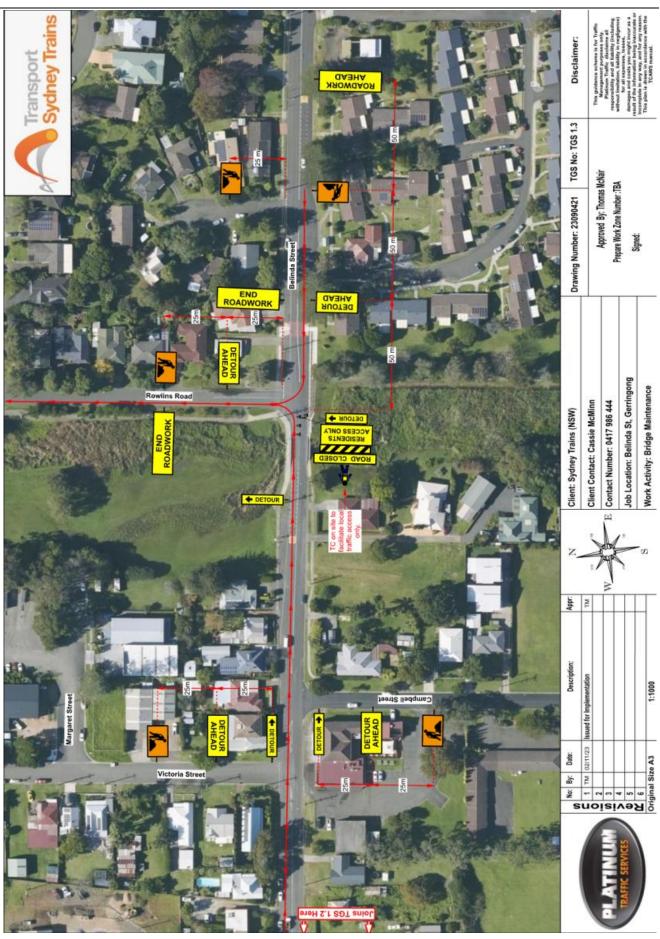
- 5.4 Road Closure Belinda Street, Gerringong NSW 2534 (cont)
- 1. The applicant complies with the Traffic Management Plan shown in Attachments and conditions of consent imposed in the Road Occupation Permit by the Roads Authority.
- 2. Notification of the closures be given to Police, local emergency services, businesses and affected residents a minimum of 7 days prior to works occurring by the Applicant.
- 3. The closure be advertised on Council's website 7 days prior to the commencement of works.
- 4. Work dates and times delayed by inclement weather may be extended at the discretion and written approval of Kiama Council.
- 5. The Applicant receiving a Road Occupancy Permit from Transport for NSW for potential impacts on the M1 Princes Highway including messaging on the Highway variable message signage.
- 6. Specific engagement with the Ampol Service Station to minimise business impacts

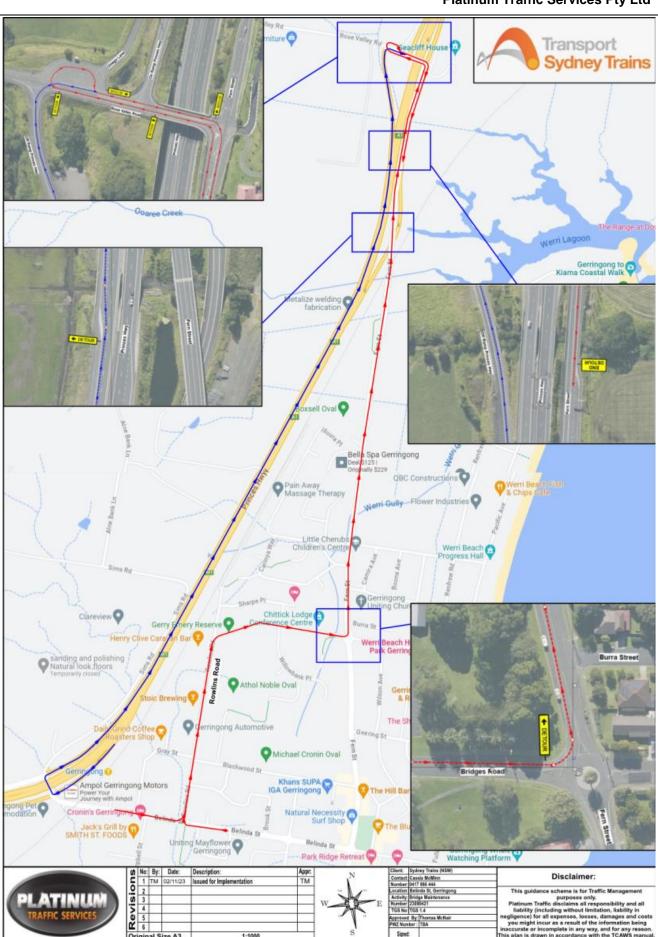
#### **Background**

Council, in its capacity as the Roads Authority, has received a Road Occupancy Permit application pursuant to Section 138 of the *Roads Act 1993*. The application is for the full road closure of Belinda Street Gerringong as shown on traffic management plan (between the Princes Highway (M1) Off Ramp and driveway entry to the Gerringong Train Station) for the scheduled maintenance of Sydney Trains bridge. The proposed dates 12 p.m. 24 February 2024 to the 12 p.m. 25 February 2024. The extent of work within the road includes using of loading crane to replace the existing beam and slabs of the overhead bridge. The road will be made trafficable at the end of day's work.









tem 5.5

#### 5.5 Terralong Street Underbridge - Replacement Collision Protection Beams

CSP Objective: Outcome 11: We are well connected within our local community,

and to our region

CSP Strategy: 11.1 Actively plan how we travel and create safe travel routes

whether we are walking, cycling, driving or accessing public

transport

Delivery Program: 11.1.2 Implement road safety and traffic management programs

and responsibilities

#### Summary

Transport for NSW (Sydney Trains) have provided information for the proposed replacement of the bridge protection infrastructure for the Illawarra Rail Line bridge over Terralong Street. The report seeks initial engineering advise from the LTC to provide to the proponent.

#### **Financial implication**

Nil

#### **Risk implication**

Improved collision protection for the rail bridge.

Loss of a single parking space to facilitate the works.

Narrowing of the lane widths due to the construction of a central median island to facilitate the works.

Potential right turn implications for larger vehicles into Railway Parade.

#### **Policy**

Nil

#### **Consultation (internal)**

Manager Engineering & Technical Services

#### **Communication/Community engagement**

Kiama Local Traffic Committee.

#### **Attachments**

1 TRANSPORT NSW - SYDNEY TRAINS - Terralong Street Underbridge - Replacement Collision Protection Beams - Drawings - PS114109-ST-DRG-COMBINED

#### **Enclosures**

Nil

#### RECOMMENDATION

That the Committee recommends that the proponent provides:

- 5.5 Terralong Street Underbridge Replacement Collision Protection Beams (cont)
  - 1. A risk assessment for potential collisions with the infrastructure within a 40km/h speed zone and assess if additional protection is required in relation to the columns.
  - 2. Turning path information in relation to heavy vehicle movements in the vicinity of the works.
  - 3. Details in relation to the resulting traffic lane widths in relation to the proposal.
  - 4. Details in relation to the proposed signage adjustments that will be required as a result of the works.

#### **Background**

Council is in receipt of drawings from Transport for NSW (Sydney Trains) providing proposed details for modifications in Terralong Street, Kiama to provide new Collision Protection Beam infrastructure for the Illawarra Rail line bridge.

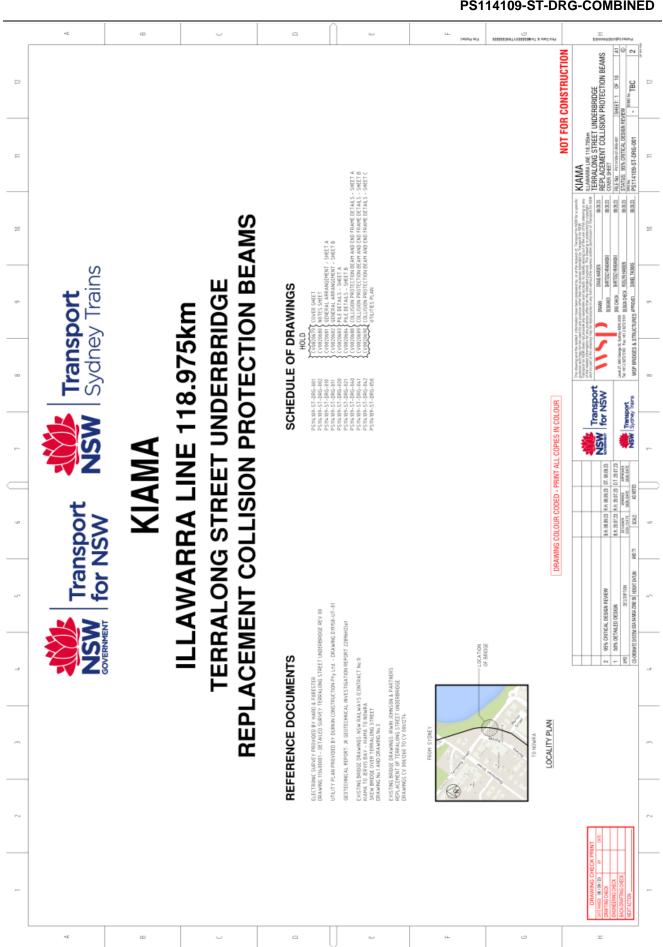
Details are included in the attached plans and involve the construction of columns adjacent to the roadway to support collision protection beams on the approaches to the bridge protect from impacts by over height vehicles.

As part of the proposal, it is intended to:

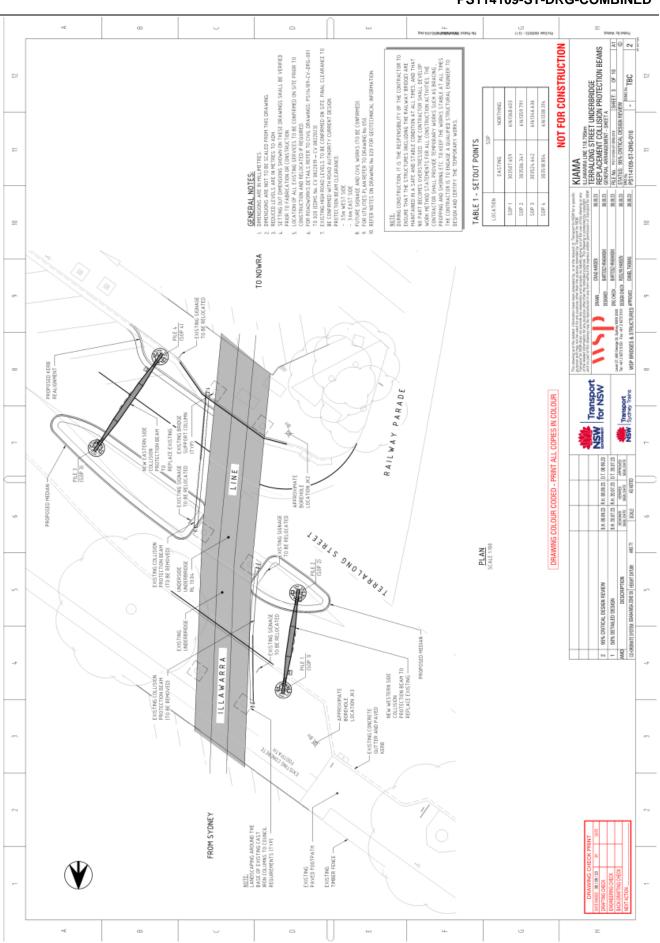
- Adjust the kerb on the southern side of the road to provide space for the construction of one of the support columns, which will result in the loss of one (1) parking space;
- 2. Construction of a raised centre median island to permit the construction of two support columns, which will result in the loss of lane width in the vicinity, with the exact impacts still to be quantified by the proponent;
- 3. Associated adjustments to existing signage as a result of the proposed works.

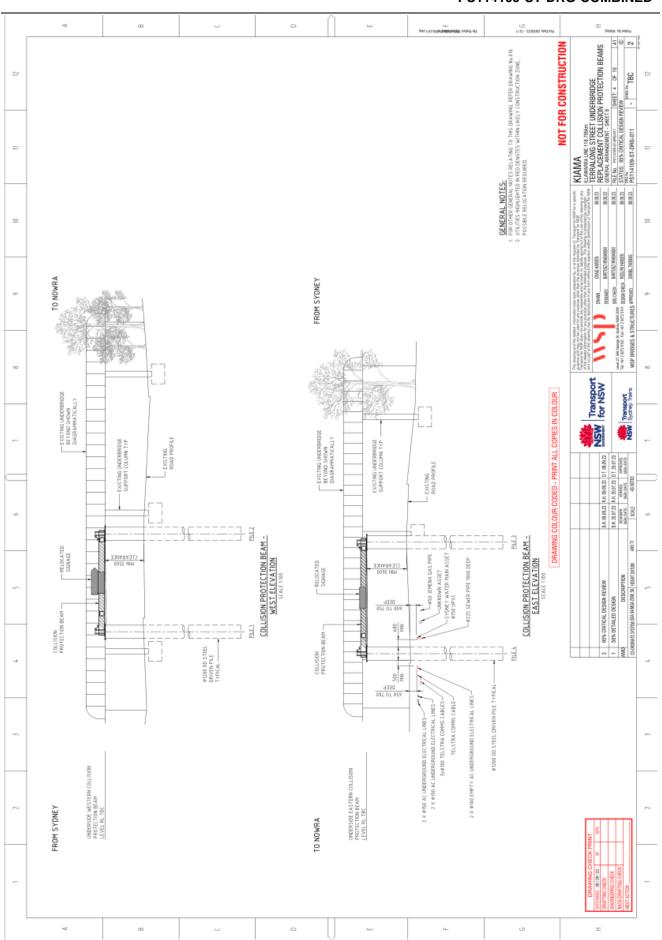
At this stage, these drawings are provided for the information of the traffic committee, and the proposed works will be subject to relevant regulatory approvals prior to proceeding.

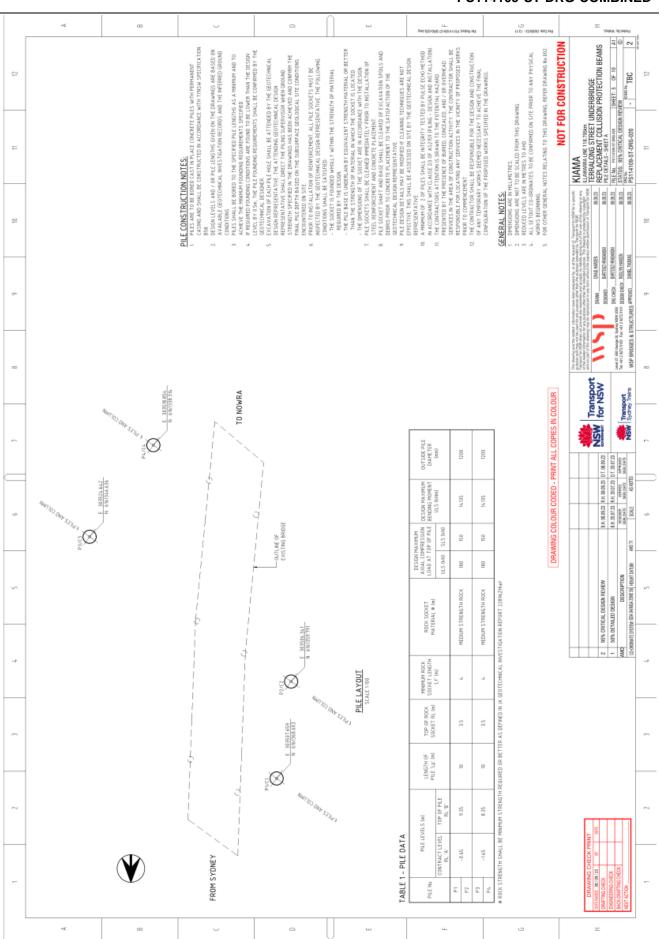
The works are currently scheduled for construction starting at the end of Q1 2024.

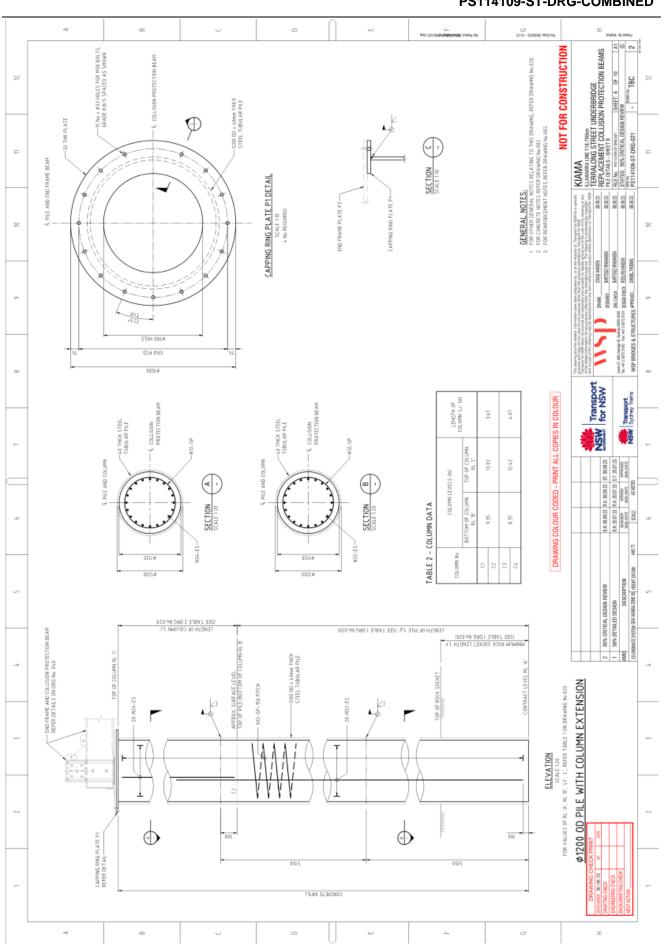


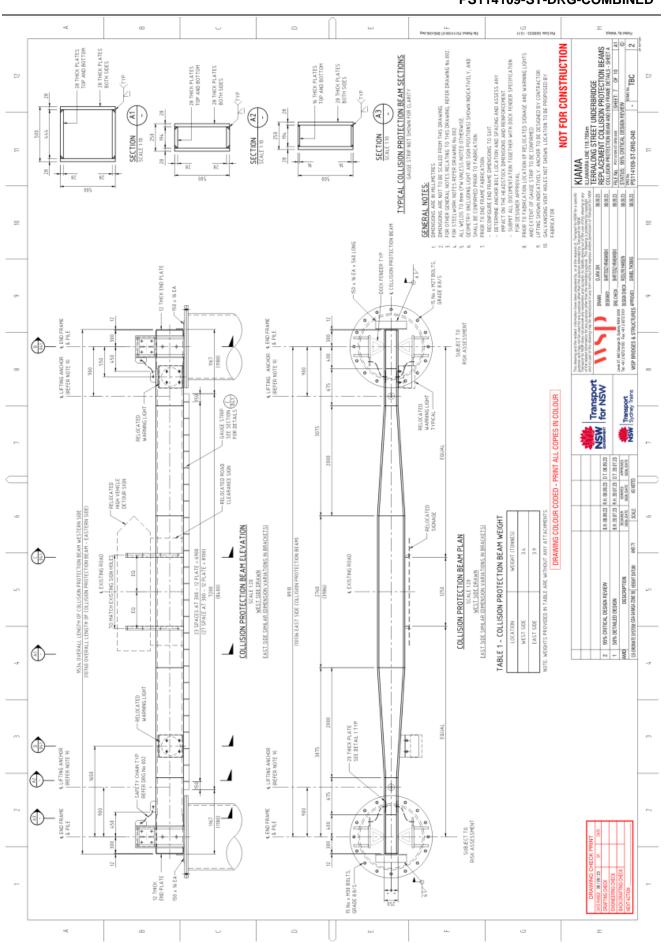
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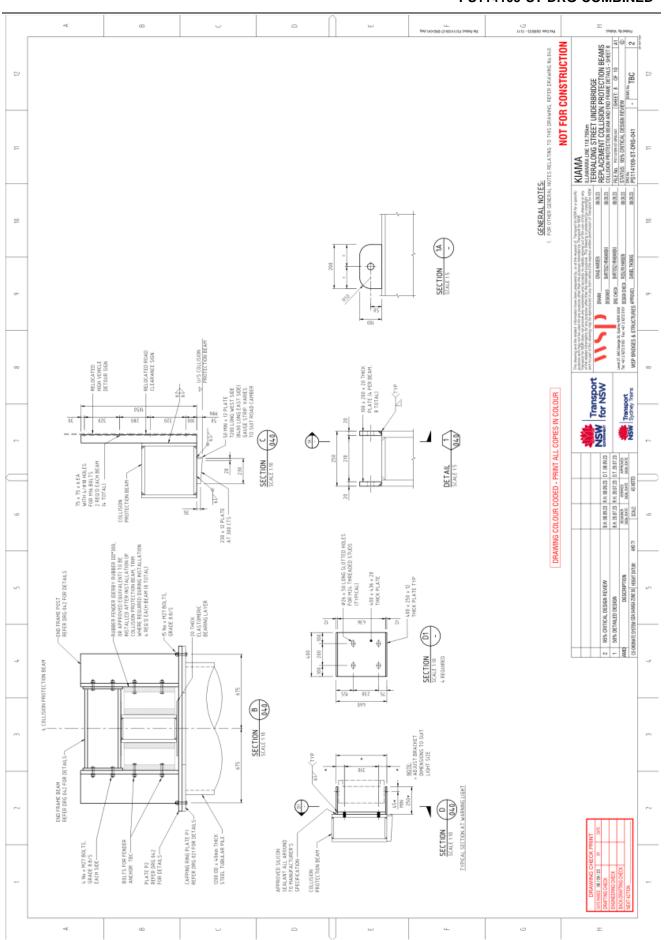


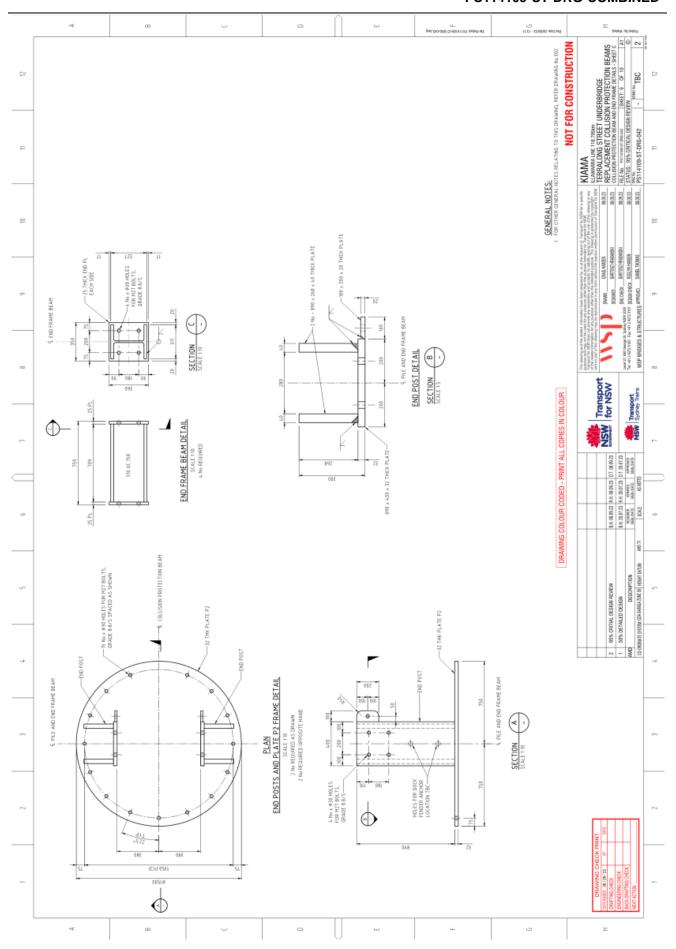


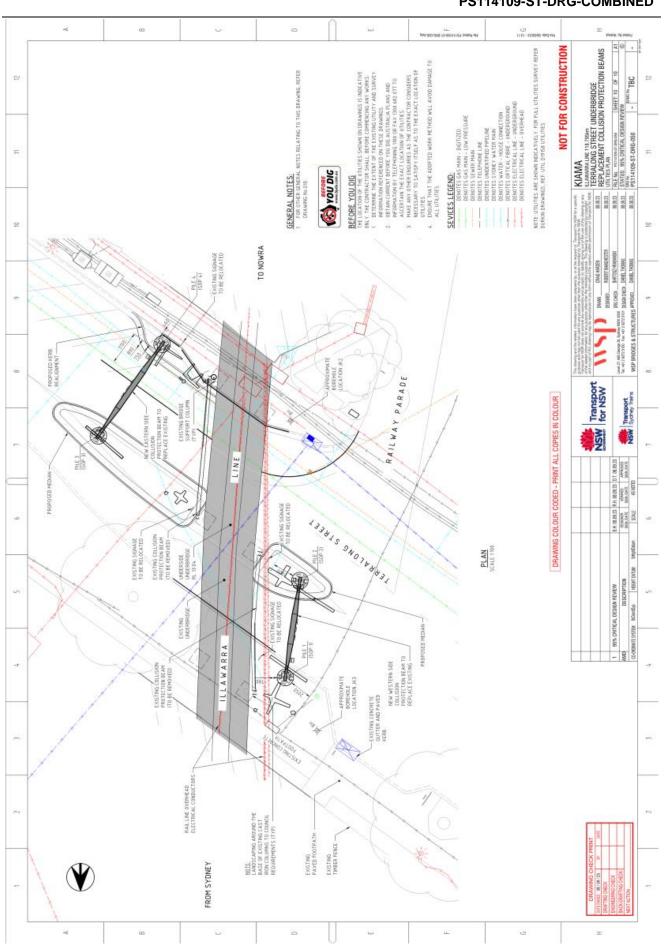












### 5.6 Proposed Road Closure - South Coast Tour

CSP Objective: Outcome 4.3: Our built environment is safe and inclusive; our

infrastructure is well planned and well managed.

CSP Strategy: 4.3.1 Create a regional network of interconnected roads, shared

pathways and cycleways to maximise access to key destinations

and facilities.

Delivery Program: 4.3.1.1 Manage recreation and open space infrastructure to cater

for current and future generations

### **Summary**

The event organiser Elite Energy is proposing to temporally close a number of roads within the Foxground area to enable the proposed South Coast Cycling Tour, a cycling event planned to take place on Saturday, 7th September 2024. This tour is similar to the proposed Triathlon event planned for the October 2024, not yet supported by the LTC and requiring altered traffic arrangements.

The event organiser is proposing on closing the following roads on 7th of September 2024, between 8.00 a.m. and 2:00pm for the South Coast Tour:

- Donovan Rd
- Toolijooa Rd

The South Coast Tour cycling event with the event site being at Granties Maze, 25 Donovan Road, Foxground where parking is made available for event participants.

Recommended detour information has not been provided.

### **Financial implication**

Nil

### **Risk implication**

Traffic/parking congestion, pedestrian safety and access to properties inside and along the course. A Traffic Management Plan has been prepared for the event to address both vehicular and pedestrian access and safety.

### **Policy**

Section 138 Road Occupancy under the Roads Act.

### Consultation (internal)

Consultation with Manager Engineering & Technical Services and Manager Tourism & Events.

### **Communication/Community engagement**

Kiama Local Traffic Committee

### **Attachments**

1 TGS-SCT-2024 Traffic control management plan South Coast Tour

Report of RMS delegated formal items

- 5.6 Proposed Road Closure South Coast Tour (cont)
- 2 South Coast Tour 2024 Proposed Road Closure

### **Enclosures**

Nil

### RECOMMENDATION

That the Committee provides initial advice on the proposed traffic management plans.

### **Background**

The South Coast Cycling Tour is proposed to the held-on Saturday 7<sup>th</sup> October 2024, the event is to be based at 25 Donavan Road, Foxground. The start and finish line will both be located on Donovan Rd, Foxground, utilising Granties Maze as the event site. Riders will complete a 28km cycle course, starting and finishing on Donovan Road. There will be a number of distances available throughout the day, utilising the same course – 28km, 50km, 72km, 94km.

The event organiser is proposing on closing the following roads on 7<sup>th</sup> of September 2024, between 8.00 a.m. and 2:00pm.:

- Donovan Rd
- Toolijooa Rd

Access to approximately 100+ properties will be severely restricted during this period. Properties located near and north of Donovan Road including Foxground Road, and around Toolijooa Road. Access along Miller Lane and Sharpes Lane will also be restricted.

The on-road route of the proposed South Coast Cycling tours is shown below or can be found at the following link https://ridewithgps.com/routes/44526889.

Report of RMS delegated formal items

5.6 Proposed Road Closure - South Coast Tour (cont)



According to Elite Energy, traffic control measures included in this document are a result of consultation undertaken by Elite Energy, Kiama Municipal Council, Shoalhaven City Council, NSW Police &TfNSW (if required).

Concerns are regarding the access for emergency services to the properties affected by the road closure. The applicant is requested to liaise with the emergency services about the event. The applicant has assured Council in their previous application and on-site meeting for the Triathlon event that access for emergency services will be always available and a priority.

To ensure that local residents have ample opportunity to plan around the event it will be requested that local residents and business be notified by a letterbox drop 6 and 2 weeks prior to the event. It is also required that an advertisement be placed in a local newspaper notifying residents of the closure.

### **Preliminary proposed endorsement**

Supports that the traffic changes and road closures on 7th of September 2024, between 8.00 a.m. and 2:00pm for the South Coast Tour for the following roads:

- Donovan Rd
- Toolijooa Rd

The traffic changes and road closures with the event on 7<sup>th</sup> September 2024 from 8.00 a.m. to 2:00p.m.. be approved subject to organisers complying with the following conditions:

Report of RMS delegated formal items

5.6 Proposed Road Closure - South Coast Tour (cont)

- 1. The event organiser complies with the Traffic Management Plans shown in Attachments.
- 2. The organisers shall be responsible for the supply, erection and removal of all traffic control devices, equipment and personnel associated with the implementation of the approved Traffic Management Plan.
- 3. Lodgment with Council of an application for a Section 138 Roads Act permit and payment of associated fee.
- 4. Notification of proposed traffic changes be given to police, local emergency services, businesses and residents effected by the closure.
- 5. An advertisement be placed in the local media advising of the closure and traffic changes at least 6 weeks and 2 weeks in advance of the event
- 6. Local residents and businesses located within the area of the road closure be notified of the proposed event 6 and 2 weeks prior to the event with a letter box drop, with a copy provided to Council
- 7. Access through the road closures for emergency services be available at all times.
- 8. Proof of public liability insurance complying with the Australian Prudential Regulatory Authority (APRA) being provided to Council prior to the event.
- 9. The organisers apply for and receive approval from Transport for NSW for any potential impacts on the State Road network (Road Occupancy Licence) and implementation of proposed changes to the M1 Princes Highway variable message signs.

## **SOUTH COAST TOUR**

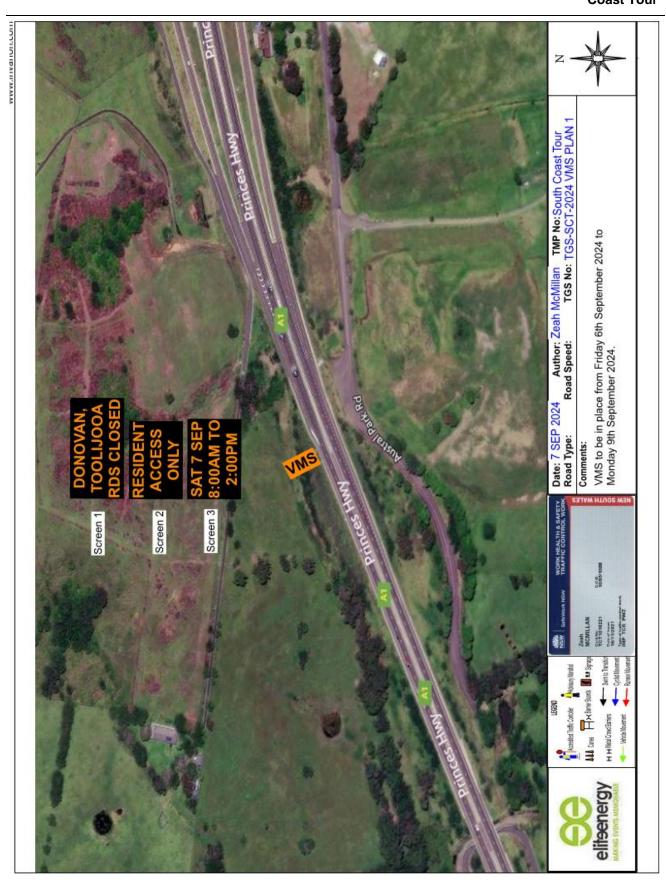
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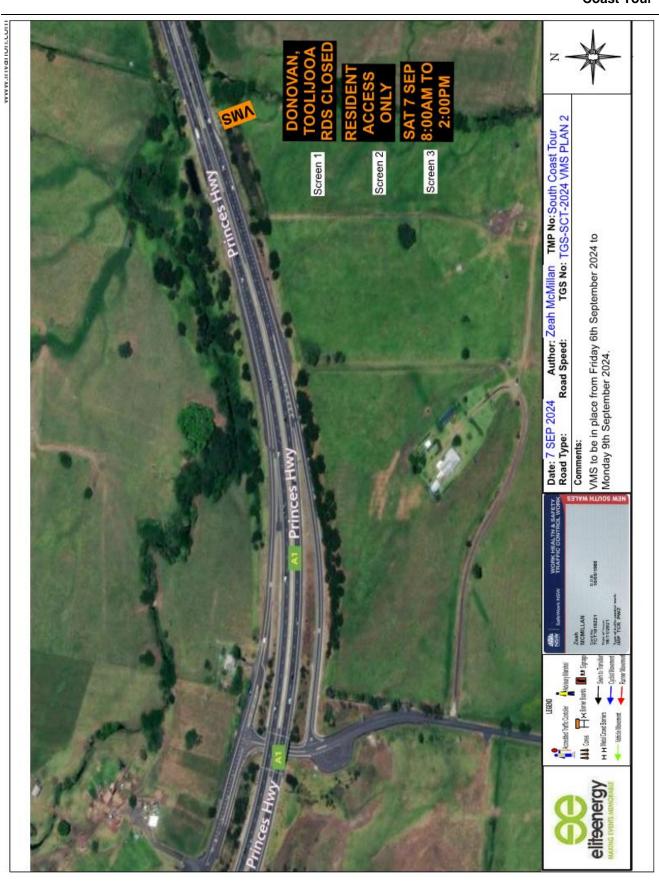
# **Traffic Guidance Scheme**

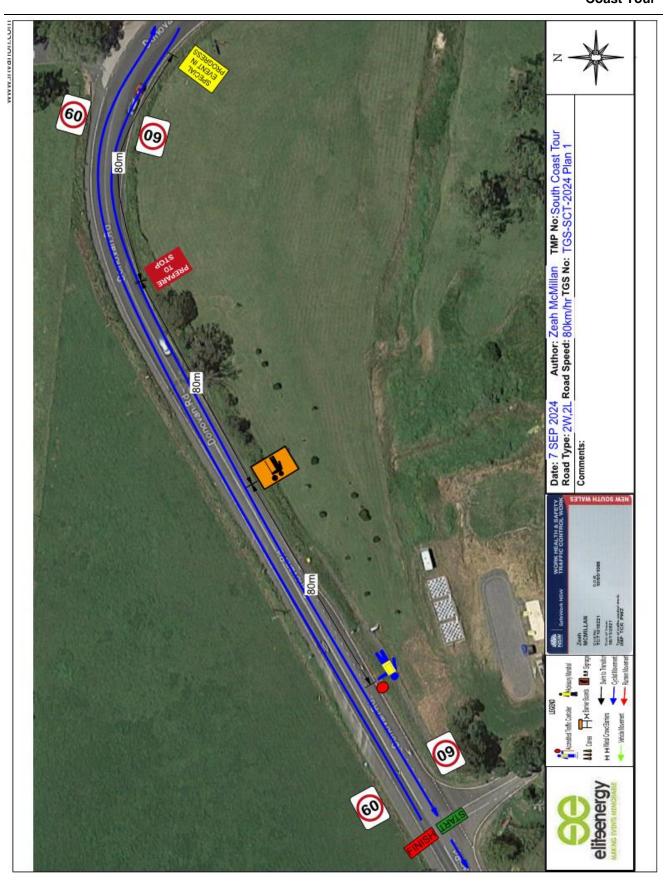
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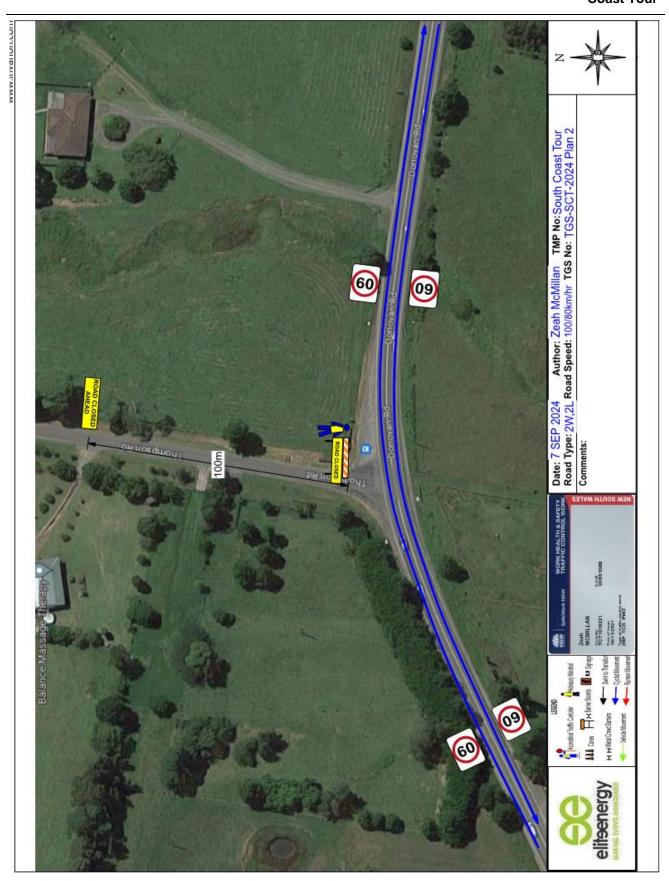
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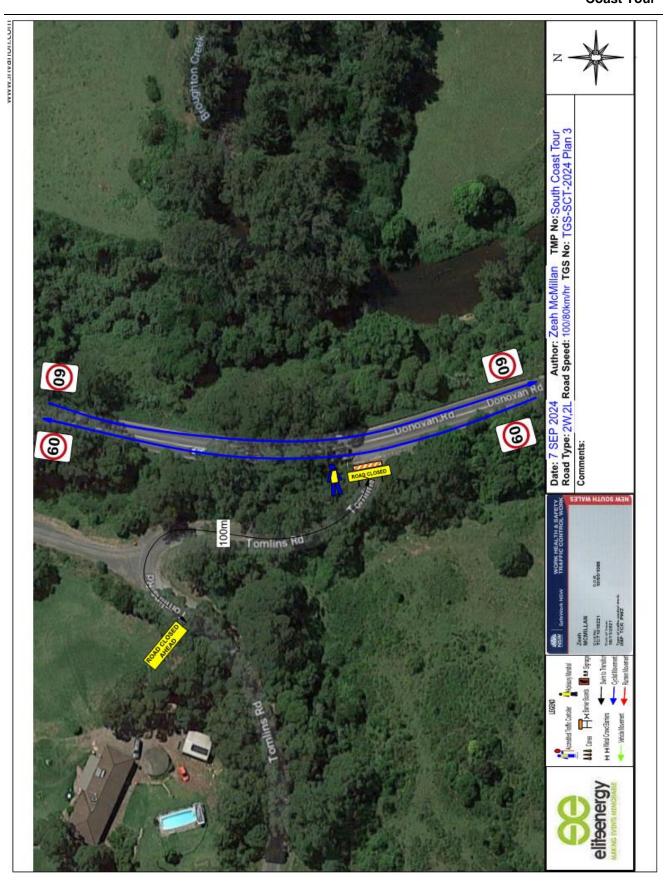
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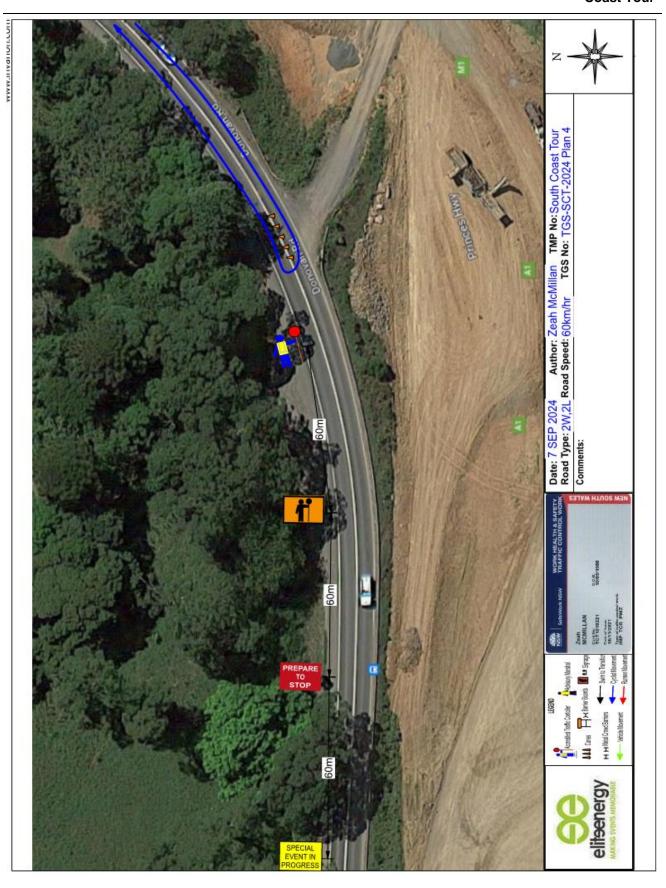


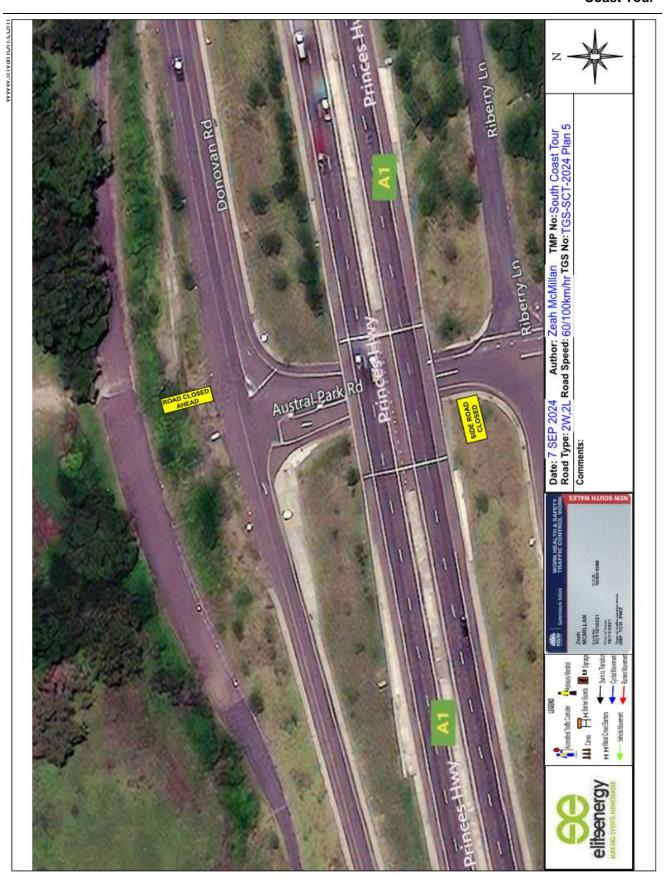


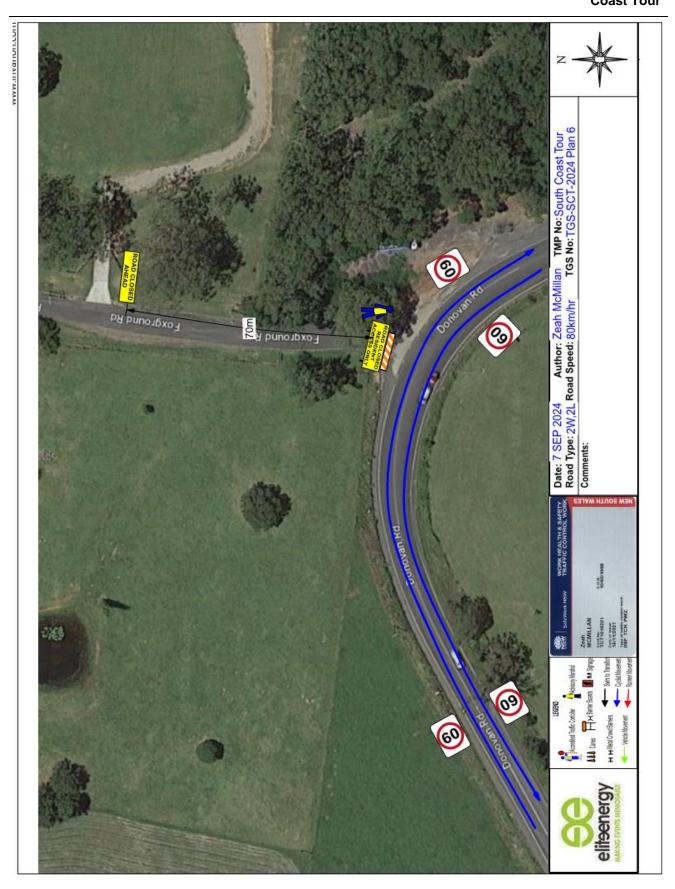


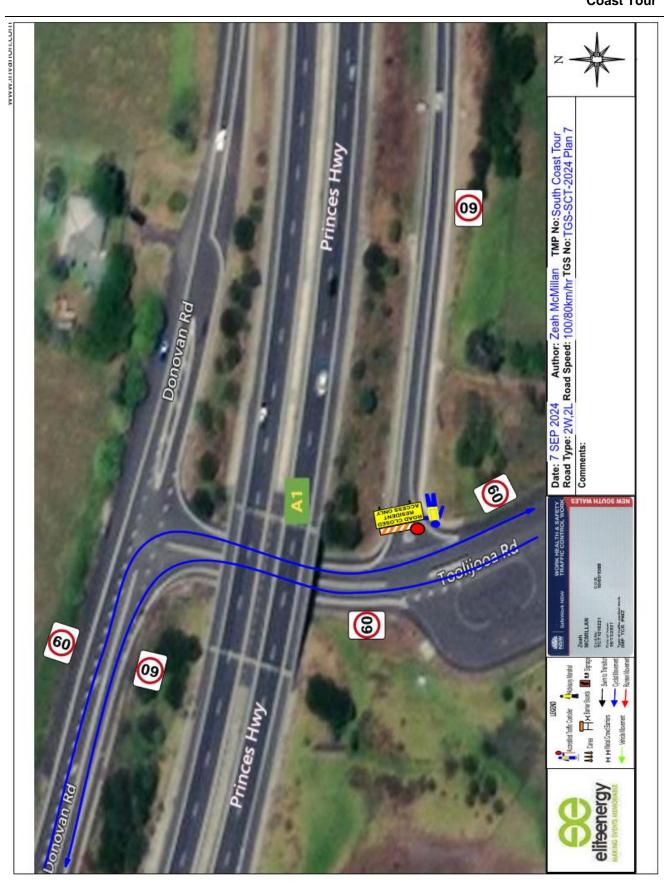


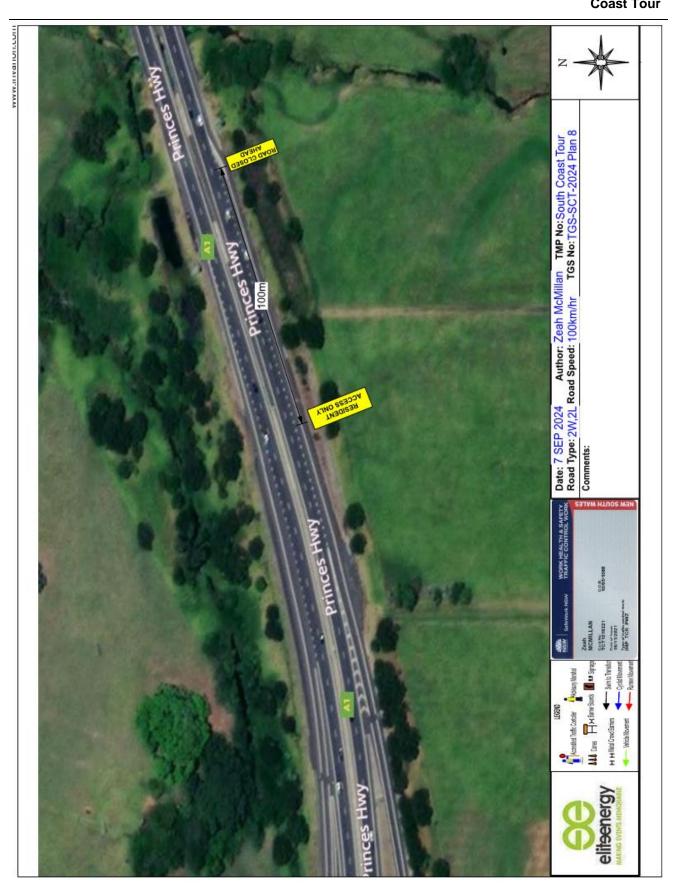


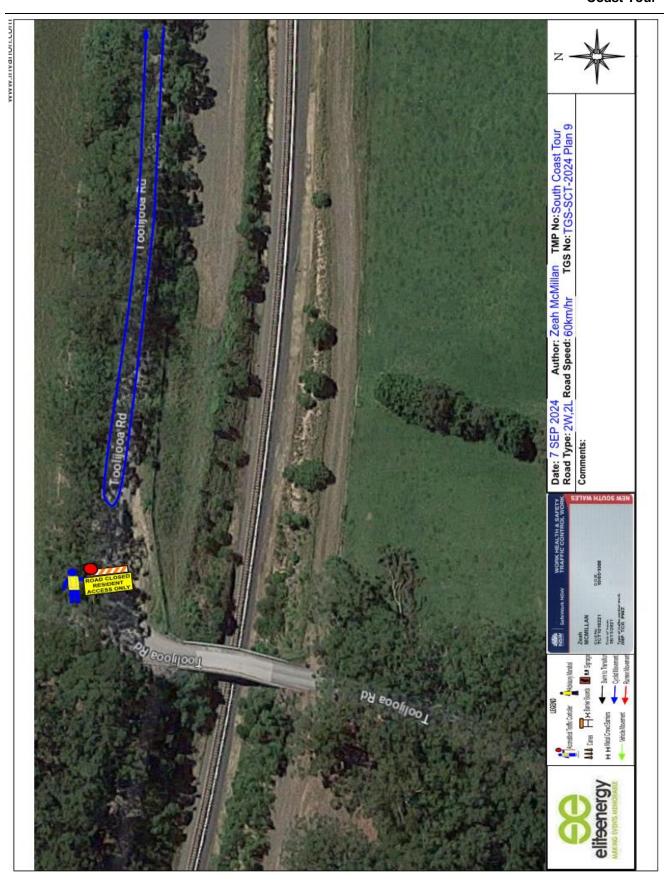


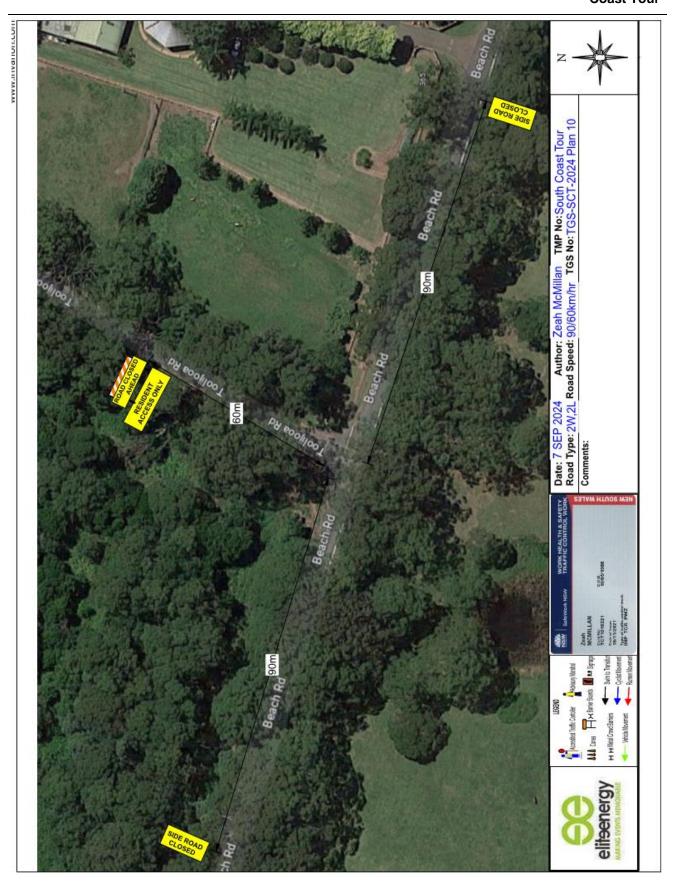












### **SOUTH COAST TOUR**

2024

**SATURDAY 7TH SEPTEMBER 2024** 

### TRAFFIC MANAGEMENT PLAN

### **TABLE OF CONTENTS**

PART 1 Event Overview

PART 2 Traffic Arrangements

PART 3 Maps

PART 4 VMS Strategy

PART 5 Operational Manual

PART 6 Contact List

PART 7 Traffic Guidance Scheme

PART 8 Risk Assessment

### PART 1 Event Overview

### TMP Event Overview

Event Name:	South Coast Tour				
Event Date:	7 <sup>th</sup> September 2024				
Time:	8:00am to 2:00pm				
Location:	Granties Maze, 25 Donovan Rd, Foxground				
Event Organiser:	Elite Energy				
TMP Version:	Version 1				
Revision Date:	26/09/2023				
Document Author:	Zeah McMillan				

### This Traffic Management Plan reviewed by:

Kiama Municipal Council:	1	1	
Shoalhaven City Council:	1	1	
NSW Police:	1	1	
Transport for NSW (if required – see below):	1	1	

### Authority of the TMP

This Traffic Management Plan (TMP) when reviewed by the above relevant authorities becomes the prime document detailing the traffic and transport arrangements under which the Kiama Triathlon will proceed.

Changes to the TMP require the approval of the above relevant authorities. All functional or single agency supporting plans (if any) are to recognise the primacy of this TMP and nothing contained in those plans may contravene any aspect of the TMP.

In the case of emergencies, or for the management of incidents, the NSW Police are not subject to the conditions of the TMP but will make every effort to inform the other stake holders of the nature of the incident and the Police response.

Transport for NSW (TfNSW) approval is required if the proposed event is to be held on or will impact upon a State Highway or Classified Road (see list below) or is within 100 metres of a Classified Road or any traffic signals. The applicant must also obtain a Road Occupancy Licence (ROL) from Transport for NSW (TfNSW) and must comply with all conditions of the ROL.

### State Highways / Classified Roads

- State Highway No. 1 Princes Highway Full Length (State Highway)
- Main Road 261 (MR261) Nowra / Moss Vale Road Full Length (Main Road)

Traffic Management Plan – South Coast Tour 2024

Page 3 of 21

Saturday 7th September 2024

Contents	
TMP Event Overview	3
Contents	4
Planning Contacts	5
Mission	6
Situation Analysis	6
Risk Assessment	7
Execution General Outline	7 7
Physical Survey of Route Survey of Route	9 9
Road Closures	10
Contingency Plans	10
Barricade Locations and Road Closure Times	12
Media	12
On-road Event Infrastructure Ambulances Medical Port-A-Loos Cleaning/removal/disposal	13 13 13 13 13
Public Transport Management	13
Volunteers and Event Marshals	13
Event Signage	13
Variable Message Signs	13
Access – Local Residents, Business, Emergency vehicles	13
Parking	14
Other Considerations	14
Attachments	14

### **Planning Contacts**

Organiser					osition:	Operations Manage		ger
Phone:	02 442	23 7775	Fax	x:			Mobile:	
Address:	ddress: 15 Haigh Ave Nowra NSW 2541							
E-mail:								

Kiama Mun Council	Kiama Municipal Council		Helen Demertzis		osition:	Event Coordinator		
Phone:	02 4203	203 4900 Fax		c:			Mobile:	0484 546 123
Address:	11 Manning St Kiama NSW 2533							
E-mail:	events@	events@kiama.nsw.gov.au						
Kiama Mun Council	icipal	Natha Zarem	Position:		Civil Engineer			
Phone:	02 4232	0474	Fax	<b>K</b> :			Mobile:	
Address:	11 Manning St Kiama NSW 2533							
E-mail:	nathan.zaremski@kiama.nsw.gov.au							

Shoalhaven City Council		Renee Wenba		P	osition:	Event Liaison Officer			
Phone:	02 4429	3541	Fax	c:	:		Mobile:	0438 909 451	
Address:	Bridge Road, Nowra NSW 2541								
E-mail:	Renee.	Wenbar	n@shoalh	nav	en.nsw.go	ov.au			
Shoalhave Council	n City	Jonath	nan Ash	Position: Civil Engineer					
Phone:	1300 29	3 111	Fax	c:			Mobile:		
Address:	Bridge Road, Nowra NSW 2541								
E-mail:	Jonatha	Jonathan.Ash@shoalhaven.nsw.gov.au							

NSW Police		South Coast Police District			Position:		
Phone:	02 4421	9699	Fax:				Mobile:
Address:	88 Plunkett Street, Nowra 2541						
E-mail:							

Transport for NSW		Mitchell Vidler		Position:	С	Customer Operations Planne		
Phone:	ne:		Fax:				Mobile:	0491 215 301
Address:	Level 3, 193 Morgan St, Wagga Wagga NSW 2650							
E-mail:	mitchell.vidler@transport.nsw.gov.au							

Traffic Management Plan – South Coast Tour 2024

Page **5** of **21** 

Saturday 7th September 2024

### Mission

This document – Traffic Management Plan (TMP) aims to provide a plan for vehicular traffic and pedestrian control measures to assist in delivering safe logistical support of South Coast Tour, a cycling event planned to take place at Foxground on Saturday, 7<sup>th</sup> September 2024. The underlining objective is to minimise safety conflicts between vehicles and pedestrians and disruption to normal vehicular and pedestrian traffic.

The objectives of this TMP are:

- To provide a high-level description of the various traffic management elements needed to make the event a success
- Ensure effective separation between event patrons and participants from vehicular traffic.
- To provide a framework for each agency to use to develop their own lowerlevel plans.
- To serve as the key document that is agreed to by all parties and is the final approval to conduct the event.
- Minimise impact on non-event community and emergency services.

### Situation Analysis

On Saturday 7<sup>th</sup> September 2024, we are holding the South Coast Tour cycling event with the event site being at Granties Maze, 25 Donovan Road, Foxground, that will require altered traffic arrangements.

The event will be conducted by Elite Energy Pty Ltd and approved, sanctioned & insured by the national governing body, AusCycling.

Traffic Control measures included in this document are a result of consultation undertaken by Elite Energy, Kiama Municipal Council, Shoalhaven City Council, NSW Police &TfNSW (if required).

### Course Description

The start and finish line will both be located on Donovan Rd, Foxground, utilising Granties Maze as the event site. Riders will complete a 28km cycle course, starting and finishing on Donovan Road. There will be a number of distances available throughout the day, utilising the same course – 28km, 50km, 72km, 94km.

### TRAFFIC ARRANGEMENTS

Traffic control measures include simple hard and soft road closures, use of traffic control devices (traffic signs) to warn motorist of the changes in traffic conditions. It is noted that per NSW Workplace Health & Safety (WHS) law the Event Organiser – Elite Energy, bear individual and shared risks related to the safety of event patrons and motorist. Elite Energy is identified as being responsible for event related safety risks which are associated with non-transferable WHS statute-posed obligations and Common Law Duty of Care provisions. In this context, Elite Energy should continue to actively consult and take all reasonable measures to practically exercise their duty of care obligations.

### Risk Assessment

Part 8 of this document includes the completed risk assessment for the event.

### Execution

### **General Outline**

The event requires highly coordinated efforts from a number of agencies:

### Elite Energy

- Co-ordinates the logistics for holding the event, Venue Management / Event
   Production / Stage Management / Marshalling / Programming
- Arranges advertising for road closure locations, times, other traffic disruptions
- Prepares the Traffic Management Plan
- Provides traffic information signposting as identified in the TMP and associated
   Traffic Guidance Scheme (TGS).
- Provides resources and traffic management infrastructure for traffic control and road closures as identified in the TMP.
- Monitors traffic on all roads approaching James Oates Reserve to minimise traffic congestion on the day.

### **NSW Police**

 May provide resources in the case of emergencies, or for the management of incidents.

### Physical Survey of Route

### Survey of Route

Item	Verified ⊠ □	Action Taken
	☐ Yes ☐ No	Action Tuken
All one-way streets are as described		N/A
Block access to Church on Sunday	☐ Yes ⊠ No	
Block access to local businesses	☐ Yes ⊠ No	
Block Ambulance access	☐ Yes ⊠ No	
Block fire station access	☐ Yes ⊠ No	
Block heavy vehicle access	☐ Yes ⊠ No	
Block hospital access	☐ Yes ⊠ No	
Block local resident access	⊠ Yes □ No	Resident access will be maintained when the roads are free of cyclists
Block Police vehicle access	☐ Yes ☒ No	
Block Public facility (football oval, carpark etc)	☐ Yes ⊠ No	
Block public transport access	☐ Yes ⊠ No	
Can route use alternatives such as bicycle tracks, paths, parks, bush tracks etc?	☐ Yes ⊠ No	Road Cycling must be done on the road
Construction – existing, proposed that may conflict	☐ Yes ⊠ No	
Distance measured is correct	⊠ Yes □ No	
Lane widths	⊠ Yes □ No	
Local access	⊠ Yes □ No	
Numbers of lanes are as described	⊠ Yes □ No	
Restricted movements – banned turns, heavy/high vehicles	☐ Yes ⊠ No	
Road signage – existing/temporary	⊠ Yes □ No	
Route impeded by traffic calming devices?	☐ Yes ⊠ No	
Signalised intersections (flashing yellow? Point duty?	☐ Yes ⊠ No	
Tidal flows	□ Yes □ No	Not Applicable to traffic
Traffic generators – shopping centres, schools, churches, industrial area, hospitals	□ Yes ⊠ No	

Item	Verified ⊠ □	Action Taken
Traffic signals are as described	⊠ Yes   No	
Turning lanes are as described	⊠ Yes   No	

### Road Closures

Part 2 (Traffic Arrangements) of this document provides details of proposed road closures during the event.

Maps showing road closures are in Part 3 (Maps) of this document.

### Contingency Plans

This section of the Traffic Management Plan describes the contingency plans for the event. The contingency plan checklist identifies all possible issues/risks that may interfere with the event and the action to be taken to minimise the disturbance of the event.

### Contingency Plan checklist

Issues/Risks	Applicable	Action Taken
Heavy Weather	⊠ Yes □ No	See attached Contingency Plan
Lightening, hail, etc.	⊠ Yes □ No	See attached Contingency Plan
Poor Lighting	⊠ Yes □ No	See attached Contingency Plan
Flood hazard on the route	⊠ Yes □ No	See attached Contingency Plan
Flood hazard at the parking area	⊠ Yes □ No	See attached Contingency Plan
Parking during Wet weather	⊠ Yes □ No	See attached Contingency Plan
Bush fire hazard	⊠ Yes □ No	See attached Contingency Plan
Accident on the route	⊠ Yes □ No	See attached Contingency Plan
Breakdown	⊠ Yes □ No	See attached Contingency Plan
Absence of marshals and volunteers	⊠ Yes □ No	See attached Contingency Plan
Absence of traffic signs crew	⊠ Yes □ No	See attached Contingency Plan
Block public transport access	⊠ Yes □ No	See attached Contingency Plan
Slow participants	⊠ Yes □ No	See attached Contingency Plan
Delayed Event	⊠ Yes □ No	See attached Contingency Plan
Cancellation of Event	⊠ Yes □ No	See attached Contingency Plan
Security of participants	⊠ Yes □ No	See attached Contingency Plan
Security of very important persons (VIP's)	⊠ Yes □ No	See attached Contingency Plan
Dual purpose bridge	⊠ Yes □ No	See attached Contingency Plan
COVID-19	⊠ Yes □ No	See attached Contingency Plan

A Risk Management approach shall be an integral part of the planning for Kiama Triathlon. The risk, identification, assessment and control process is a legal obligation (as per the NSW Workplace Health and Safety Act and Regulation) and should be compliant with AS/NZS ISO 31000:2018. The event organiser is responsible for the management of risks arising from Kiama Triathlon.

It shall be noted that Traffic Management Plan (TMP) and particularly Traffic Guidance Scheme (TGS) are seen as risk control measures, but alone they cannot substitute and AS/NZS ISO 31000:2018 – compliant and detailed event Risk Assessment.

### Barricade Locations and Road Closure Times

See Separate Traffic Guidance Scheme and Special Event Traffic Arrangements in Part 2 Traffic Arrangements

### Traffic Control

- All traffic control including the placement and removal of barricades and/or regulation of traffic is to be carried out in accordance with the requirements of the approved Traffic Guidance Scheme and is to be undertaken by either Police or Traffic Controllers appropriately trained in accordance with the requirements of AS1742.3 and giving consideration to the TfNSW's Traffic Control at Worksites Manual.
- Consistent with the requirements of the WH&S regulations; in determining the appropriate resourcing for the event including placement of traffic controllers in accordance with the approved Traffic Guidance Scheme, the event controller (or traffic control supervisor) must consider a traffic controllers age, experience and level of competence to complete any tasks assigned as well as ensure the extent of information, instruction and training provided to all traffic control resources is appropriate to complete their tasks safely.

### Media

There will be publicity about the event with our associated supporters and partners.

### On-road Event Infrastructure

### Ambulances

Emergency access lanes have been provided to allow emergency access to road closures areas.

Traffic Management Plan – South Coast Tour 2024

Page 11 of 21

Saturday 7th September 2024

### Medical

There are medical personnel onsite and mobile for the duration of the event.

### Port-A-Loos

There will be port-a-loos located at the event site.

### Cleaning/removal/disposal

There will be wheelie bins and skips provided. During the event there will be staff servicing the area.

### **Barricades**

Road closure barriers will be installed by Accredited Traffic Controllers.

### Public Transport Management

Public transport companies will be notified of our event and will adjust/continue to use their normal route under the instructions from traffic controllers.

### Volunteers and Event Marshals

Volunteers and event marshals are given verbal induction on arrival, provided with Hi-Vis vests and contacts of event and medical staff. Volunteers and event marshals are placed on the course by the staff member in charge with specific instructions on what their role involves in their position. Communications between volunteers and staff will be done throughout the day via mobile phone for breaks and any other issues.

### **Event Signage**

Advanced notification and event signage per legislative requirements will be placed at key entry points to the affected area. A letterbox notification to all affected residents and businesses will be carried out.

### Variable Message Signs

Part 4 of this document details the VMS Strategy that will be deployed to inform motorists of changed traffic conditions.

### Access – Local Residents, Businesses, Emergency vehicles

### Local Resident and Business Access

Residents and businesses in and around Broughton, Broughton Village, Foxground and Toolijooa will receive a letterbox drop notice with a minimum 21 days' notice, with

Traffic Management Plan – South Coast Tour 2024

Page 12 of 21

Saturday 7th September 2024

road closures and alternate routes outlined. All access for residents will be maintained throughout the day when it is safe to do so. All traffic will be advised to giveaway to cyclists and follow reduced speed limits.

### **Emergency Vehicle Access**

The road closures allow for emergency vehicle access. NSW Ambulance, Police and Fire Brigade will be informed of changed conditions by Elite Energy.

### Parking

Dedicated on-site parking is available for this event.

### Other Considerations

### Television

Television crew may be present on the day but will have zero impacts on roads as they will be located at the event site. Further information will be provided in the even that a television crew attends the event.

### Major Hotels and Other Businesses

All hotels, businesses and caravan parks will be informed of our event with no impact on these.

### Attachments

- COC
- TGS
- SWMS
- CONTINGENCY PLAN
- APPLICATION FOR ROAD & FOOTPATH OCCUPATION PERMIT

### PART 2 Traffic Arrangements

### SPECIAL EVENT TRAFFIC ARRANGEMENTS

### **Road Closures**

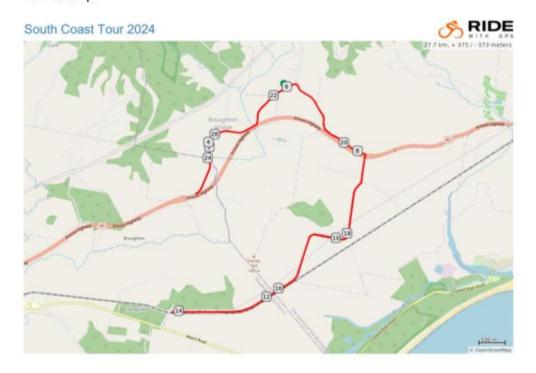
For the safety of competitors, spectators and the general public the following road closures will be required:

The following road closures (as per the attached TGS-SCT-SAT 2024) are required from approximately 8am to 2pm Saturday 7<sup>th</sup> September 2024:

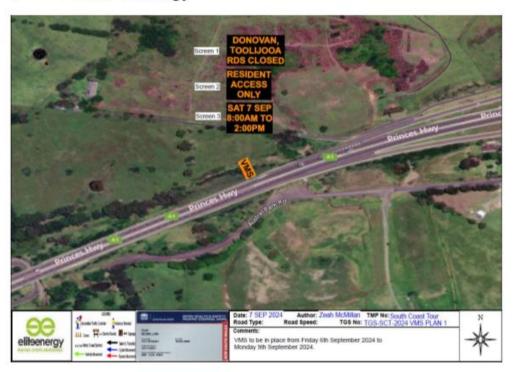
- 1. Donovan Rd
- 2. Toolijooa Rd

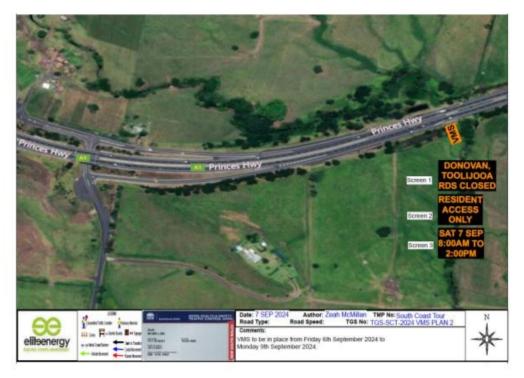
### PART 3 Maps

### Course Map



### PART 4 VMS Strategy





### Static Sign Placement



### PART 5 Operational Manual

**Event Schedule** 

To be confirmed closer to event date.

Subject to change

### PART 6 Contact List

KIAMA TRIATHLON							
NAME	<b>ACTING FOR</b>	TELEPHONE	MOBILE	EMAIL			
Kyle Anderson	Operations Manager, Elite Energy	02 4423 7775	0466 302 658	kyle@eliteenergy.com.au			
Zeah McMillan	Traffic Manager, Elite Energy	02 4423 7775	0412 722 209	zeah@eliteenergy.com.au			
Mark Emerton	Race Director, Elite Energy	02 4423 7775	0413 765 248	emo@eliteenergy.com.au			
Irene O'Brien	Volunteer Manager Elite Energy	02 4423 7775	0407 221 510	volunteer@eliteenergy.com.au			
Christie McIlvride	Media Liaison	02 4423 7775	0425 242 405	christie@eliteenergy.com.au			
Insurance	AusCycling	1300 137 397					

PART 7 Traffic Guidance Scheme See attached TGS-SCT-2024 PART 8 Risk Assessment See attached SWMS

- 4 GENERAL BUSINESS
- 5 CLOSURE