



# KIAMA LOCAL TRAFFIC COMMITTEE MEETING

To be held at 9.00am on

**Tuesday 5 September 2023**

Council Chambers

11 Manning Street, KIAMA NSW 2533

## **Order of Business**

- 1 Apologies
- 2 Acknowledgement of Traditional owners
- 3 Confirmation of Minutes of Previous Meeting
- 4 Business Arising From The Minutes
- 5 Report of RMS delegated formal items
- 4 general business
- 5 Closure

## **Members**

Cr Stuart Larkins  
Mr Andy Gaudiosi  
Senior Constable Craig Gray  
Mr Darrell Clingan

31 August 2023

To the Chairman, Councillors and Committee Members:

**NOTICE OF KIAMA LOCAL TRAFFIC COMMITTEE MEETING**

You are respectfully requested to attend an **Kiama Local Traffic Committee Meeting** of the Council of Kiama, to be held in the **Council Chambers**

**11 Manning Street, KIAMA NSW 2533** on **Tuesday 5 September 2023** commencing at **9.00am** for the consideration of the undermentioned business.

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**AGENDA FOR THE  
KIAMA LOCAL TRAFFIC COMMITTEE MEETING OF KIAMA  
MUNICIPAL COUNCIL  
TUESDAY 5 SEPTEMBER 2023**

**1 APOLOGIES**

**2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

*"I would like to acknowledge the traditional owners of the land on which we meet, the Wadi Wadi people of the Dharawal nation, and pay my respect to Elders past and present."*

### **3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

#### **3.1 Kiama Local Traffic Committee meeting on 1 August 2023**

##### **Attachments**

- 1 Minutes - Kiama Local Traffic Committee Meeting - 01 08 23 - PDF

##### **Enclosures**

Nil

#### ***RECOMMENDED***

That the Minutes of the Kiama Local Traffic Committee meeting held on 1 August 2023 be received and accepted.



# **MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE MEETING**

**commencing at 9.00am on**

**TUESDAY 1 AUGUST 2023**

Council Chambers  
11 Manning Street, KIAMA NSW 2533

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MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE 1 AUGUST 2023

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MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE  
HELD IN THE COUNCIL CHAMBERS, KIAMA  
ON TUESDAY 1 AUGUST 2023 AT 9.00AM

**PRESENT:** Michael Malone (Director Infrastructure & Liveability) (Chairman), Stuart Larkins (Councillor Representative), Andy Gaudiosi (Transport for NSW Representative), Craig Gray (NSW Police Representative), Darrell Clingan (Local Member's Representative), Peter Gill (Acting Manager Engineering & Technical Services), Janelle Burns (Kiama Council Road Safety Officer), Chris Balzarano (Council Ranger) and Jen Hampshire (Minutes)

**1 APOLOGIES**

Nil

**2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

The Chair declared the meeting open and acknowledged the traditional owners:

*"On behalf of those present, I would like to show my respect and acknowledge the traditional owners of the Land, of Elders past and present, on which this meeting takes place, and extend that respect to other Aboriginal and Torres Strait Islander people present."*

**3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**3.1 Kiama Local Traffic Committee Meeting on 4 July 2023**

[23/025LTC](#)

**Resolved** that the Minutes of the Kiama Local Traffic Committee meeting held on 4 July 2023 be received and accepted.

(Member Stuart Larkins and Member Darrell Clingan)

**4 BUSINESS ARISING FROM THE MINUTES**

Nil

**5 REPORT OF RMS DELEGATED FORMAL ITEMS**

**5.1 Proposed Road Closure - Kiama Triathlon - Minnamurra**

**Note:** This report has been deferred to a separate electronic meeting.

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**MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE**

**1 AUGUST 2023**

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**RECOMMENDATION**

That the Committee supports that the traffic changes and road closures of the following roads:

- Federal Street – from Charles Avenue to Riverside Drive
- Riverside Drive – from Swamp Road/M1 off Ramp to Oxley Avenue
- Swamp Road – from M1 off Ramp to Jamberoo Road

The traffic changes and road closures with the event on 14 October 2023 from 8.00 a.m. to 11.30 a.m. be approved subject to organisers complying with the following conditions:

1. The event organiser complies with the Traffic Management Plans shown in Attachments.
2. The organisers shall be responsible for the supply, erection and removal of all traffic control devices, equipment and personnel associated with the implementation of the approved Traffic Management Plan.
3. Lodgement with Council of an application for a Section 138 Roads Act permit and payment of associated fee.
4. Notification of proposed traffic changes be given to police, local emergency services, businesses and residents effected by the closure.
5. An advertisement be placed in the local media advising of the closure and traffic changes.
6. Local residents and businesses located within the area of the road closure be notified of the proposed event 4 and 2 weeks prior to the event with a letter box drop.
7. Access through the road closures for emergency services be available at all times.
8. The applicant obtain approval from Shellharbour City Council for the road closures within the Shellharbour LGA and a Road Occupancy Licence from Transport for NSW for the impacts on M1. Road event consent from NSW Police also required.
9. Proof of public liability insurance complying with the Australian Prudential Regulatory Authority (APRA) being provided to Council prior to the event.
10. The Dead Zone must be managed by ticketed experienced traffic controllers, with explicit instructions that traffic is not mixed with racing competitors. Organisers are responsible for advising competitors, via a race briefing, of their obligations to follow the rules of the Dead Zone.

Agreement in principle subject to further clarification required as to why Police not involved, confirmation of traffic control at all points crossing roads. Confirmation to be sought by email to the Committee.

Road event consent from NSW Police also required.

DC opposed the recommendation. The area isn't appropriate for a triathlon.



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**MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE**

**1 AUGUST 2023**

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The committee and Police raised concerns on the conditions of the race.

*Police concerns*

Dead zone is the transition area for cyclists – allows for resident access which means the road is not closed for the event. There will be traffic controllers. Police are happy to approve if Council approves.

The organisers do not want the Police involved. If police are called it will not be prioritised.

**5.2 Provision of timed 'No Parking' zone - Michael Crescent, Kiama Downs**

**23/026LTC**

**Resolved** that the Committee supports the implementation of a 65m long 'No Parking 6am to 2pm Wednesday' in the turning head of Michael Crescent Kiama Downs, through the installation of regulatory signage, as shown in the attached plan.

(Member Stuart Larkins and Member Andy Gaudiosi)

**5.3 Provision of timed 'No Parking' Zone - Burra Street, Gerringong**

**23/027LTC**

**Resolved** that the Committee supports the implementation of a 55m long 'No Parking 6am to 2pm Thursday' in the cul-de-sac of Burra Street, Gerringong, through the installation of regulatory signage, as shown in the attached plan. Add double-ended parking sign within the bowl.

(Member Stuart Larkins and Member Andy Gaudiosi)

**5.4 Road Closure for Jamberoo Street Festival**

**23/028LTC**

**Resolved** that the Committee supports the traffic changes associated with the event on 29<sup>th</sup> of October 2023 from 8.00 a.m. to 4.30 p.m. be approved subject to organisers complying with the following conditions:

1. The event organiser complies with the Traffic Management Plans shown in Attachment 1.
2. The organisers shall be responsible for the supply, erection and removal of all traffic control devices, equipment and personnel associated with the implementation of the approved Traffic Management Plan.
3. Notification of proposed traffic changes be given to police, local emergency services, businesses and residents affected by the closure.
4. An advertisement be placed in the local media advising of the closure and traffic changes.
5. Proof of public liability insurance complying with the Australian Prudential Regulatory Authority (APRA) being provided to Council prior to the event.

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MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE

1 AUGUST 2023

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(Member Stuart Larkins and Member Andy Gaudiosi)

**5.5 Provision of timed 'No Parking' Zone - Meares Place, Kiama**

*23/029LTC*

**Resolved** that the Committee supports the implementation of an 80m long 'No Parking 6am to 2pm Monday' in the cul-de-sac of Meares Place, Kiama, through the installation of regulatory signage, as shown in the attached plan.

(Member Stuart Larkins and Member Andy Gaudiosi)

**5.6 Provision of timed 'No Parking' Zone - Sommerville Close, Kiama**

*23/030LTC*

**Resolved** that the Committee supports the implementation of a 115m long 'No Parking 6am to 2pm Monday' in the cul-de-sac of Sommerville Close, Kiama, through the installation of regulatory signage, as shown in the attached plan.

(Member Stuart Larkins and Member Andy Gaudiosi)

**6 GENERAL BUSINESS**

Red Patch on Belinda Street at the existing kerbside blisters - TfNSW suggest to Council it should be removed because the red paint has no meaning and can be confusing to the pedestrian to the point the pedestrian believes he has right of way. I believe school children also cross here.

Kiama High School crossing – resident complaint that the crossing doesn't comply with whats on the design plan. The resident states that wide lane in approach to the womat crossing which could potentially store 2 cars and create an unsafe situation allowing a vehicle to undertake at the crossing. Transport for NSW will inspect site. Lighting awaiting contractor availability.

Wombat crossing at Bong Bong Street – awaiting work to be completed by Transport for NSW on railway.

DC asked for an inspection in Myamba Street in Gerringong regarding the hedge. Update to be provided on work undertaken on this by Council. Hinders sightlines in Noble Street and Armstrong Street.

SL – western part of LGA regarding animals on roads, increase in wombats and deer on roads, cows on highways. Council have been running the Transport for NSW campaign about animals on rural roads on social media platforms.

Jamberoo Mountain Road - Council to consider installation of under-rail under guard

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**MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE**      **1 AUGUST 2023**

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rail in future works where appropriate.

**7 CLOSURE**

There being no further business the meeting closed at 10.10am.

These Minutes were confirmed at the Ordinary Meeting of Council held on 5 September 2023

.....  
Director Engineering & Works

Item 3.1

Attachment 1

**4 BUSINESS ARISING FROM THE MINUTES**

## 5 REPORT OF RMS DELEGATED FORMAL ITEMS

### 5.1 Provision of a 'No Stopping' Zone - Bong Bong and Thomson Streets, Kiama

CSP Objective: Outcome 11: We are well connected within our local community, and to our region

CSP Strategy: 11.1 Actively plan how we travel and create safe travel routes whether we are walking, cycling, driving or accessing public transport

Delivery Program: 11.1.3 Implement the requirements of the Roads Transport Act, Impounding Act, Crown Lands Act and Road Rules

#### Summary

Consideration for the implementation of a 'No Stopping' zone at the intersection of Bong Bong and Thomson Streets, Kiama.

#### Financial implication

Nil

#### Risk implication

Nil

#### Policy

Nil

#### Consultation (internal)

Road Safety Officer and Civil Engineer

#### Communication/Community engagement

Nil

#### Attachments

- 1 No stopping Zone - Bong Bong and Thomson Streets Kiama - 2023-11B

#### Enclosures

Nil

### **RECOMMENDATION**

That the Committee endorse the implementation of a 'No Stopping' zone at the intersection of Bong Bong and Thomson Streets, through the installation of regulatory signage and C3 line marking, as shown in the attached plan.

Report of RMS delegated formal items

5.1 Provision of a 'No Stopping' Zone - Bong Bong and Thomson Streets, Kiama  
(cont)

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### Background

Concerns have been raised about vehicles parking at the intersection of Bong Bong and Thomson Streets, creating a hazard for other vehicles and pedestrians particularly school children.

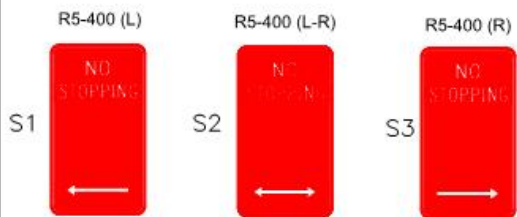
The intersection of Bong Bong and Thomson Streets is located on the southern side of Kiama Primary School. Vehicles have been parking on Thomson Street close to the traffic island forcing vehicles to cross over into the opposing lane of traffic. Vehicles parking here are in contravention of the Road Rule No. 208 (6), *'If the road has a continuous dividing line or a dividing strip, the driver must position the vehicle at least 3 metres from the continuous dividing line or dividing strip, unless otherwise indicated by information on or with a parking control sign.'*

To assist in enforcing this road rule and to improve safety at the intersection particularly during peak school drop off and pick up times, it is proposed to implement three 'No Stopping' zones. One on the western side of Thomson Street (106m long), from the northern side of the driveway into Blue Haven Terralong south, to the start of the informal verge parking. Another 'No Stopping' zone is to be implemented on the northern corner of Bong Bong and Thomson Streets (72m long), starting on the southern side of the driveway into Kiama Primary School and into Bong Bong Street (36m east of the intersection). The third 'No Stopping' zone is to be implemented on the southern side of Bong Bong and Thomson Streets (90m long), starting opposite the proposed sign on the northern side (36m east of the intersection) and extending south into Thomson Street and stopping on the northern side of the driveway into 56 Thomson Street.

Community consultation was held and closed on Monday 7 August. One response was received requesting the No Stopping zone on the eastern side of Thomson Street south of Bong Bong Street, be extended as far as Brighton Street intersection. This was adopted into the attached plan.

On this basis, it is proposed that the "No Stopping" zone be implemented with regulatory signage and line marking be implemented at this location as per the attached signage and line marking plan.





**NOTES:**

1. REGULATORY SIGNAGE TO BE INSTALLED IN POSITIONS AS SHOWN.
2. ALL SIGNS SHALL BE IN ACCORDANCE WITH THE AS1742.1.

- NEW SIGN AND POST
- EXISTING SIGN AND POST

**REGISTER OF INSTALLATION OF REGULATORY SIGNS**

REGISTER NUMBER <b>2023-11B</b>	<b>NO STOPPING ZONE                  BONG BONG AND THOMSON                  STREETS KIAMA</b>	 <b>KIAMA                  MUNICIPAL                  COUNCIL</b>
SCALES PLAN NTS SECTIONS		SHEET 1 OF 1
DESIGNED NZ DRAWN NZ DATE AUG-23 CHECKED CDL		FILE ENGINEERING SERVICES/TRAFFIC

Item 5.1

Attachment 1

**5.2 Provision of 'No Parking' Zone - Eastern View Place, Kiama**

CSP Objective: Outcome 4.3: Our built environment is safe and inclusive; our infrastructure is well planned and well managed.

CSP Strategy: 4.3.2 Actively plan how we travel and create safe travel routes whether we are walking, cycling, driving or accessing public transport.

Delivery Program: 4.3.2.3 Implement the requirements of the Roads Transport Act, Impounding Act, Crown Lands Act and Road Rules

Item 5.2

**Summary**

Consideration of the implementation of a 'No Parking' zone in the turning head of Eastern View Place, Kiama.

**Financial implication**

Nil

**Risk implication**

Nil

**Policy**

Nil

**Consultation (internal)**

Director Infrastructure & Livability

Road Safety Officer

**Communication/Community engagement**

Nil

**Attachments**

- 1 Plan - No Parking - Eastern View Place Kiama

**Enclosures**

Nil

**RECOMMENDATION**

That the Committee supports the implementation of a 95m long 'No Parking' in Eastern View Place, Kiama, through the installation of regulatory signage, as shown in the attached plan.



Report of RMS delegated formal items

5.2 Provision of 'No Parking' Zone - Eastern View Place, Kiama (cont)

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**Background**

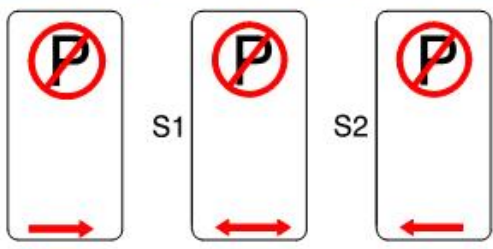
Concerns have been raised about the ability for service/delivery trucks and waste collection trucks to safely turn around in the turning head of Eastern View Place. A turn path analysis was undertaken using a Medium Heavy Vehicle. The analysis determined that a Medium Heavy Vehicle was unable safely undertake a turning maneuver with vehicles parked within the turning head.

In order to achieve the intentions of the turning head and ensure access to the private driveways, it is proposed that a 'No Parking' zone with regulatory signage be installed at this location, as per the attached signage and line marking plan, such that the intentions of the turning head are reinforced.

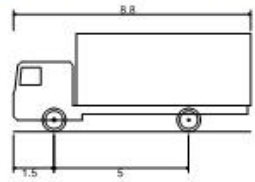
**Item 5.2**



Item 5.2  
Attachment 1



SIGNAGE SCHEDULE	
CODE	QTY
R5-40 (R)	1
R5-40 (L)	1
R5-40 (L-R)	3



MRV - Medium Rigid Vehicle  
 Overall Length 8.80m  
 Overall Width 2.50m  
 Overall Body Height 3.63m  
 Min Body Ground Clearance 0.42m  
 Track Width 2.50m  
 Lock-to-lock time 4.00s  
 Curb to Curb Turning Radius 10.00m

- NOTES:**  
 1. REGULATORY SIGNAGE TO BE INSTALLED IN POSITIONS AS SHOWN.  
 2. ALL SIGNS SHALL BE IN ACCORDANCE WITH THE AS1742.1.

NEW SIGN AND POST

REGISTER OF INSTALLATION OF REGULATORY SIGNS

REGISTER NUMBER <b>2023-17</b>
SCALES
PLAN NTS
SECTIONS
DESIGNED NZ
DRAWN NZ
DATE JULY 23

**NO PARKING**  
**EASTERN VIEW PLACE**  
**KIAMA**



SHEET 1 OF 1

**5.3 Provision of a bus zone on Jamberoo Road, opposite Dido Street, Kiama**

CSP Objective: Outcome 11: We are well connected within our local community, and to our region

CSP Strategy: 11.1 Actively plan how we travel and create safe travel routes whether we are walking, cycling, driving or accessing public transport

Delivery Program: 11.1.3 Implement the requirements of the Roads Transport Act, Impounding Act, Crown Lands Act and Road Rules

Item 5.3

**Summary**

Consideration for the implementation of a 'Bus Zone' on Jamberoo Road Opposite Dido Street, Kiama.

**Financial implication**

Nil

**Risk implication**

Nil

**Policy**

Nil

**Consultation (internal)**

Road Safety Officer and Civil Engineer

**Communication/Community engagement**

Nil

**Attachments**

- 1 Proposed bus zone - Jamberoo Road Kiama

**Enclosures**

Nil

**RECOMMENDATION**

That the Committee endorse the implementation of a 'Bus zone' on Jamberoo Road Opposite Dido Street Kiama through the installation of regulatory signage and line marking, as shown in the attached plan.

**Background**

Concerns have been raised by Kiama Coaches about vehicles parking on Jamberoo Road, opposite Dido Street, on the side of the south bound lane, making it difficult for school buses to pick up and drop off passengers, and creating a hazard for other vehicles and pedestrians particularly school children.

Report of RMS delegated formal items

5.3 Provision of a bus zone on Jamberoo Road, opposite Dido Street, Kiama  
(cont)

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The current unmarked bus zone is located on the southern side of Jamberoo Road opposite Dido Street, Kiama. Vehicles have been parking at this location making it unsafe for buses to pick up and drop off passengers. Additional 'No Standing' signs will be located on the corner of Jamberoo Road and Banksia Drive to reinforce the existing parking restriction because no vehicle can park more than 3m from the centre line.

To improve road safety at this location particularly during peak school drop off and pick up times, it is proposed to implement a 'Bus Zone' (a length of road which a bus zone sign applies) at this location as a traffic control to deter vehicles parking in this location.

NSW Road Rules 183 – Stopping in a Bus Zone- A driver must not stop in a bus zone unless the driver is driving a public bus that is:

- (a) Dropping off or picking up passengers or
- (b) Stopping for the purpose of a regular Bus Service

On this basis, it is proposed that a 'Bus Zone' be implemented with regulatory signage and line marking at this location as per the attached signage and line marking plan. Additional 'No Standing' signs will be located on the corner of Jamberoo Road and Banksia Drive to reinforce the existing parking restriction because no vehicle can park more than 3m from the centre line.





R5-20 (R)	R5-20 (L)	R5-400 (L)	R5-400 (L-R)	R5-400 (R)
 S1	 S2	 S3	 S4	 S5

SIGNAGE SCHEDULE		
CODE	QTY	REF
R5-20 (R)	1	S1
R5-20 (L)	1	S2
R5-400 (L)	1	S3
R5-400 (L-R)	2	S4
R5-400 (R)	1	S5

NOTES:  
 1. REGULATORY SIGNAGE TO BE INSTALLED IN POSITIONS AS SHOWN.  
 2. ALL SIGNS SHALL BE IN ACCORDANCE WITH THE AS1742.1.  
 ▽ NEW SIGN AND POST

REGISTER OF INSTALLATION OF REGULATORY SIGNS

REGISTER NUMBER <b>2023-18</b>	<b>TIMED BUS ZONE                  JAMBEROO RD                  KIAMA</b>	
SCALES PLAN NTS SECTIONS		
DESIGNED CDL DRAWN CDL DATE AUG-23 CHECKED NZ		
		SHEET 1 OF 1 FILE: ENGINEERING SERVICES \ TRAFFIC

Item 5.3  
Attachment 1

**5.4 Change from Give way to Stop - Hothersal and Minnamurra Streets, Kiama**

CSP Objective: Outcome 4.3: Our built environment is safe and inclusive; our infrastructure is well planned and well managed.

CSP Strategy: 4.3.2 Actively plan how we travel and create safe travel routes whether we are walking, cycling, driving or accessing public transport.

Delivery Program: 4.3.2.2 Implement road safety and traffic management programs and responsibilities

Item 5.4

**Summary**

Change the existing Give way Control to a Stop Control at the intersection of Hothersal and Minnamurra Streets, Kiama.

**Financial implication**

Nil

**Risk implication**

Nil

**Policy**

N/A

**Consultation (internal)**

Director Infrastructure and Livability

**Communication/Community engagement**

Nil

**Attachments**

1 2023-19 - Stop - Hothersal Minnamurra, Kiama

**Enclosures**

Nil

**RECOMMENDATION**

That the Committee approve the change in control from Give way to Stop at the intersection of Hothersal and Minnamurra Streets, Kiama. Thought the installation of regulatory signage and line marking.

**Background**

Concerns have been raised about the safety of the intersection of Hothersal and Minnamurra Streets. The intersection currently operates with a Give way control with Minnamurra Street having priority. Council's engineering staff conducted a site

Report of RMS delegated formal items

5.4 Change from Give way to Stop - Hothersal and Minnamurra Streets, Kiama  
(cont)

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inspection and determined that the sight distances at the intersection were insufficient for the current giveaway control. Changing the control at the intersection from a give way control to a stop control will improve safety at the intersection a change in the control at the intersection is proposed to change the control to a stop control, through the installation of a new stop sign and line, STOP pavement marking and a stop warning sign further down on Hothersal Street, as shown in the attached plan.

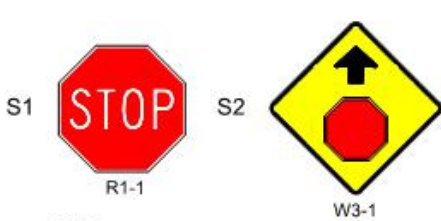
**Item 5.4**





Item 5.4

Attachment 1



SIGNAGE SCHEDULE		
CODE	QTY	REF
R1-1	1	S1
W3-1	1	S2

- NOTES:  
 1. REGULATORY SIGNAGE TO BE INSTALLED IN POSITIONS AS SHOWN.  
 2. ALL SIGNS SHALL BE IN ACCORDANCE WITH THE AS1742.1.

NEW SIGN AND POST

REGISTER OF INSTALLATION OF REGULATORY SIGNS

REGISTER NUMBER	2023-19
SCALES	'LAN NTS
DESIGNED NZ	
DRAWN NZ	
DATE	AUG-23

STOP SIGN  
 HOTHERSAL AND MINNAMURRA  
 STREETS, KIAMA



SHEET 1 OF 1



**4 GENERAL BUSINESS**

**5 CLOSURE**