



MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE MEETING

commencing at 9.00am on

TUESDAY 7 JUNE 2022

Council Chambers
11 Manning Street, KIAMA NSW 2533

**MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE
HELD IN THE COUNCIL CHAMBERS, KIAMA
ON TUESDAY 7 JUNE 2022 AT 9.03AM**

PRESENT: Stuart Larkins (Councillor Representative), J Miles (Transport for NSW Representative), Craig Gray (NSW Police Representative), Darrell Clingan (Local Member's Representative), Darren Brady (Manager Design and Development), Janelle Burns (Kiama Council Road Safety Officer), Chris Balzarano (Council Ranger) and Jen Hampshire (Minutes)

1 APOLOGIES

Mike Dowd (Director Engineering and Works) (Chairman),

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Mayor declared the meeting open and acknowledged the traditional owners:

“On behalf of those present, I would like to show my respect and acknowledge the traditional owners of the Land, of Elders past and present, on which this meeting takes place, and extend that respect to other Aboriginal and Torres Strait Islander people present.”

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

3.1 Kiama Local Traffic Committee Meeting on 3 May 2022

[22/015LTC](#)

[Resolved](#) that the Minutes of the Kiama Local Traffic Committee Meeting held on 3 May 2022 be received and accepted.

[\(Member Justin Miles and Councillor Stuart Larkins\)](#)

4 BUSINESS ARISING FROM THE MINUTES

Presentation by Jeremy Martens, Minnamurra Progress Association

Jeremy addressed the meeting following the deferral of the recommendation to Council at the last Ordinary Meeting.

MPA still strongly opposed to the extension of the kiss and drop zone:

- Creates additional parking pressure on residents
- Proposal does nothing to reduce the congestion during the peak times

- Existing bus zone in Link st could be repurposed for kiss and drop zone.
- Other option would be to move kiss and drop zone to North Street.

Janelle advised she had spoken with Minnamurra Public School and that they would be providing their feedback on a compromise to Council.

Chris asked whether Jeremy had spoken with the bus companies about the MPA's proposal. Jeremy advised they hadn't spoken to them but would be happy to.

DB thanked Jeremy for presenting to the Committee.

Janelle welcomed the feedback from MPA. Wanted to receive the feedback from the school before any changes made.

Janelle also advised the funding was stimulus funding and there would be conditions on the use of the funding including timeframes to deliver.

Justin advised concerns about changes to bus route 71 as part of the changes to bus zones.

4.1 Road Safety program – School Zone Infrastructure Project – Minnamurra Public School

22/016LTC

Resolved that further consideration be made by the committee in conjunction with feedback from Minnamurra Public School and bus companies.

(Councillor Stuart Larkins and Member Justin Miles)

5 REPORT OF RMS DELEGATED FORMAL ITEMS

5.1 Winter Wine Festival 2022 - Crooked Rivery Winery, Willowvale

22/017LTC

Resolved that the Committee recommends that the proposed Winter Wines Festival on 11 & 12 June 2022 at Crooked River Winery, be approved subject to organisers and suitably qualified traffic controllers complying with the following conditions:

- 1) The proposed traffic management changes are to be undertaken by organisers in compliance with the Event Traffic Management Plan and the Traffic Control Plan No. CRO-1 prepared by Cato Traffic Services Pty Ltd;
- 2) Road Occupancy Licence being issued by Transport for NSW;
- 3) A Section 138 Road Occupancy Permit being issued by Council;
- 4) notification of the traffic changes are given to Police, Local Emergency Services, businesses and residents effected by the changes;
- 5) proof of public liability insurance complying with the Australian Prudential Regulatory Authority (APRA) being provided to Council prior to the event;
- 6) an advertisement be placed in the local media advising of the traffic changes;

- 7) monitoring of the event in regard to pedestrian movements.

(Councillor Stuart Larkins and Member Justin Miles)

5.2 Kiama Primary School - School Zone Infrastructure Project

22/018LTC

Resolved that the Committee approve the installation of a formalised raised Children's Pedestrian Crossing including regulatory signage and line marking to be installed on Collins Street, Kiama.

(Councillor Stuart Larkins and Member Darrell Clingan)

Site meeting held on Friday at Kiama Public School with members of the Traffic committee and the school principal. Reviewed the current design to make improvements to the existing refuge in Collins Street. The project scope is to upgrade the crossing point and make it a formalised wombat crossing. The school is in favour of this.

The school will further investigate getting a school crossing supervisor if the crossing is formalised. This would increase safety.

Council has modified the plan to address the issues raised during the consultation period.

5.3 Kiama High School - Road Safety Program - School Zone Infrastructure Project

22/019LTC

Resolved that the Committee recommend the installation of a formalised raised pedestrian crossing, including regulatory signage and line marking to be installed opposite the main school Gate 1 on Saddleback Mountain Road, Kiama as shown in diagram 2622.

(Member Justin Miles and Member Darrell Clingan)

Janelle advised that Council had received stimulus funding for this work.

Community consultation was undertaken and considerable feedback was received during this process.

Following the site meeting held on Friday, a number of issues were raised. A revised plan was issued to take into account the issues raised.

The pedestrian crossing has been moved 8 metres to the west of the gate to allow additional space for the drop-off zone. On the southern side of the road a no parking zone will be established to create a drop-off zone.

Justin suggested that the parking zone could be extended west if the footpath was extended.

5.4 Accessible Parking Spaces Audit

22/020LTC

Resolved that the Committee note the accessible parking space audit plans attached.

(Councillor Stuart Larkins and Member Justin Miles)

5.5 Kiama Coastal Classic Running Festival – 26 June 2022

22/021LTC

Resolved that the Committee recommends that the Kiama Coastal Classic 2022 event for Sunday 26 June 2022, be approved subject to organisers complying with the following conditions:

1. The event organisers comply with the traffic control plan in Attachment 1
2. Notification of this closure be given to Police, Local Emergency Services, businesses and residents effected by the closure
3. An advertisement be placed in social media advising of the closure

(Councillor Stuart Larkins and Member Darrell Clingan)

5.6 Road Closure - Minnamurra Street Kiama

22/022LTC

Resolved that the Committee recommends that Minnamurra Street, Kiama be temporarily closed between Hothersal Street and Pacific Street from 27 June 2022 to the 28 June 2022 and between the hours of 7a.m. to 4 p.m. each day, subject to the applicant and suitably qualified traffic controllers complying with the following conditions:

1. The applicant complies with the Traffic Management Plan shown in Attachment 1 and conditions of consent imposed in the Road Occupation Permit by the Roads Authority.
2. Notification of the closures be given to Police, local emergency services, businesses and affected residents a minimum of 72 hours prior to works occurring by the Applicant.
3. An advertisement be placed in local media advising of the closure a minimum of 72 hours prior to any closure by Council;

4. Work dates and times delayed by inclement weather may be extended at the discretion and written approval of the Roads Authority.

(Member Justin Miles and Member Craig Gray)

5.7 Kiama Coachlines request for Traffic Committee attendance

22/023LTC

Resolved that the Committee approve the request from Kiama Coaches who are part of the Premier Transport Group to become an informal advisor on the Kiama Local Traffic Committee.

(Member Justin Miles and Councillor Stuart Larkins)

6 GENERAL BUSINESS

6.1 Increased signage for mobile speed cameras

Councillor Larkins raised community chatter about increased signage in the LGA for mobile speed cameras.

Justin advised the Minister committed to deliver 1000 new signs around NSW.

7 CLOSURE

There being no further business the meeting closed at 10.15am

These Minutes were confirmed at the Ordinary Meeting of Council held on 5 July
2022

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Director Engineering & Works