



MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE MEETING

commencing at 9.08am on

TUESDAY 7 NOVEMBER 2023

Council Chambers
11 Manning Street, KIAMA NSW 2533

**MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE
HELD IN THE COUNCIL CHAMBERS, KIAMA
ON TUESDAY 7 NOVEMBER 2023 AT 9.00AM**

PRESENT: Stuart Larkins (Councillor Representative), Justin Miles (Transport for NSW Representative), Darrell Clingan (Local Member's Representative), Michaela Sisk (Manager Engineering and Technical) (Chairperson), Chris Balzarano (Council Ranger), Kim Duffy (Kiama Coaches), and Alyson Hodgekiss (Minutes)

1 APOLOGIES

Michael Malone (Director Infrastructure and Liveability), Craig Gray (NSW Police Representative), & Janelle Burns (Kiama Council Road Safety Officer)

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Chair declared the meeting open and acknowledged the traditional owners:

"On behalf of those present, I would like to show my respect and acknowledge the traditional owners of the Land, of Elders past and present, on which this meeting takes place, and extend that respect to other Aboriginal and Torres Strait Islander people present."

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

3.1 Kiama Local Traffic Committee Meeting Minutes on 3 October 2023

[23/039LTC](#)

Resolved that the Minutes of the Kiama Local Traffic Committee meeting held on 3 October 2023 be received and accepted.

(Member Stuart Larkins and Member Justin Miles)

4 BUSINESS ARISING FROM THE MINUTES

Nil

5 REPORT OF RMS DELEGATED FORMAL ITEMS

5.1 Proposed road closure - Kiama Triathlon - Minnamurra

[23/040LTC](#)

Recommended that

the Kiama Local Traffic Committee defers the matter until:

1. Parking is to be limited along the route.
2. A copy of the letter that will be provided via letter drop to residents advising of the impacts of the event is to be provided to the Traffic Committee. It is expected that residents are not going to react well to the restrictions and impacts they are facing from this event.
3. Police are engaged or consulted with for this event, to facilitate the safety of the event. Section 115 of the Road Transport Act relates to racing on public roads, requiring written approval from NSW Police before the events may proceed. Early engagement with NSW Police prior is recommended given the complexity of the area. Further information roles of approving agencies is captured in New South Wales Guidelines for Bicycle Road Races Version 2.0. A link to the guideline is can be found on TfNSW web page [Event management guidelines | Transport for NSW](#).
4. The plan showing emergency access for residents who need to leave or enter their home in the event of an emergency is clarified and detailed in the Traffic Management Plan.
5. Hostile mitigation measures are to be provided at areas where there a concentration of vehicles and cyclists e.g. the roundabout intersection at Riverside Drive and Oxley Ave. NSW Police can provide advice of more areas. These are to be shown on the Traffic Management Plan.
6. Additional detail is given around the underpass with the stop sign to ensure cyclists aren't breaking road rules. Refer to above guidelines for details and guidance.
7. The M1 off ramp at Riverside Drive (Minnamurra interchange) is proposed to be closed for this event. This will require a Road Occupancy Licence and endorsement from the TfNSW Regional Events Team. A speed zone reduction on the off ramp is also recommended to facilitate pedestrian crossing movement.
8. Some of the road closures will cause issues as there are no detours available, including Swamp Road and Riverside Drive. This will cause issues for bus services, waste services, milk trucks, and quite a lot of residents needing to access their properties
9. More research is conducted as to the most appropriate day for this event, to cause the least amount of disruption with residents, bus runs, garbage pickups, and also communication needs to be undertaken with the golf club, to see what the expected numbers are for golfers for Saturday and Sunday.
10. More research needs to be conducted as to how to close down the water areas proposed for the event, that the public use for swimming, boats, paddleboards, etc.

(Member Stuart Larkins and Member Justin Miles)

5.2 Kiama Sky Show - New Years Eve - Road Closure

23/041LTC

Resolved that the Committee endorses the traffic changes associated with the Kiama Sky Show event at Black Beach Reserve, to be held on Sunday 31 December 2023, to implement proposed traffic changes, subject to the organisers and suitably qualified traffic controllers complying with the following conditions:

1. All road closures, diversions and traffic changes be undertaken by suitably qualified traffic controllers in compliance with the Traffic Control Plan TLGGS-6618-41549 prepared by Traffic Logistics Pty Ltd.
2. The organisers be responsible for the supply, erection and removal of all traffic control devices, equipment and personnel associated with the implementation of the approved Traffic Control Plan. Please note that the VMS Board shown on the corner of Collins and Terralong Street (Hindmarsh Park side) on page 145 of the Traffic Management Plan will need to be placed elsewhere, as it is an offence to place a VMS sign on a Council nature strip.
3. The following provisions be made to address anti-terrorism, hostile vehicle guidelines and provide a safe environment for attendees to the event:
 - a. Road closure on a section of Terralong Street, from Railway Parade to Manning Street roundabout, between 2pm and 10:30pm and from Railway Parade to Collins Street roundabout, between 4pm and 10:30pm; intended to allow for attendees to exit the event using Terralong Street as a pedestrian zone free from vehicles until 10:30pm.
 - b. Road closure on a section of Shoalhaven Street, from Minnamurra Street roundabout to Terralong Street, from 4pm – 10:30pm; intended to provide a safe environment for attendees to walk between the event sites in Hindmarsh Park & Black Beach reserve; and amplify the event by delivering an 'Eat Street' on Shoalhaven Street.
 - c. Road closure on a section of Stobo Road, between 8pm to 9:30pm for the fireworks exclusion zone.
 - d. Road closure of Bong Bong Street on either side of the Bong Bong Street / Manning Street roundabout, 8pm to 10:30pm, to guide traffic from the Blowhole.
4. Lodgement with Council of an application for a Section 138 Roads Act permit and payment of associated fee.
5. Notification of proposed traffic changes be given to police, local emergency services, businesses and residents effected by the closure.
6. An advertisement be placed in the local media advising of the closure.

(Member Stuart Larkins and Member Justin Miles)

5.3 Kiama Show - 2024 - Road Closures

23/042LTC

Resolved that the Committee endorsed that the traffic changes associated with the event on Friday 26 January 2024 and Saturday 27 January 2024 from 5 a.m. to 10 p.m. each day be approved, subject to organisers complying with the following conditions:

1. The event organiser complies with the Traffic Management Plan shown in Attachment 1.
2. Notification of the closures be given to Police, local emergency services, businesses and affected residents.
3. An advertisement be placed in the local media advising of the closure a minimum of seven days prior to the event.

(Member Stuart Larkins and Member Justin Miles)

5.4 Crooked River Winery - Dave Ferrit Festival - Traffic Mangement Plan

This report has been withdrawn as event was postponed to June 2024.

6 GENERAL BUSINESS

6.1 Cars parking in bus zone on Wednesday afternoons on Manning Street in front of SS Peter and Paul Catholic School

KD from Kiama Coaches advised that there has been significant issues with people parking in the bus zone in front of Ss Peter and Paul Catholic School on Wednesday afternoons whilst the Farmers Markets are on. The buses have been able to pull into the bus zone and safely pick up children. CB advised that he has been aware of this and has been regularly patrolling the zone each Wednesday, and has issued over 50 infringements.

6.2 Complimentary breath testing by TfNSW at the Changing Tides Event

JM advised that TfNSW will be conducting complimentary breath testing and Plan B behavioural messaging at the upcoming Changing Tides Event in Kiama on 16 and 17 December 2023, to support people attending that event to make good decisions in getting home.

6.3 Linemarking required on Fern Street, Gerringong for resurfaced area.

SL advised that the section of road on Fern Street, Gerringong that was resurfaced roughly two months ago urgently needs the linemarking to be redone.

7 CLOSURE

There being no further business the meeting closed at 10.00am

These Minutes were confirmed at the Ordinary Meeting of Council held on 5
December 2023

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Director Engineering & Works