

# REQUEST FOR APPROVAL TO CREATE AIR POLLUTION – PILE BURNING OF VEGETATION

- Use this form to obtain permission to make pollution caused by the burning of vegetation.
- Applications to burn piles of vegetation **MUST** relate to a property performing rural activities.
- This is **NOT** an application for a Fire Permit. NSW RFS must be notified before commencing works.
- **During the Bush Fire Danger Period** (1 October to 31 March), you **MUST** obtain a Fire Permit directly from the NSW RFS
- **During the Bush Fire Danger Period** (1 October to 31 March), Council Officers will not conduct an inspection although will require a copy of the approved and current NSW RFS Fire Permit.

**AN INSPECTION WILL NOT TAKE PLACE UNTIL PILES COMPLY  
WITH NSW RURAL FIRE SERVICE STANDARDS FOR PILE BURNING**  
- <https://www.rfs.nsw.gov.au>

## PART 1 - APPLICANT DETAILS

Name:	
Postal address:	
Phone number(s):	
Email:	

## PART 2 – PROPERTY DETAILS OF PILE LOCATION

Address:	
Lot & DP No. (if known):	
Do you own this property?	<input type="checkbox"/> Yes <input type="checkbox"/> No (if <b>No</b> you must complete Part 3)
Are there any hazards on entering the property?	<i>E.g. guns, phone black spots, dogs or locked gates.</i>
What rural activities are performed on this property?	

## PART 3 – PROPERTY OWNER DETAILS

If the applicant is <b>NOT</b> the owner of the property then please complete this section.	
Owner's name:	
Address:	

Contact phone number(s):	
Owner's signature:	This application <b>will not be accepted</b> without the owner's signature.

#### PART 4 – DETAILS OF PILE(S) TO BE BURNT

Number of piles:		Size of piles:	Height: Width:
What do you propose to burn?			
Why are other means of disposal not possible?			
Do you have access to a water supply nearby?	<i>e.g., pond, mobile cart, creek.</i>		

Please provide a sketch showing where the pile is located in relation to buildings and other features on the property. Please also identify the closest water source.

## PART 5 – LODGEMENT DETAILS

**Permit / Inspection fee** **\$29.00**

**Re-inspection fee due to non-compliant piles (don't comply with NSW RFS Standards)** **\$29.00**

**Re-inspection due to expired permit** **\$29.00**

You can lodge the completed application and any attachments by mail, email, fax or in person at Council's Administration Centre.

Payment can be made in person with credit card, cash or cheque (made payable to "Kiama Municipal Council") or by phone (02) 4232 0444 with your credit card. If you require Council to phone you for your credit card details, please provide the name and contact number of the cardholder.

**Contact name:**

**Phone number:**

### What now?

#### Outside the Bush Fire Danger Period

Your application will be processed and forwarded to our Compliance Team.  
A Council Officer will contact you within five (5) days to arrange a time for inspection.

When assessing the application Council will take into account the following:

- impact on local air quality and amenity
- feasibility of reuse, recycling or other alternative means of disposal
- quantity of material and length of time that material is likely to burn
- potential for direct smoke impacts on neighbours and surrounding community
- cumulative effects of smoke on regional air quality
- compliance with standards for pile burning.

#### During the Bush Fire Danger Period

You will need to obtain a copy of an approved and current NSW RFS Fire Permit. This will form part of your application. Without an approved and current NSW RFS Fire Permit, your application will not be approved.

## PART 6 - APPLICANT DECLARATION

I declare that:

1. There are no prohibited articles included in the piles to be burnt i.e.:
  - tyres
  - coated wire
  - paint/solvent containers and residues
  - timber treated with copper chromium arsenate (CCA) or pentachlorophenol
  - domestic waste.
2. During the Bush Fire Danger Period 1 October to 31 March I will obtain a permit from the NSW Rural Fire Service.
3. During the months 1 April to 30 September I will notify the NSW Rural Fire Service prior to the commencement of burning any piles.
4. I am aware that failure to comply with the conditions of approval may result in a penalty infringement notice being issued.

5. The information provided in this application is true and correct at the time of this application.	
Applicant signature:	Date:

**PRIVACY & PERSONAL INFORMATION PROTECTION NOTICE**

The personal details requested on this form is being collected by Kiama Municipal Council (KMC) for the purposes of assessing your application and corresponding with you about your application. KMC is the agency that holds the information and access is restricted to KMC Officers. The supply of information is required under the *Environmental Planning & Assessment Act 1979*, if not provided we may not be able to process your application. You have a right to apply for access to or for correction of your personal information. For further information, please see KMC's Privacy Management Plan available on Council's website or contact us on 02 4232 0444 or email [council@kiama.nsw.gov.au](mailto:council@kiama.nsw.gov.au)